

177th BOARD YEAR

LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref:	To:	Title
177-O-030	06/08/22 06/09/22	HS FI	ORD: Modify The Department Of Health And Human Services 2022 Budget And Authorize The Utilization Of Unspent 2021 Grant Funds From The Specialized Transportation Assistance Program For Counties Provided By The Wisconsin Department Of Transportation
177-O-031	06/08/22 06/09/22	CB	ORD: Authorization To Enter Into Settlement Agreement In The Eminent Domain Lawsuit Of The Estate Of Joseph Delmer Putna v. Waukesha County, Case Number 2020-CV-264
177-O-032	06/30/22 07/07/22	LU	ORD: Amend The Text Of The Town Of Mukwonago Zoning Code By Amending The PDD-05 Clydesdale West Special Standards Within Appendix D Of The Town Of Mukwonago Zoning Code Relative To Accessory Structures Within The Clydesdale Farms West Subdivision (RZ102)
177-O-033	06/30/22 07/07/22	LU	ORD: Amend The District Zoning Map Of The Town Of Brookfield Zoning Code By Rezoning Certain Lands Located In Part Of The SE ¼ Of Section 29, T7N, R20E, Town Of Brookfield, Waukesha County, Wisconsin, From The B-2 Limited General Business District To The MU-1 Mixed Use District (RZ103)
177-O-034	06/30/22 07/07/22	LU	ORD: Approve Easement To Wisconsin Electric Power Company To Construct, Install, Operate, Maintain, Repair, Replace And Extend Underground Utility Facilities On Waukesha County Property Known As The Bugline Recreation Trail
177-O-035	07/05/22 07/07/22	LU FI	ORD: Authorize Department Of Parks And Land Use To Apply For And Accept Funding From The State Of Wisconsin Recreational Boating Facilities Grant Program For The Nagawicka Lake Boat Launch And Parking Lot Pavement Reconstruction Projects
177-O-036	07/05/22 07/07/22	LU HR FI	ORD: Abolish One Regular Part-Time Senior Administrative Specialist And Create One Regular Full-Time Programs And Projects Analyst In The Department Of Parks & Land Use
177-A-013	07/06/22 07/07/22	EX	APPT: Kathryn McNelly-Bell to the Board of Adjustment
177-A-014	07/06/22 07/07/22	EX	APPT: Nancy Bonniwell to the Board of Adjustment
177-A-015	07/06/22 07/07/22	EX	APPT: Joel Gaughan to the Community Development Block Grant Board
177-A-016	07/06/22 07/07/22	EX	APPT: Susan Schweda to the Aging & Disability Resource Center Advisory Board
177-A-017	07/06/22 07/07/22	EX	APPT: Sandy Wolff to the Aging & Disability Resource Center Advisory Board
177-A-018	07/06/22 07/07/22	EX	APPT: Marj Kozlowski to the Aging & Disability Resource Center Advisory Board
177-A-019	07/06/22 07/07/22	EX	APPT: Peter Wolff to the Marsh Country Health Alliance Commission
177-A-020	07/06/22 07/07/22	EX	APPT: Mike Crowley to the Airport Operations Commission

177th BOARD YEAR

LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref:	To:	Title
177-O-037	07/05/22 07/07/22	JU FI	ORD: Amend The 2022 Sheriff's Department Budget By Appropriating Seized Fund Revenues To Fund Multiple Expenses To Enhance Law Enforcement
177-O-038	07/01/22 07/07/22	JU	ORD: Designation Of Waukesha County Communication Center As Single Public Safety Answering Point (PSAP) In County For Wis. Stat. Section 256.35(3s)(bm) Grant Eligibility
177-O-039	07/05/22 07/07/22	JU	ORD: Repeal The 2016 Waukesha County All Hazard Mitigation Plan And Adopt The 2021 Waukesha County All Hazard Mitigation Plan
177-O-040	07/05/22 07/07/22	HS HR FI	ORD: Modify The 2022 Department Of Health And Human Services – Special Purpose Grant Fund Budget For Expansion Of Crisis Service In Law Enforcement, Create 3.0 Clinical Therapist Positions, And Increase American Rescue Plan Act Funding General Government Revenue
177-O-041	07/06/22 07/07/22	HS HR FI	ORD: Modify The 2022 Department Of Health And Human Services Budget To Expand Intensive Mental Health Services For Community Youth And Create Positions, Funded Through The American Rescue Plan Act
177-O-042	07/06/22 07/07/22	HS HR FI	ORD: Modify The 2022 Department Of Health And Human Services – Special Purpose Grant Fund Budget For Enhancements To Child Welfare Infrastructure, Create One Social Worker Sunset Position, And Increase American Rescue Plan Act Funding

1 AMEND THE TEXT OF THE TOWN OF MUKWONAGO ZONING CODE BY AMENDING THE
2 PDD-05 CLYDESDALE WEST SPECIAL STANDARDS WITHIN APPENDIX D OF THE TOWN
3 OF MUKWONAGO ZONING CODE RELATIVE TO ACCESSORY STRUCTURES
4 WITHIN THE CLYDESDALE FARMS WEST SUBDIVISION (RZ102)
5
6

7 WHEREAS, after proper notice was given, a public hearing was held and the subject matter of
8 this Ordinance was approved by the Mukwonago Town Board on April 14, 2022; and
9

10 WHEREAS, the matter was referred to and considered by the Waukesha County Park and
11 Planning Commission, which recommended approval and reported that recommendation to the
12 Land Use, Parks and Environment Committee and the Waukesha County Board of Supervisors,
13 as required by Section 60.62, Wis. Stats.
14

