

Waukesha County Board of Supervisors

Minutes of the Human Resources Committee Tuesday, May 16, 2023

Chair Nelson called the meeting to order at 1:03 p.m.

Present: Supervisors Larry Nelson, Mike Crowley, Darlene Johnson, Brian Meier, Chris Mommaerts, Terry Thieme and Jeremy Walz

Also Present: Chief of Staff Sarah Spaeth, Administrative Specialist Barbara Hollander, County Board Chair Paul Decker, Human Resources Manager Renee Gage, Director of Administration Andy Thelke, Employee Benefits Administrator Andrea Mohr, County Clerk Meg Wartman, Deputy County Clerk Kelly Yaeger

Approve Minutes of March 21

MOTION: Johnson moved, second by Meier to approve the minutes of March 21. Motion carried 7-0

Executive Committee Report of April 17 and May 15

Nelson reported that at the April meeting the committee approved two ordinances related to the Lake Country Classical Academy charter school and Courthouse Project Step 2 renovation. Spaeth reported on the Strategic Plan update presented at the meeting regarding proposed organizational meeting changes. At the May meeting the committee approved four ordinances, including two related to the Thomas farm development, and three appointments.

Next Meeting Dates

June 20 (if business)

July 19 (joint meeting with Finance Committee on compensation study) – there will be no HR Committee meeting on July 18

Announcements

Invitation to the Community Action Coalition Open House from 4-7 p.m. on May 16.

Review Correspondence

Town of Delafield letter regarding two ordinances (Thomas farm – 178-O-001 and 178-O-002) that were referred back to the Land Use, Parks and Environment Committee at the April 25 County Board meeting.

Legislative Update

Spaeth reported that shared revenue will be voted on tomorrow in the Assembly. There has been no action taken by the Senate. Joint Finance Committee approved salary increases for district attorneys across the state. On Thursday, they will be taking up parks and land use items like county conservation grants.

Annual Report on the Waukesha Employee Health & Wellness Center

Thelke, Mohr and Gage discussed their report titled "Waukesha Employee Health & Wellness Center Year-End Utilization and Return on Investment Review" which included information on participation,

visit details, clinical review (diagnoses, prescriptions and labs), post-visit surveys, estimated employee out-of-pocket savings, expenses, cost avoidance and ROI analyses.

MOTION: Johnson moved, second by Crowley to accept the Annual Report on the Waukesha Employee Health & Wellness Center. Motion carried 7-0

Status Report on the Hiring of Relatives of Current Employees

Gage and Mohr discussed the relative hire report for May 2022 through April 2023 as outlined. During this time, there were 4 full-time and 9 temporary positions that were filled by individuals who have relatives in other departments.

MOTION: Thieme moved, second by Walz to accept the Report on the Hiring of Relatives of Current Employees. Motion carried 7-0

Review and Accept County Clerk's Annual Report

Wartman and Yaeger were present to discuss this report as outlined including revenues/fees collected, voting registration data, and number of licenses and passports issued.

MOTION: Johnson moved, second by Meier to accept the Waukesha County Clerk's Office 2022 Annual Report. Motion carried 7-0

MOTION: Crowley moved, second by Walz to adjourn at 2:30 p.m. Motion carried 7-0

Respectfully submitted,



Jeremy Walz
Secretary - Human Resources Committee