

## AGENDA

**Public Works Committee  
Tuesday, June 14, 2018 – 8:30 a.m.  
Waukesha County Administration Center – Room 130**

Pledge of Allegiance  
Approve Minutes – May 10, 2018 & May 22, 2018  
Correspondence  
Public Comment  
Executive Committee Report – May 14, 2018  
Future Agenda Items  
Meeting Approvals  
Future Meeting Date: Thursday, July 12, 2018  
Advisory Committee Reports  
Legislative Update

### **Items for Discussion and Consideration**

1. Discuss and Consider Bid for PLU 18-05 2018 UW-Waukesha Site Infrastructure Improvements
2. Discuss and Consider Bid 201808 Building Automation Upgrades
3. Discuss and Consider Ordinance 173-O-020 Laying Out, Relocation And Improvement Of County Trunk Highway I, Ehr Drive To Point Drive, Waukesha County – Project I.D. 3773-01-0
4. Discuss and Consider Ordinance 173-O-021 Approve First Amendment To Spring City Aviation, Inc. Operating Agreement
5. Discuss and Consider Ordinance 173-O-022 Approve Aircraft Maintenance Hangar Lease Agreement with Plane Safe Aircraft Maintenance, Inc. At Waukesha County Airport/Crites Field
6. Report on Wisconsin County Highway Association 2018 Summer Road School Highway Conference

<b><u>Items</u></b>	<b><u>Appearances</u></b>	<b><u>Approx. Time</u></b>
1	Landscape Architect Stephen Siodlarz	8:35 a.m.
2	Facilities Supervisor Javier Ramos	8:50 a.m.
3	Senior Civil Engineer Karen Braun	9:00 a.m.
4-5	Public Works Director Allison Bussler	9:15 a.m.
4	Airport Manager Kurt Stanich	9:15 a.m.
5	Program and Projects Analyst Matt Grenoble	9:35 a.m.

Public Works Committee  
Tuesday, June 14, 2018 – 8:30 a.m.  
Waukesha County Administration Center – Room 130

David Swan, Chair

## Minutes of the Public Works Committee

Thursday, May 10, 2018

Chair Dave Swan called the meeting to order at 8:30 a.m.

**Committee Members Present:** Supervisors Dave Swan (Chair), Tom Schellinger, Richard Morris, Jennifer Grant, Darlene Johnson, Keith Hammitt, and Steve Whittow (arrived at 9:03 a.m.)

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Senior Civil Engineer Bruce Barnes, Public Works Director Allison Bussler, Airport Manager Kurt Stanich, Corporation Counsel Erik Weidig, guy who ran for Jim Heinrich's seat, Budget Manager Bill Duckwitz  
Minutes Recorded by Beth Schwartz, County Board Office.

### Correspondence

Swan discussed the Wisconsin Counties Association (WCA) magazine article about more local aids without a long-term solution. At WCA a long term legislative goal has been to recover a 30% share of county transportation costs from the state.

County Administrative & Policy Roles:  
Winning by Playing the Appropriate Role (article Sarah sent)

### Public Comment

Robert Dugan spoke to the committee about transportation issues effecting Waukesha County

**Future Meeting Date:** June 14, 2018

### Advisory Committee Report

Traffic Safety Commission reported on by Johnson. The Commission discussed accident fatalities, seatbelt safety, and new a communication system for law enforcement.

Morris provided the committee with briefing on the last Wisconsin River Rail Transit Commission meeting.

### Committee Welcome and Opening Remarks by Chair

Spaeth discussed the code of conduct for the Public Works Committee and Swan welcomed members to the committee.

### Nomination and Election of Vice Chair and Secretary

Schellinger moved, second by Morris to nominate Hammitt Vice Chair. Motion carried.  
Schellinger moved second by Grant to nominate Johnson secretary. Motion carried.

### Discuss Committee Duties and Responsibilities as Written in the County Code of Ordinances

Spaeth discussed the duties and responsibilities of the Public Works committee found in the County Code

## Minutes of the Public Works Committee

Tuesday, May 22, 2018

Chair Dave Swan called the meeting to order at 5:30 p.m.

**Committee Members Present:** Supervisors Dave Swan (Chair), Richard Morris, Jennifer Grant, Darlene Johnson, Keith Hammitt (arrived at 5:36 p.m.), and Steve Whittow. **Absent:** Tom Schellinger

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Corporation Counsel Erik Weidig, Airport Manager Kurt Stanich, Budget Manager Bill Duckwitz, County Board Chairman Paul Decker and Vice Chair Jim Heinrich.

### Future Meeting Date

- June 14, 2018

### Discuss and Consider 173-O-015: Approve Amendment No. 2 To First Amended And Restated Hangar Land Lease Agreement Between Waukesha County And Stein's Aircraft Services, LLC

MOTION: Whittow moved, second by Johnson to remove Ordinance 173-O-015 from the table. Motion carried 5-0.