15 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that the text
16 of the Town of Mukwonago Zoning Code, adopted by the Town of Mukwonago on November
17 30, 2020, is hereby amended, more specifically, the PDD-05 Clydesdale West special standards
18 within Appendix D of the Town of Mukwonago Zoning Code relative to accessory structures
19 within the Clydesdale Farms West Subdivision, more specifically described in the "Staff Report
20 and Recommendation" on file in the office of the Waukesha County Department of Parks and
21 Land Use and made a part of this Ordinance by reference RZ102, is hereby approved.
22

23 BE IT FURTHER ORDAINED that the Waukesha County Clerk shall file a certified copy of this
24 Ordinance with the Town Clerk of Mukwonago.
25


26 BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon passage,
27 approval and publication.

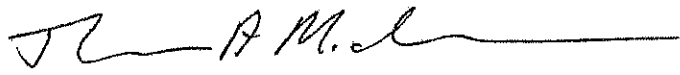
COMMISSION ACTION


The Waukesha County Park and Planning Commission after giving consideration to the subject matter of the Ordinance to amend the Text of the Town of Mukwonago Zoning Code hereby recommends approval of RZ102 (Clydesdale Farms West HOA) in accordance with the attached "Staff Report and Recommendation".

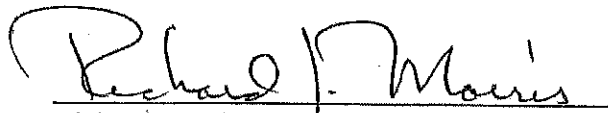
PARK AND PLANNING COMMISSION

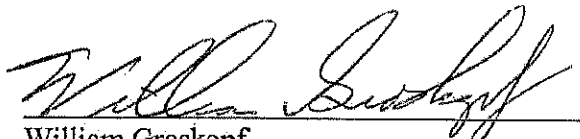
June 16, 2022


James Siepmann, Chairperson


Thomas Michalski, Vice Chairperson


Robert Peregrine


Richard Morris


William Groskopf

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE
STAFF REPORT AND RECOMMENDATION
TEXT AMENDMENT

FILE NO.: RZ102

DATE: June 16, 2022

PETITIONER: Kent Greenwald, Agent
President, Clydesdale Farms West HOA
W319 S9005 Excelsior Lane
Mukwonago, WI 53149

REQUEST:
Amend the PDD-05 Clydesdale West special standards within Appendix D of the Town of Mukwonago Zoning Code relative to accessory structures within the Clydesdale Farms West subdivision.

PUBLIC HEARING DATE: April 6, 2022

PUBLIC REACTION:
One property owner said Clydesdale North tried to change this rule ten years ago and since not everyone agreed, they did not change anything. He is not sure why this request in Clydesdale West has moved forward without 100% of property owners in agreement. He is concerned about junk around buildings. Another person asked what happens to the people who purchased and thought the rules were the rules and do not want the change. Another person stated he wants the subdivision to continue looking nice. Another property owner stated he was concerned about blocking views with outbuildings. One resident submitted comments electronically. Those concerns were as follows: 1) Dilapidation of property values, 2) Obstruction of open space, 3) Environmental impact causing potential flooding resulting from reduced soil availability for absorption, and 4) Reduced capacity for a second leach field for a conventional septic system. Further, if one needs more garage space, then pull a permit for an attached addition. Eight other property owners were in favor of the change. One stated he could use more storage.

TOWN PLAN COMMISSION ACTION:
At their meeting of April 6, 2022, the Town of Mukwonago Plan Commission recommended 4-2 for approval of the proposed text amendment to the Town Board.

TOWN BOARD ACTION:
At their meeting of April 14, 2022, the Town of Mukwonago Board unanimously approved the proposed text amendment to Town of Mukwonago Zoning Code (Ordinance 2022-O-59 attached), subject to showing that 75% of the property owners in the subdivision are in agreement with the proposed change to the conditional use order to allow for accessory structures and that the Clydesdale Farm West subdivision homeowner's documents and the conditional use for Clydesdale Farm West are all consistent with the proposed change to the Town of Mukwonago Zoning Code to allow accessory structures in the Clydesdale Farm West subdivision.

COMPLIANCE WITH THE COMPREHENSIVE DEVELOPMENT PLAN FOR WAUKESHA COUNTY (WCCDP) AND THE TOWN OF MUKWONAGO COMPREHENSIVE PLAN:

The text amendment provides for a change in how accessory buildings are allowed/regulated in the Clydesdale Farms West subdivision. With the supporting regulatory language added to the town's zoning code, the amendment complies with the Town and County CDPs.

STAFF ANALYSIS:

The proposed amendment was initiated as a result of a town zoning violation on a single property within the Clydesdale Farms West subdivision. A shed was constructed without permits or permission from the Clydesdale Farms West HOA. A change was sought to rectify the situation. The first step to amending the code was to have the subdivision HOA vote on an amendment to the Declaration of Restrictions. On Jan 22, 2022, 21 of the 26 (80.8%) owners were in favor of the amendment, and the HOA passed the amendment to the Declaration of Restrictions which also requires Architectural Control Committee approval of accessory buildings. A minimum of 75% of the HOA membership is required to pass any changes to the Declaration of Restrictions for the subdivision.

