

Waukesha County Board of Supervisors

Minutes of the Executive Committee Monday, May 16, 2022

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Jim Heinrich, Jacob LaFontain, Tom Michalski, Larry Nelson, and Peter Wolff. **Absent:** Keith Hammitt.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Administrative Specialist Mary Pedersen, UW-Extension Director Jerry Braatz, Park System Manager Steve Brunner, Director of Administration Andy Thelke, Accounting Services Manager Danielle Igielski, County Board Supervisor Darlene Johnson, Budget Management Specialist Stephanie Hall, Senior Financial Analyst Michelle Czech, and Budget Manager Bill Duckwitz.

Next Meeting Date

- June 20

Committee Welcome and Opening Remarks of the Chair

Decker welcomed committee members and said meetings are run according to Roberts Rules of Order. He asked committee members to raise their hand before asking questions. It is up to committee chairs to decide if they want to accept public comment at their meetings on issues that are not on the agenda. Spaeth clarified that motions can be made and seconded and discussion can continue.

Nomination and Election of Secretary

MOTION: Heinrich moved, second by Michalski to elect Wolff as Secretary of the Executive Committee. Motion carried 6-0.

Committee Duties and Responsibilities as Written in the County Code of Ordinances

Spaeth discussed the duties and responsibilities of the Executive Committee as written in the County Code of Ordinances.

Discuss And Consider Ordinance 177-O-010 Modify The 2022 Budget Of The Waukesha County UW-Extension To Accept Donation Revenue And Appropriate Expenditures

Braatz discussed this ordinance which authorizes the UW-Extension Department to accept donations totaling \$12,527 and to appropriate \$12,527 of operating expenses for the 4-H program and Juvenile Community Garden. These expenditures are funded with donations from community partners and citizens. The funds provided will provide an additional \$5,000 for the 4-H Kids Zone at the Waukesha County Fair, \$500 for the 4-H Summer Camp, \$6,923 for the 4-H program, and \$104 for the Juvenile Community Garden. This ordinance results in no direct additional tax levy impact.

MOTION: Heinrich moved, second by Wolff to approve Ordinance 177-O-010. Motion carried 6-0.

Discuss And Consider Ordinance 177-O-009 Modify The 2022-2026 Capital Plan And 2022 Budget For Capital Project 202204, Lake Country Trail STH 67 Underpass

Brunner discussed this ordinance which modifies the 2022-2026 capital plan and 2022 Capital Project budget to increase expenditure authority by \$556,900. This is for the design phase for the Lake Country Trail State Trunk Highway (STH) 67 Underpass project (#202204). This will also increase general government revenues by \$428,600 and the use of Capital Project fund balance by \$128,300. This ordinance also moves the design phase (\$556,900) of the project up from 2023 to 2022 and the construction phase (\$2,332,000) up from 2025 to 2023. The project cost remains the same, but an additional \$128,300 of Capital Project Fund balance will be needed in 2022 to cover the County's share of project costs. This is offset by a reduction in the need for County funds in the same amount in future years.

In the previously adopted capital project, the department planned to apply for \$2.1 million in funding from the Federal Transportation Alternatives Project (TAP) in February 2022. Based on the estimated funding schedule, this would have allowed for the design phase in 2023 and construction phase in 2025. Since then, the Department has worked with WisDOT to secure alternative funding that would allow for a more expedited project schedule than TAP funding would allow. The Department applied for and was awarded funds sufficient to cover the \$2.1 million federal revenue budget through the federal Congestion Mitigation and Air Quality (CMAQ) Program in February of 2022 and in April of 2022, an advance of the funding was provided by the Bipartisan Infrastructure Law (BIL). This ordinance does not result in an impact to tax levy.

MOTION: Nelson moved, second by Michalski to approve Ordinance 177-O-009. Motion carried 6-0.

Discuss and Consider the Following Appointments: 177-A-001 Paul Decker to the Wisconsin PACE Commission; 177-A-002 Christine Howard to the WOW Workforce Development Board's Joint Executive Committee; 177-A-003 Maria Watts to the HOME Consortium Board; 177-A-004 Vickie Dallmann-Papke to the Health and Human Services Board; 177-A-005 Joel Gaughan to the Health and Human Services Board; 177-A-006 Larry Nelson to the Community Development Block Grant Board; 177-A-007 Frank Muenkel to the Community Development Block Grant Board; 177-A-008 Meg Wartman to the Community Development Block Grant Board; 177-A-009 Pat Haukohl to the Community Development Block Grant Board; and 177-A-010 Dick Mace to the Wisconsin River Rail Transit Commission

MOTION: Heinrich moved, second by LaFontain to approve the above-listed appointments. Motion carried 6-0.

American Rescue Plan Act (ARPA) Presentation

Thelke and Igielski discussed this item as outlined in their handout titled "Requested American Rescue Plan Act Projects 2021-2026" which included information on project title, department, objective, eligibility cost category, project description, and project costs. Igielski also discussed rules for using ARPA dollars, revenue loss dollars and how they are calculated, funding objectives, ARPA management structure, prior pandemic funding sources, previous Board approval projects, future ordinances, and future budget considerations.

Discuss And Consider Ordinance 177-O-011 Amend Article III, Division 2 Of Chapter 4 Of The Waukesha County Code Of Ordinances – Meetings

Decker and Spaeth discussed this ordinance which would change the text of Sec. 4-50(b) of the County Code of Ordinances to make 6:00 p.m. the start time of the meetings of the County Board of Supervisors, effective at the next regular meeting on June 28, 2022. Spaeth said in a previous survey to supervisors, 6:00 received the most votes.

MOTION: LaFontain moved, second by Wolff to approve Ordinance 177-O-011. Motion carried 5-1. Heinrich voted no.

Discuss And Consider Ordinance 177-O-012 Amend Article V, Division 1 Of Chapter 4 Of The Waukesha County Code Of Ordinances – General Information

Decker and Spaeth discussed this ordinance which changes section 4-97(d) of the Waukesha County Code of Ordinances to allow the County Board to review the County's operating budget through joint meetings of the standing committee and the Finance Committee and to allow the joint budget review meetings to be chaired by the Finance Committee chair.

MOTION: Heinrich moved, second by Nelson to approve Ordinance 177-O-012. Motion carried 6-0.

Standing Committee Reports

Committee chairs, and Spaeth for Public Works, gave reports on their respective committee meetings. Decker gave an update on the WCA and WCTC boards.

MOTION: LaFontain moved, second by Wolff to adjourn at 9:58 a.m. Motion carried 6-0.

Respectfully submitted,

Peter M. Wolff

Peter M. Wolff
Secretary