WAUKESHA COUNTY HEALTH AND HUMAN SERVICES
JOINT CONFERENCE SUB-COMMITTEE
MINUTES
Monday, December 7, 2009

Board Members Present: Michael O'Brien, Janel Brandtjen, Dennis Farrell
Board Members Excused: Pauline Jaske

Staff Members Present: Dr. James Rutherford, Dr. Michele Cusatis, Mike DeMares, Cindy Buchholz, Janet Rasmussen, Janet Koller, Elizabeth Doria, Bill Duckwitz

Staff Members Excused: Peter Schuler, Donald Mauer, Mary Lu Visauer, Pat Russell

Mr. Michael O'Brien called the meeting to order at 1:34 PM.

Announcements
There were no announcements.

Approval of the September 2009 Minutes
The September Minutes were reviewed. Dennis Farrell moved to approve the Minutes as published. Janel Brandtjen seconded the motion. The minutes were approved as published.

Hospital Statistics
Dr. Cusatis reviewed the statistics through October 2009. In October there were 107 admissions and 102 discharges. The average length of stay was 6.6 days. The average number of beds occupied was 22.7 and the average daily census was 20. The revenue collected for November was $275,497.14.

Dr. Cusatis stated between late July into October, MHC was at or near capacity the majority of the time. Dennis Farrell moved to accept this report. Janel B. seconded the motion. The motion carried.

Performance Improvement
Janet Rasmussen reported the departments that met all of their Performance Improvement standards for this quarter were Lab, Psychology, Seclusion and Restraint (August-October), Pharmacy, Infection Control, Nursing, Dietary and Occupational Therapy.

Janet Rasmussen reported the following departments did not meet their performance standards for this quarter: Radiology, Housekeeping, Social Work, Seclusion and Restraint (May- June), Inpatient Psychiatry, Medical Services. The specific areas of deficiency were discussed. Dennis Farrell moved to accept this report. Janel Brandtjen seconded the motion. The report is accepted.

Utilization Review
Beth Doria reported UR remains challenging, partly related to the high census. Currently, there are seven patients hospitalized over two weeks; four continue to need further medication monitoring and adjustment, three should be ready for discharge soon. Dr. Cusatis added that there has been an increase in Doctor-To-Doctor Reviews and an increase in denials which result in appeals. She complimented Beth Doria's initiative and patient advocacy when completing these reviews.

Janel Brandtjen moved to accept this report. Dennis Farrell seconded the motion. The report is accepted.

Dr. Cusatis gave an update on the H1N1 vaccination clinics. Cindy Buchholz, Food Service Specialist, has been coordinating the meals for workers at the clinics and has received praise for her efforts. All inpatient staff have been fit tested for the N-95 masks.

Dr. Cusatis announced Janet Koller has completed a one-year course in Infection Control and is working with Leila Leisch, RN, Infection Control Consultant. She will continue her training in 2010.

Next Meeting: March 1, 2010 at 1:30 p.m.

There was no other business. The meeting adjourned at 2:46 p.m.

Respectfully submitted,

Barb Sylvester, Recorder

Approved by: Joseph A. Vitale Date: 3/1/2010