A public hearing was subsequently held to amend both the Conditional Use (PUD) and the text of the zoning code for the subdivision. Specifically, the following language in Section PDD-05 in Appendix D in the zoning code prohibiting accessory buildings was struck: *Accessory buildings are not allowed.* The following language was added: *Accessory building: One accessory building, not to exceed 600 square feet or 15 feet in height, is allowed on residential lots. Special exceptions for floor area and building height are not allowed. The design and exterior building materials for accessory buildings must match the principal building. Accessory buildings are not allowed in outlots.*

STAFF RECOMMENDATION:

The Planning and Zoning Division Staff recommends **approval** of the request in accordance with Town Ordinance No. 2022-O-59. The request allows property owners the flexibility to have one accessory building on their property, limited in both size and height, and which will be reviewed by the Architecture Control Committee. The ordinance amendment will not be hazardous, harmful, noxious, offensive, or a nuisance; will not unduly limit or restrict the use of property in the Town or for any other reason cause a substantial adverse effect on the property values, open space, or general desirability of the Town; and will serve the public health, safety, and general welfare of the Town of Mukwonago. Further, the amendment meets the purpose and intent of the Town and County Comprehensive Development Plans and complies with the Town of Mukwonago Zoning Code.

Respectfully submitted,

Sandra L. Scherer

Sandra Scherer
Senior Planner

Attachment: Town Ordinance No. 2022-O-59

STATE OF WISCONSIN

TOWN OF MUKWONAGO

WAUKESHA COUNTY

ORDINANCE 2022-O-59

AN ORDINANCE TO AMEND CHAPTER 36 OF THE MUNICIPAL CODE

WHEREAS, the Town Board for the Town of Mukwonago adopted a zoning code for the Town of Mukwonago in 1953 and has amended it from time to time since then; and

WHEREAS, that zoning code is codified as Chapter 36 of the Town of Mukwonago Municipal Code, titled "Town Zoning;" and

WHEREAS, Charles Gordon owns a parcel in the Clydesdale Farms West subdivision and submitted a petition to amend the development standards in Appendix D of the zoning code for that subdivision referred to as PDD-05; and

WHEREAS, allowing for proper notice, the Plan Commission and Town Board conducted a joint public hearing on April 6, 2022, to consider the amendment and to accept public comment; and

WHEREAS, the Plan Commission recommended approval at their meeting on April 6, 2022; and

WHEREAS, the Town Board considered the Plan Commission's recommendation at their meeting on April 6 and April 14, 2022; and

WHEREAS, the Town Board finds that the proposed revisions to the Town's zoning regulations do not constitute a down zoning ordinance as set forth in s. 66.10015, Wis. Stats., and that a vote in favor by two-thirds of the members-elect of the Town Board is not required for passage and adoption; and

WHEREAS, the Town Board for the Town of Mukwonago, after carefully reviewing the recommendation of the Plan Commission for the Town of Mukwonago and having given the matter due consideration having determined that all procedural requirements and notice requirements have been satisfied, and having based its determination on the effect of the adoption of the ordinance on the health, safety and welfare of the community and the preservation and enhancement of property values in the community, and having given due consideration to the municipal problems involved hereby determine that the ordinance amendment will serve the public health, safety and general welfare of the Town of Mukwonago, will enhance property values in the Town and will not be hazardous, harmful, noxious, offensive or a nuisance, and will not unduly limit or restrict the use of property in the Town or for any other reason cause a substantial adverse effect on the property values and general desirability of the Town.

NOW, THEREFORE, the Town Board for the Town of Mukwonago, Waukesha County, does hereby ordain as follows:

Section 1. Repeal and recreate the part in Appendix D for PDD-05 to read as follows:

Clydesdale West (PDD-05)

Lot size, minimum: 1.5 acres

Lot width, minimum: 200 feet

Offset, minimum: 30 feet (but 50' per covenants)

Setback, minimum: 50 feet (but 75' per covenants)

Setback from conservancy, wetlands, and floodland, minimum: 75 feet

House floor area, minimum: 1,800 square feet

Floor area ratio (FAR), maximum: 10 percent

~~Accessory buildings are not allowed.~~

Accessory building: One accessory building, not to exceed 600 square feet or 15 feet in height, is allowed on residential lots. Special exceptions for floor area and building height are not allowed. The design and exterior building materials for accessory buildings must match the principal building. Accessory buildings are not allowed in outlots.

Open space per lot, minimum: 60,000 square feet

Unspecified standards: per SE zoning district

Section 2. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections, or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

Section 3. The Town of Mukwonago Town Clerk is directed to send three signed copies of this ordinance to the Waukesha County Clerk for approval of the Waukesha County Board of Supervisors.

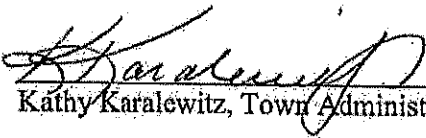
Section 4. This ordinance shall take effect immediately upon passage and posting or publication as provided by law following approval by the Waukesha County Board of Supervisors.

