

OPEN MEETING MINUTES

Waukesha County Health and Human Services Virtual Business Skype Meeting ADRC Advisory Board June 4, 2020

Present Committee Members:	Judie Berthelsen Pat Carriveau, Secretary Carla Friedrich Sandie Heberling Christine Howard Wendy Johnson Betty Koepsel Susan Schweda, Chair Phyllis Wesolowski, Vice Chair Sandy Wolff
Absent Committee Members:	None
HHS Board Liaisons:	Christine Howard
HHS Staff Liaisons:	Mary Smith Lisa Bittman Sally DuPont
Guests:	Stephanie Cera, ADRC Specialist Shauna Locasha, ADRC Specialist

Call to Order

The meeting was called to order at 9:31 a.m. by Chair Susan Schweda.

Public Comment

- Kurt Roskopf gave a public comment.

Review and Approval of Minutes from March 5, 2020 Meeting

Chair Susan Schweda called for approval of the minutes from March 5, 2020. Christine Howard moved to approve the minutes; Vice Chair Phyllis Wesolowski seconded the motion. All in attendance approved. Motion carried.

Educational Segment – 2019 NiaTx Change Project

Stephanie Cera and Shauna Locasha presented an overview of the 2019 NiaTx Change Project of Enhancing Disability Resource Information for the ADRC.

ADRC Advisory Board Bylaws – Mary Smith

Mary Smith stated revisions to the ADRC Advisory Board bylaws will need to be made to comply with the County guidelines. Mary advised the board the bylaws will come up for approval at the July 2020 meeting.

ADRC Manager Report – Mary Smith

- Mary updated the board on changes that were made to the ADRC of Waukesha County operations due to COVID-19:
 - All congregate dining centers are currently closed.
 - The Home Delivered Meals program was revised to comply with COVID-19 contact guidelines.
 - The Adult Protective Services division has been required to make home visits during COVID-19 operations.
 - Other than assessments done for Adult Protective Services, all ADRC assessments have moved to phone assessments vs. in person.
 - The ADRC of Waukesha County has received \$193,000 in additional funding from the Federal government to help fund the Nutrition program.

ADRC Coordinator Report – Lisa Bittman

- Lisa reported on staff changes:
 - Mary Bliesner, ADRC Specialist, has retired.
 - Mardy Juhl, ADRC Specialist, has been promoted to a supervisor in the Child & Family Services Division of Waukesha County.
- Lisa updated the board on changes that were made to the ADRC of Waukesha County operations due to COVID-19:
 - The ADRC has deployed some staff members to help with contact tracing of COVID-19 in Public Health.
 - A remote ADRC call center has been developed.
 - All forms used by the Resource Center staff have been converted to fillable forms and moved online.
 - ADRC staff will start making social isolation checks over the phone.

Health and Human Services Committee Report – Christine Howard

- Christine Howard announced she is no longer on the Health and Human Services Committee but is still on the Health and Human Services Board.
- The Health and Human Services Board heard all of the Critical Needs presentations and Christine thanked Vice Chair Phyllis Wesolowski for making the presentation for the ADRC.

Agency Announcements and Updates

Pat Carriveau announced Katy's Kloset will be having a soft opening on Saturday, June 6, 2020.

Adjourn

Chair Susan Schweda called for a motion to adjourn the meeting at 11:00 a.m. Christine Howard moved to adjourn; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Minutes were approved 07/02/2020