### Closed Session

MOTION: Johnson moved, second by Whittow to go into closed session at 5:30 p.m. pursuant to Section 19.85(1)(g), Wisconsin Statutes, to confer with Corporation Counsel who is rendering oral advice concerning strategy to be adopted with respect to potential litigation relating to airport lease(s). Motion carried 6-0.

### Open Session

MOTION: Hammitt moved, second by Morris to return to open session at 6:28 p.m. Motion carried 6-0.

MOTION: Morris moved, second by Hammitt to approve Ordinance 173-O-015. Motion carried 4-2 Grant and Johnson voted no.

MOTION: Morris moved, second by Johnson to adjourn the meeting at 6:29 p.m. Motion carried 6-0.

Respectfully submitted,

Darlene M Johnson  
Secretary

# interoffice

## MEMORANDUM

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**to:** Public Works Committee  
**from:** Stephen Siodlarz, Landscape Architect  
Waukesha County Department of Parks and Land Use, Park System Division  
**subject:** Bid Review  
**date:** June 6, 2018  
**project:** PLU 18-05 2018 UW-Waukesha Site Infrastructure Improvements

After reviewing the proposal forms and bid amounts, our consultant, Baxter and Woodman, Inc, and I recommend award of the contract to **Poblocki Paving Corp.** in the lump sum amount of **\$211,517.00.**

Based on information submitted on the proposal form, **Poblocki Paving Corp.** has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project.

The tabulation of bids is attached on the following page. There are sufficient funds for this contract in the 2018-19 Capital Project budget.

If you have any questions or wish to discuss this recommendation, please call me at your convenience.

Sincerely,

*Stephen Siodlarz*  
*Landscape Architect*

Attachment

**cc:** Steve Brunner - Waukesha County Department of Parks and Land Use, Park System Manager  
Ryan Wallace – Baxter & Woodman, Project Manager  
Scott Ahles – Baxter & Woodman, Regional Manager-Milwaukee

# BID SUMMARY

Waukesha County Dept. of Parks and Land Use

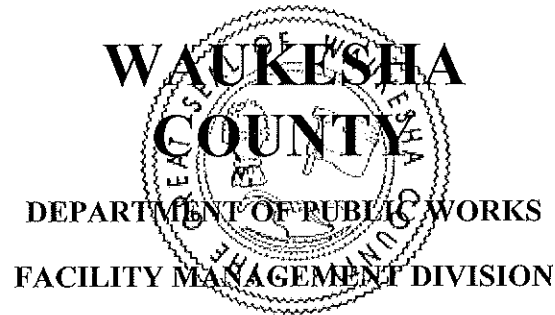
Project: 2018 UW-Waukesha Site Infrastructure Improvements

Date: June 5, 2018

	<i>Bidder</i>	<i>Total</i>																			
1	Poblocki Paving Corp. Wauwatosa, WI 53213	\$211,517.00																			\$211,517.00
2	Payne & Dolan, inc. Waukesha, WI 53187	\$236,365.00																			\$236,365.00
3	Johnson and Sons Paving Lannon, WI 53046	\$211,930.34																			\$211,930.34
4																					\$0.00
5																					\$0.00
6																					\$0.00
7																					\$0.00

**Paul Farrow**  
County Executive

**Allison Bussler**  
Director of Public Works



To: Public Works Committee  
From: Javier Ramos  
Date: June 4<sup>th</sup>, 2018  
Re: 2018 Building Automation Upgrades

Waukesha County's building automation system that tracks and controls the HVAC, lighting, and energy consumption of Waukesha County buildings has Jace controllers that need to be upgraded. These Jace controllers are essentially computers that provide the connectivity and programming of our systems. Five Jace controllers are either too old and becoming obsolete or are underpowered and are not able to keep up with the demands of the buildings' equipment and programming.

The DPW Facilities Management Division has bid out the work to furnish and replace five Jace Controllers. Three contractors attended the pre-bid walkthrough. The County's current building automation controls contractor was the only one to respond. They have done previous work of like and kind. Based on the information submitted on the proposal form, CBRE ESI, has stated that they can complete the work within the County's schedule, completed the non-collusion affidavit, and demonstrated sufficient qualification and responsibility for this project. After reviewing the proposal and bid amounts, I recommend award of the contract to CBRE ESI in the sum amount of \$27,852.

The tabulation of bids is attached on the following page. If you have any questions or wish to discuss this recommendation, please call me at your convenience.

Sincerely,  
Thank You,

A handwritten signature in black ink that reads "Javier Ramos". The signature is written in a cursive style with a large, stylized "R".

Javier Ramos - FMP  
Facilities Supervisor

**Division of Facility Management**  
515 W. Moreland Blvd. Room AC G1  
Waukesha, Wisconsin 53188-3680  
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