Adopted this 14th day of April 2022

TOWN OF MUKWONAGO


Peter Topczewski, Town Chair

ATTEST:


Kathy Karalewitz, Town Administrator

Published and/or posted this 5 day of May, 2022

1 AMEND THE DISTRICT ZONING MAP OF THE TOWN OF BROOKFIELD ZONING CODE BY
2 REZONING CERTAIN LANDS LOCATED IN PART OF THE SE ¼ OF SECTION 29, T7N, R20E,
3 TOWN OF BROOKFIELD, WAUKESHA COUNTY, WISCONSIN, FROM THE B-2 LIMITED
4 GENERAL BUSINESS DISTRICT TO THE MU-1 MIXED USE DISTRICT (RZ103)
5
6

7 WHEREAS, after proper notice was given, a public hearing was held and the subject matter of
8 this Ordinance was approved by the Brookfield Town Board on May 4, 2021; and
9

10 WHEREAS, the matter was referred to and considered by the Waukesha County Park and
11 Planning Commission, which recommended approval and reported that recommendation to the
12 Land Use, Parks and Environment Committee and the Waukesha County Board of Supervisors,
13 as required by Section 60.62, Wis. Stats.
14

15 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that the
16 District Zoning Map for the Town of Brookfield Zoning Code, adopted by the Town of Brookfield
17 on December 27, 1988, is hereby amended to rezone from the B-2 Limited General Business
18 District to the MU-1 Mixed Use District, certain lands located in part of the SE ¼ of Section 29,
19 T7N, R20E, Town of Brookfield, Waukesha County, Wisconsin, and more specifically described
20 in the "Staff Report and Recommendation" and map on file in the office of the Waukesha
21 County Department of Parks and Land Use and made a part of this Ordinance by reference
22 RZ103, is hereby approved.
23

24 BE IT FURTHER ORDAINED that the Waukesha County Clerk shall file a certified copy of this
25 Ordinance with the Town Clerk of Brookfield.
26

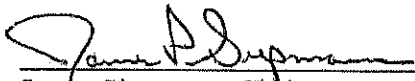
27 BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon passage,
28 approval and publication.

COMMISSION ACTION

The Waukesha County Park and Planning Commission after giving consideration to the subject matter of the Ordinance to amend the Town of Brookfield Zoning Code and Map hereby recommends approval of **RZ103 (Galleria West_Bode)** in accordance with the attached "Staff Report and Recommendation".

PARK AND PLANNING COMMISSION

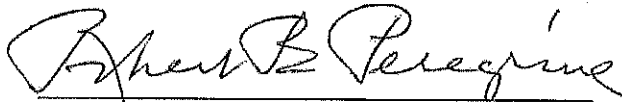
June 16, 2022



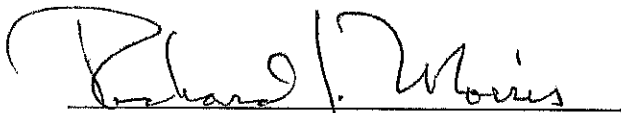
James Siepmann, Chairperson



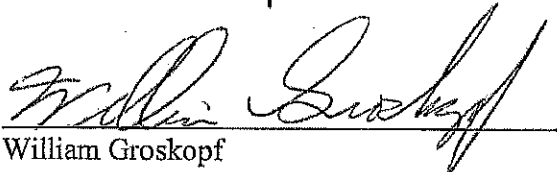
Thomas Michalski, Vice Chairperson



Robert Peregrine



Richard Morris



William Groskopf

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE
STAFF REPORT AND RECOMMENDATION
ZONING MAP AMENDMENT

DATE: June 16, 2022

FILE NO.: RZ103

OWNER: Galleria West Associates
1601 W. Beltline Hwy
Madison, WI 53715

APPLICANT: William Bode
Brayton Management Company, Inc.
18900 W. Bluemound Rd, Suite 212
Brookfield, WI 53045

TAX KEY NO.: BKFT 1124.999.002

LOCATION:
Parcel 1, Certified Survey Map No. 5136, part of the SE ¼ of Section 29, T7N, R20E, Town of Brookfield. More specifically, the property is located at 18900 W. Bluemound Road containing approximately 6.1 acres.

EXISTING ZONING:
B-2 Limited General Business District.

PROPOSED ZONING:
MU-1 Mixed Use District.

EXISTING LAND USE:
Commercial.

PROPOSED LAND USE:
Commercial with possibility for future mixed uses.

PUBLIC HEARING DATE:
April 27, 2021

PUBLIC REACTION:
None

TOWN PLAN COMMISSION AND TOWN BOARD ACTION:
On April 27, 2021, the Town of Brookfield Plan Commission recommended approval of the request and the Town Board approved the request on May 4, 2021.

COMPLIANCE WITH THE COMPREHENSIVE DEVELOPMENT PLAN FOR WAUKESHA COUNTY AND THE TOWN OF BROOKFIELD LAND USE PLAN:
Town and county plans show the property in the Mixed Use category. The proposal to rezone is consistent with plan recommendations.

STAFF ANALYSIS:

The subject property contains the Galleria West shopping center. The property is located along the busy Bluemound Road corridor. There are commercial and office uses to the north, south and west. There is a senior community immediately to the north and institutional and office uses to the east of Brookfield Road. Much of the Bluemound Road corridor within the town is planned for mixed uses. While the existing shopping center contains retail and restaurant uses, the MU-1 Mixed Use category would allow for the possibility of residential uses in the future. There is no immediate change in use being proposed. The request is simply to align zoning with the plan classifications to broaden the range of available future uses.

STAFF RECOMMENDATION:

Based upon the above analysis, Planning and Zoning Division Staff recommends **approval** of the request.

Respectfully submitted,

Jason Fruth

Jason Fruth
Planning & Zoning Manager

Attachments: Town Ordinance
Map

N:\PRKANDLU\Planning And Zoning\Rezoning\Staff Reports\RZ103 Bode_Galleria West Bkt.Doc

STATE OF WISCONSIN: TOWN OF BROOKFIELD: WAUKESHA COUNTY

ORDINANCE CHANGING THE ZONING CLASSIFICATION

NOW THEREFORE, the Town Board of the Town of Brookfield, Wisconsin does ordain as follows:

SECTION 1: The following described property is hereby rezoned from the B-2 Limited General Business District to the MU-1 Mixed Use District classification.

