

## **Minutes of the Combined Health & Human Services Board & Committee**

**Thursday, February 13, 2020**

Chairs Howard and Nelson called the meeting to order at 1:00 p.m.

**Committee Members Present:** Supervisors Christine Howard, Kathleen Cummings, Jeremy Walz, Joel Gaughan, Darlene Johnson, and Duane Paulson. **Absent:** Jim Batzko.

**Board Members Present:** Supervisors Larry Nelson, Christine Howard, and Duane Paulson, and Citizen Members Robert Menefee, Christine Beck, Vicki Dallmann-Papke, Dr. Adel Korkor, and Laurie Schwartz. Korkor left at 2:32 p.m. **Absent:** Michael O'Brien.

**Also Present:** Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, Sleep in Heavenly Peace (SHP) President Larry Schroeder, Women's Center and Chair of the Housing Action Coalition Angela Mancuso, Children and Family Services Manager Lisa Roberts, Accounting Services Coordinator Lisa Davis, Senior Financial Analyst Clara Daniels, and Human Services Supervisor Brad Haas.

### **Committee Agenda Items**

#### **Approve Minutes of 12-5-19**

MOTION: Cummings moved, second by Johnson to approve the minutes of December 5. Motion carried 6-0.

#### **Review Correspondence**

Howard advised of a fund transfer request for the Aging & Disabilities Resource Center, approved by the Finance Committee, to transfer \$2,775 to fund a budget shortfall in interdepartmental postage and interdepartmental cell phone charges due to the deployment of additional phones. Contracted services for the Dementia Care Grant in operating expenses are estimated to be underspent and available for transfer due to delays in implementing plans for initiatives.

#### **Next Meeting Date**

- March 12, 2020

#### **Executive Committee Report of 1-20-20**

Howard said the Executive Committee, at their last meeting, heard an overview of the Independent Business Association of Wisconsin, an update on the County's customer service program, committee reports by committee chairs, and Chair Decker's report on the Joseph Project and multimodal transportation.

### **Board Agenda Items**

#### **Approve Minutes of 12-5-19**

MOTION: Beck moved, second by Korkor to approve the minutes of December 5. Motion carried 8-0.

### **Next Meeting Date**

- March 19, 2020

### **Announcements**

It was announced that the Health & Human Services Board's public hearing will be held on April 23 at 7:00 p.m. Korkor indicated he will be absent but may call in by phone.

Nelson advised that board member Michael O'Brien has announced his resignation and he commended O'Brien for his excellent service.

### **Sleep in Heavenly Peace (*Board and Committee*)**

Schroeder discussed this item as outlined in a PowerPoint presentation and said their purpose, in part, is to keep children from sleeping on floors. They provide beds for children to sleep on and their nationwide goal is 50,000 beds. Schroeder noted the cost per bed is \$175.

### **Homelessness and Shelters (*Board and Committee*)**

Mancuso presented a PowerPoint on the Housing Action Coalition and explained funding sources and responsibilities including operating an overflow shelter in the county. She said approximately 1,000 people in Waukesha County were homeless in 2019. She went on to outline the steps of how to eliminate homelessness.

Korkor left the meeting at 2:32 a.m.

MOTION: Menefee moved, second by Schwartz to adjourn the board meeting at 2:35 p.m. Motion carried 7-0.

### **Ordinance 174-O-090: Modify The 2020 Health and Human Services Budget to Accept Additional Revenue and Expenditures Related to the Child and Family Aids Allocation and Create Three Positions. (*Committee*)**

Davis and Roberts discussed this ordinance as outlined which authorizes the department to accept \$628,000 in State Department of Children and Families revenues, and appropriate additional expenditure authority of \$295,539 for personnel costs and \$332,461 for operating expenses. The additional funding will be used to provide in-home screening and therapy, service navigation to initiate faster treatment, expansion of parent-child interaction therapy services, and contracted case aides to support safety services for at risk families, support family involvement in services, and improve the ability of children to continue in their home school after placement.

This will be accomplished in part by creating three regular, full-time (3.00 FTE) positions, which consists of a Health and Human Services Coordinator (salary range \$83,949 to \$120,890) in the Children and Family Division, a Social Worker (salary range \$54,122 to \$71,573) in the Intake and Shared Services Division, and a Fiscal Specialist position (salary range \$39,437 to \$52,002) in the Administrative Services Division. Estimated personnel costs for these positions in 2020 include \$132,182 for the Human Services Coordinator, \$96,411 for the Social Worker, and \$66,946 for the Fiscal Specialist for a total of \$295,539.

These positions will address increasing workloads in their respective areas. The Human Services Coordinator is needed for the Children and Long Term Services (CLTS) and Children Community Options Programs (COP). The Social Worker position is needed in the Intake and Shared Services

Access Unit to assist with Child Protective Services reports. The Fiscal Specialist is needed to provide fiscal support related to the additional CLTS and COP work.

Operating expenses will be increased \$322,461. This includes \$312,461 for contracted services to assist with the increasing workloads (i.e., case aides, mentioned above) and a contracted coordinator for family drug court. The ordinance also includes \$20,000 for cell phone applications that provide additional safety to social workers in the field (e.g., home visits) by readily sharing location and other information with the department. The department plans to build this ongoing funding into their 2021 budget request and manage the cost to continue for these items within the overall Health and Human Services budget. This ordinance results in no direct levy impact.

To answer Gaughan's question, Davis said this will be the County's funding allocation ongoing. Paulson indicated he would like to see the positions sunsetted. Roberts explained that the State has been underfunding child welfare for years and last year counties successfully saw an increase in the Children and Family Aids allocation.

MOTION: Cummings moved, second by Johnson to approve Ordinance 174-O-090. Motion carried 6-0.

**Ordinance 174-O-091: Modify the Department of Health and Human Services 2020 Budget to Accept the WIC Fit Families Grant and Appropriate Additional Expenditures (*Committee*)**

Davis discussed this ordinance as outlined which authorizes the department (Public Health Division) to accept a Fit Families Supplemental Nutrition Assistance Program Education (SNAP-Ed) grant funding from the State of Wisconsin and appropriate \$15,606 in expenditure authority to implement the Fit Families Program for low-income children, ages two to four years old, and their families who are eligible for SNAP-Ed. The department indicates that the grant will be used to provide information related to healthy eating and exercise to families enrolled in the program.

Expenditures include \$13,561 for additional personnel costs, which includes an increase in existing, part-time staff of 0.15 FTE (or about 312 hours) to carry out the program. Operating expenses of \$1,829 include educational materials, travel expenses, and printing. Interdepartmental charges of \$216 are for related postage expenses. This ordinance results in no direct levy impact.

MOTION: Walz moved, second by Johnson to approve Ordinance 174-O-091. Motion carried 6-0.

**State Legislative Update**

Spaeth updated the committee on legislation related to the Adoption Task Force, Water Quality Task Force, and opiate issues.

MOTION: Walz moved, second by Cummings to adjourn the committee meeting at 3:01 p.m. Motion carried 6-0.

Respectfully submitted,

*Jeremy Walz*

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Secretary