

Minutes of the Executive Committee

Monday, October 5, 2020

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Jim Heinrich, Dave Swan, Peter Wolff, Tim Dondlinger, Jennifer Grant, and Dave Zimmermann.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, UW-Extension Director Jerry Braatz, Bridges Library Director Karol Kennedy, Director of Administration Andy Thelke, Human Resources Manager Renee Gage, Employee Benefits Administrator Andrea Mohr, Information Technology Manager Lance Spranger, Budget Manager Bill Duckwitz, Budget Management Specialist Michelle Beasley, and Senior Financial Analysts Alex Klosterman and Stephanie Kirby.

Approve Minutes of September 14, 2020

MOTION: Dondlinger moved, second by Wolff to approve the minutes of September 14. Motion carried 7-0.

Future Meeting Date

- October 19, 2020

Standing Committee Reports by Committee Chairs

Committee chairs gave reports on their respective committee meetings.

Discuss and Consider the 2021 UW-Extension Budget

Braatz discussed the proposed 2021 operating budget for UW-Extension as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$429,483 from the adopted 2020 budget. The County tax levy totals \$350,763 – an increase of \$2,000 or 0.6%. The number of full-time equivalent (FTE) positions decreased 0.15 for a total of 2.70. No major concerns were raised.

MOTION: Swan moved, second by Heinrich to approve the 2021 UW-Extension Budget. Motion carried 7-0.

Discuss and Consider the 2021 Bridges Library System

Kennedy discussed the proposed 2021 operating budget for the Bridges Library System as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Total all funds, revenues total \$2,405,282 – a decrease of \$98,373 or 3.9% from the adopted 2020 budget. The County tax levy totals \$3,659,778 – an increase of \$121,029 or 3.4%. Expenditures total \$6,047,062 – an increase of \$20,958 or 0.3%. The number of FTE positions remain unchanged at 7.70. No major concerns were raised.

MOTION: Heinrich moved, second by Zimmermann to approve the 2021 Bridges Library System Budget. Motion carried 7-0.

Discuss and Consider the 2021 Non-Departmental Budget

Thelke and Duckwitz discussed the proposed 2021 Non-Departmental budget as outlined in the budget book including the program/activity financial summary and 2021 specific activities and purpose. Total Non-Departmental (General, Health & Dental Insurance, Contingency), revenues total \$30,657,379 – an increase of \$1,217,879 or 4.1% from the adopted 2020 budget. The County tax levy totals \$92,100 – no change from 2020. Expenditures total \$30,749,479 – an increase of \$1,217,879 or 4.1%.

Heinrich expressed concern over \$250,000 going to the Waukesha County Center for Growth and asked when the organization will be self-sustaining. Thelke said the County will continue to evaluate its return on investment.

MOTION: Wolff moved, second by Dondlinger to approve the 2021 Non-Departmental Budget. Motion carried 7-0.

Discuss and Consider Resolution 175-R-004: Adopt Five-Year Capital Projects Plan

MOTION: Swan moved, second by Heinrich to approve Resolution 175-R-004. Motion carried 7-0.

State Legislative Update

Ignatowski said the Wisconsin Counties Association shared their top budget priorities with the Governor last week.

MOTION: Wolff moved, second by Dondlinger to adjourn at 10:34 a.m. Motion carried 7-0.

Respectfully submitted,

Peter M. Wolff

Peter M. Wolff
Secretary