LEGAL DESCRIPTION:

PARCEL 1 CERT SURV 5136 VOL 42/71 6.18 AC PT SE1/4 SEC 29 T7N R20E R901/422.

SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect upon passage and posting or publication as provided by law.

PASSED AND ADOPTED by the Town Board of the Town of Brookfield, Waukesha County, Wisconsin this 4th day of May, 2021.

BY: 

KEITH HENDERSON, Chairman

BY: 

STEVE KOHLMANN, Supervisor

BY: 

MICHAEL SCHMITT, Supervisor

BY: 

JOHN R. SCHATZMAN, Supervisor

BY: 

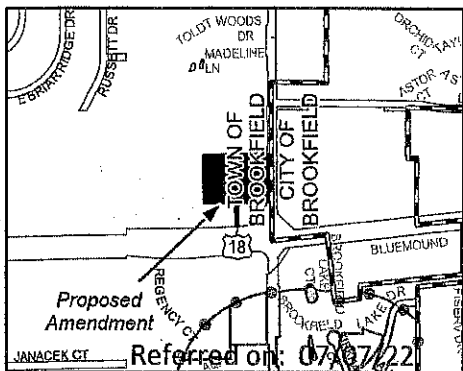
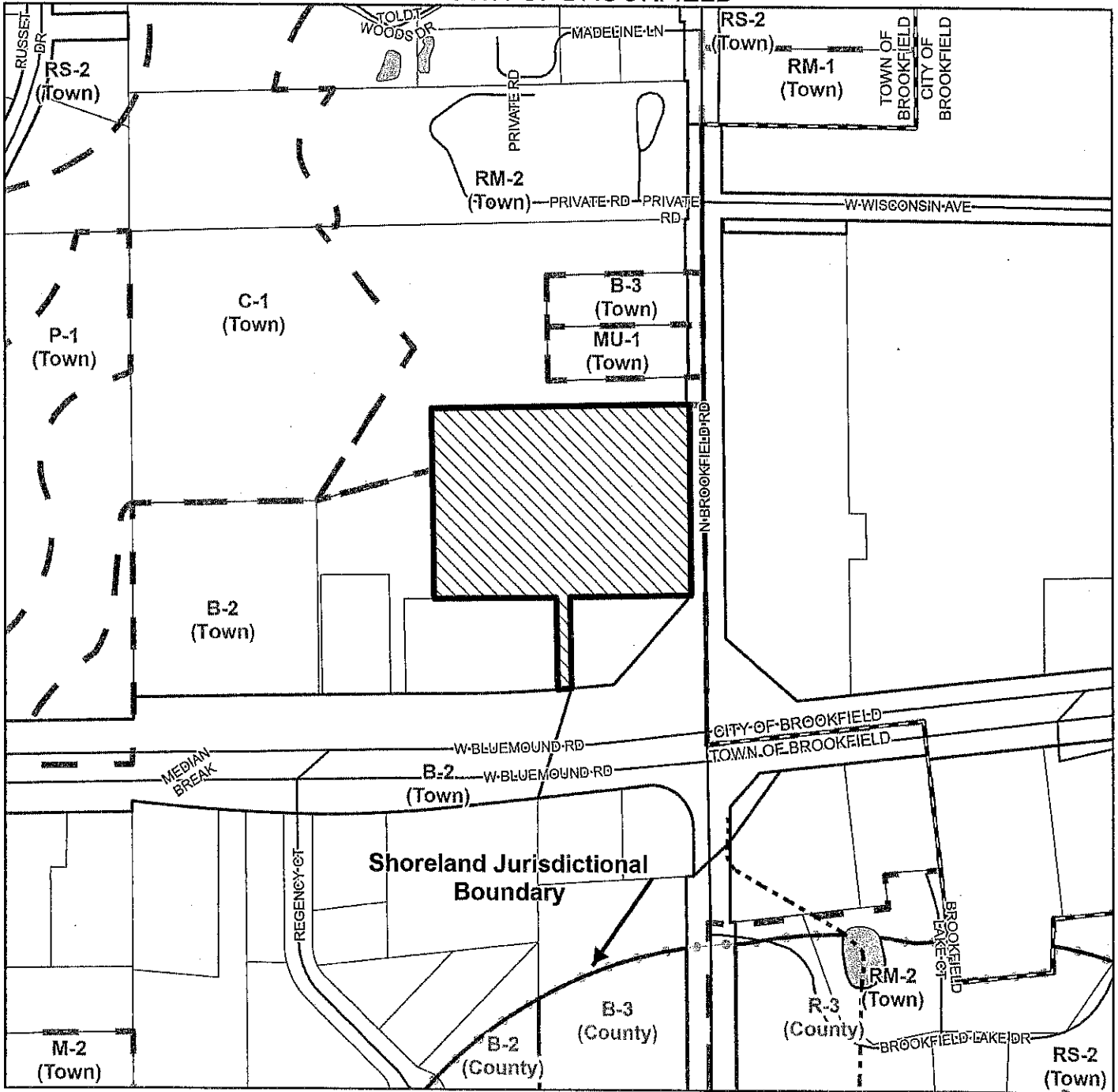
RYAN STANELLE, Supervisor


ATTEST: 

TOM HAGIE, Administrator

ZONING AMENDMENT

PT OF THE SE 1/4 OF SECTION 29,
TOWN OF BROOKFIELD



 TOWN ZONING AMENDMENT FROM B-2 LIMITED GENERAL BUSINESS DISTRICT TO MU-1 MIXED USE DISTRICT (6.1 AC)

FILE.....RZ103
 DATE OF PLAN COMMISSION.....6/16/22
 AREA OF CHANGE.....6.1 ACRES
 TAX KEY NUMBER.....BKFT1124.999.002

Prepared by the Waukesha County Department of Parks and Land Use
 File Number: 17720933 Referred to: LU G

0 200 400 Feet

1 APPROVE EASEMENT TO WISCONSIN ELECTRIC POWER COMPANY TO CONSTRUCT, INSTALL,
2 OPERATE, MAINTAIN, REPAIR, REPLACE AND EXTEND UNDERGROUND UTILITY FACILITIES
3 ON WAUKESHA COUNTY PROPERTY KNOWN AS THE BUGLINE RECREATION TRAIL
4
5

6 WHEREAS, Wisconsin Electric Power Company, d/b/a We Energies, has requested to construct,
7 install, operate, maintain, repair, replace and extend underground utility facilities within
8 Waukesha County property, known as the Bugline Recreation Trail; and
9

10 WHEREAS, the easement area is described as a strip of land ten (10) feet in width being a part
11 of Grantor's premises abutting the north side of Custer Lane and located in the Southeast 1/4 of
12 Section 8, Township 8 North, Range 20 East, in the Village of Lannon, Waukesha County,
13 Wisconsin; said premises are more particularly described in that certain Quit Claim Deed
14 recorded in the office of the Register of Deeds for Waukesha County on December 15, 1978 as
15 Document No. 1076278; and
16

17 WHEREAS, it is deemed necessary to allow We Energies to construct, install, operate, maintain,
18 repair, replace and extend underground utility facilities on Waukesha County's land for the
19 purpose of transmitting electric energy, signals, television and telecommunication services,
20 including the customary growth and replacement thereof; and
21

22 WHEREAS, it is necessary to provide an easement from Waukesha County to We Energies for
23 the purpose of constructing, installing, operating, maintaining, repairing, replacing and
24 extending underground utility facilities on County-owned land.
25

26 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that
27 Waukesha County's grant of an Underground Utility Easement ("Easement") to Wisconsin
28 Electric Power Company, which will be recorded in the Office of the Register of Deeds, is hereby
29 approved.
30

31 BE IT FURTHER ORDAINED that the Director of Parks and Land Use may execute the Easement
32 on behalf of Waukesha County, together with any other documents necessary to accomplish
33 the intended transaction.

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **4667688** IO NO. **52890**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **WAUKESHA COUNTY, a municipal corporation**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as a strip of land ten (10) feet in width being a part of Grantor's premises abutting the north side of Custer Lane and located in the **Southeast 1/4 of Section 8, Township 8 North, Range 20 East**, in the Village of Lannon, Waukesha County, Wisconsin; said premises are more particularly described in that certain **Quit Claim Deed** recorded in the office of the Register of Deeds for Waukesha County on **December 15, 1978 as Document No. 1076278**.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P277
PO BOX 2046
MILWAUKEE, WI 53201-2046

MNFV0035994
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area. Prior to any such trimming, Grantee shall consult with Waukesha County Department of Parks and Land Use in order to minimize any potential negative impacts of the trimming upon trees and bushes. Except in the case of emergency, no trees or bushes may be removed within the easement area without prior approval of the Waukesha County Park System, which approval shall not be unreasonably withheld provided that said removal is reasonably necessary for Grantee's full enjoyment of the rights granted herein. Except in the case of emergency where time is of the essence with regards to power restoration, grantee may not trim, cut down or remove trees outside the easement area without prior approval of the Waukesha County Department of Parks and Land Use.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of any applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots for which Grantee has obtained prior approval to remove which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.

7. **Consistent Uses Allowed:** The Grantor reserves the right to use the easement area for purposes which are not inconsistent with the purpose of this easement nor interfere with the Grantee's full enjoyment of the easement rights granted herein. Grantor reserves the right to grant easement rights to other persons or entities as the Grantor deems appropriate, provided the easement rights are not inconsistent with the purpose of this easement nor interfere with the Grantee's full enjoyment of the easement rights granted herein.
8. **Continual Operation of Bugline Trail:** The County grounds shall at all times remain open for public use. If the Grantee must perform work in any area that will in any way interfere with or detour the travelling public, Grantee will seek prior approval from Grantor, which approval shall not be unreasonably withheld, delayed or denied. Excepting, however, in cases of emergencies when access shall be immediate.
9. **Indemnification and Hold Harmless:** In consideration of the foregoing grant, it is understood that during the time said facilities are located on the premises of the Grantor pursuant to this grant, Grantee will indemnify, save, and hold harmless the Grantor, its successors and assigns, from any and all claims, liabilities, losses, costs, damages or expenses for injury or death of any person and any damages to property arising out of Grantee's exercise of any of its rights under this easement; excepting, however, 1) any claims, liabilities, losses, costs, damages or expenses arising out of the willful acts on the part of the Grantor, its successors and assigns, employees, agents and invitees; and 2) any environmental claims, liabilities, losses, costs, damages or expenses not caused by the construction or operation of said facilities.
10. **Governing Law:** This easement shall be construed and enforced in accordance with the laws of the State of Wisconsin.
11. **Invalidity:** If any term or condition of this easement, or the application of this easement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this easement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
12. **Entire Agreement:** This easement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this easement and duly recorded in the Office of the Register of Deeds of Waukesha County, Wisconsin.
13. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
14. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five-day review period.
15. **Insurance:** Grantor acknowledges and accepts that Grantee is self-insured. Grantee agrees to provide Grantor with defense and liability coverage to Grantor on a primary basis as if Grantor was additional insured under a standard Insurance Services Office commercial general liability policy with \$1,000,000 in coverage. Grantee shall require its contractors, subcontractors, agents and assigns entering Grantor's land to maintain statutory worker's compensation, commercial automobile liability, and commercial general liability insurance with Grantor, its boards, commission, agencies, officers, employees, and representatives as additional insured. Commercial general liability and commercial automobile liability shall be in the amount of not less than \$1,000,000 per occurrence.

Grantor:

WAUKESHA COUNTY, a municipal corporation

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____,

the above named _____, the _____

and _____, the _____

of the WAUKESHA COUNTY, a municipal corporation, for the municipal corporation, by its authority, and pursuant to

Resolution File No. _____ adopted by its _____

on _____,

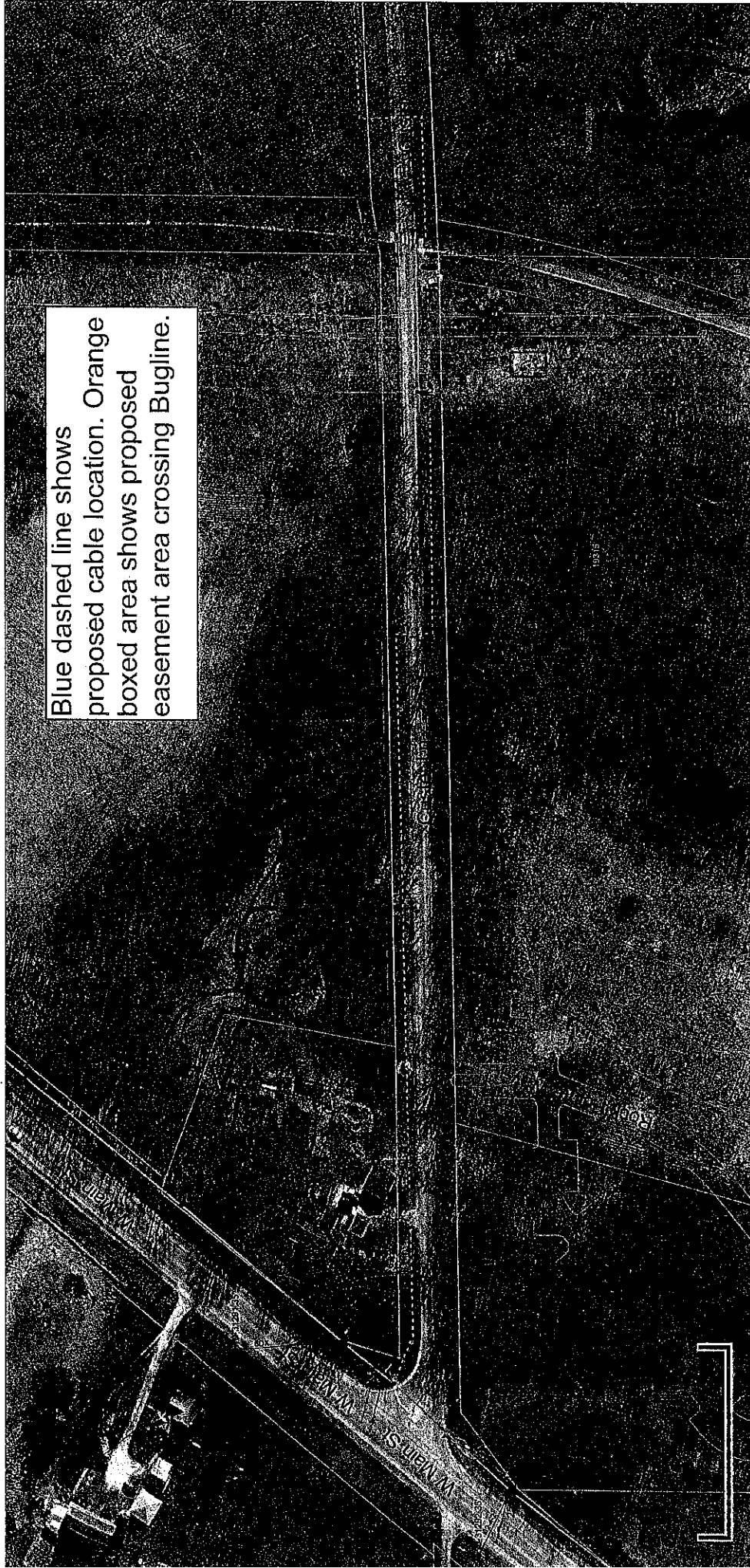
Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____

This instrument was drafted by Barb Schaefer on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.



Blue dashed line shows proposed cable location. Orange boxed area shows proposed easement area crossing Bugline.

VEC NavigaGate - 5/9/22, 11:55 AM

Lon:-88.146, Lat:43.163

WARNING: Do not use for construction purposes. For underground facility locations call Diggers Hotline in Wisconsin at 1-800-242-8511 or Miss Dig in Michigan at 1-800-482-7171. This document, in whole or in part, may not be reproduced in any form or by any means without the written consent of We Energies - 333 W. Everett St., Rm. A259, Milwaukee, WI 53202

ELECTRIC WORK REQUEST

4667688

C V: LANNON
 CUST/PROJ NAME: GERMANTOWN SS FEEDER EXITS
 PROJECT LOCATION: 19167 W. MAIN ST.

PREPARED BY: TODD WIEDOFF
 E-MAIL: todd.wiedoff@we-energies.com
 OFFICE #: 292-502-9818 CELL #: 414-840-8106
 PROJECT ID: NO22009 IO #: 52955
 OPERATING MAPS: 4032-7784-04
 EXISTING FEEDER: Z2684-GERMANTOWN SS
 PROPOSED FEEDER: Z2675-GERMANTOWN SS
 T-R-S - %: 18N R2DE Sec. 8SE CGSH:

TYPE OF WORK: CONVERSION kV to kV
 CABLE REPLACEMENT FEEDER CUT
 PAYING RELOCATION REBUILD
 OTHER GERMANTOWN SS NEW FEEDER EXITS

STAKING REQUIREMENTS: RESTORE PRIVATE PROPERTY:
 SURVEYOR STAKED YES NO
 DESIGNER NOT NEEDED YES NO

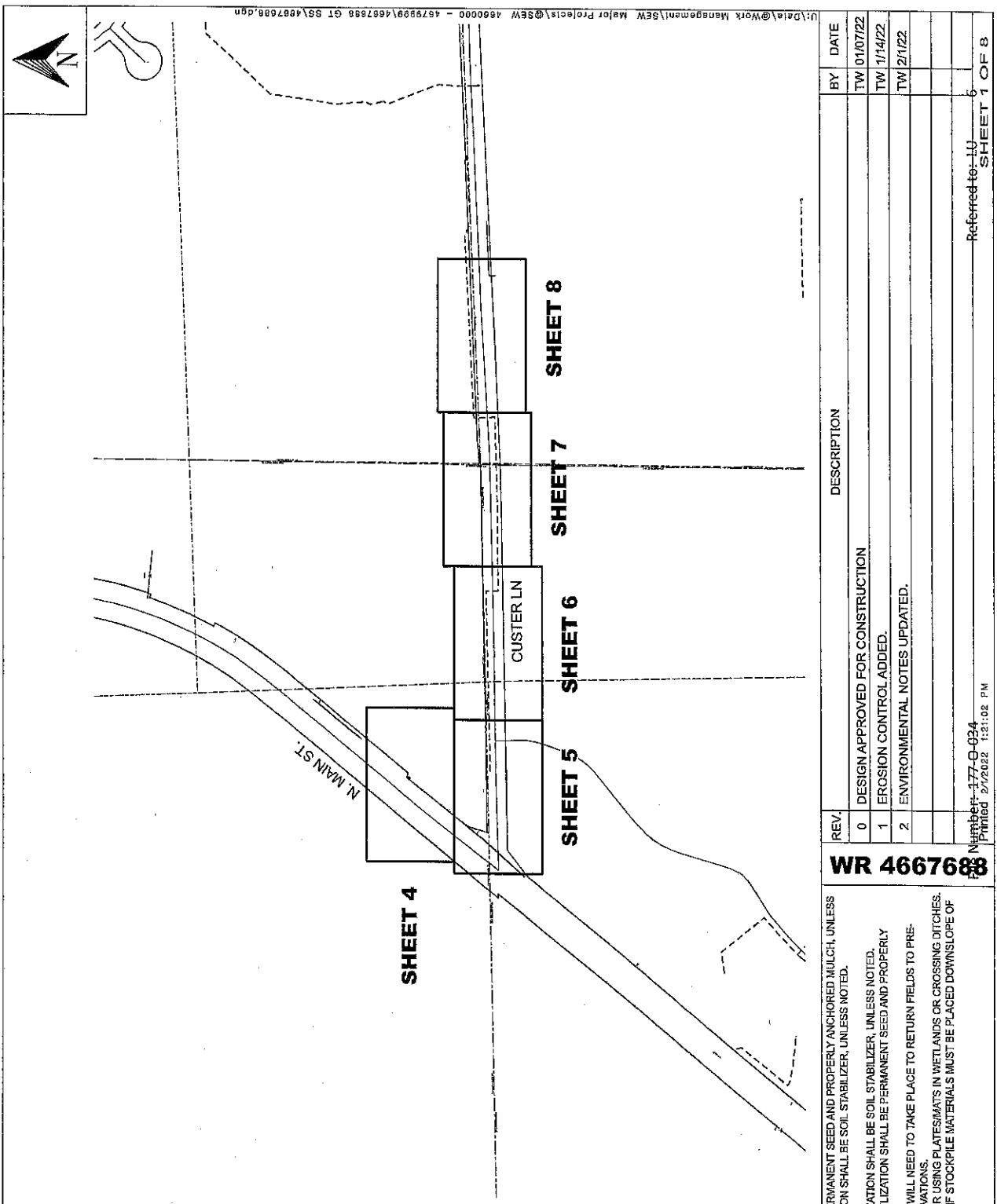
1 PHASE OH FOOTAGE: N/A 3 PHASE OH FOOTAGE: 160'
 1 PHASE DB FOOTAGE: N/A 3 PHASE DB FOOTAGE: 1770'
 MUG CONDUIT FOOTAGE: N/A MUG CABLE FOOTAGE: N/A
 # OF POLE INSTALLATIONS/REPLACEMENTS: 2
 # OF URD EQUIPMENT INSTALLATIONS/REPLACEMENTS: N/A

JU COMPANY AT&T
 PROJECT #: AO256VC
 CONSTRUCTION CONTACT: NICOLE TRZEBIATOWSKI
 PHONE # 414-535-7411, CELL #
 EMAIL: nicole.trzebiatowski@att.com

JU COMPANY TIME WARNER
 PROJECT #: N/A
 CONSTRUCTION CONTACT: JOHN BALDE
 PHONE # 414-908-1333/CELL #
 EMAIL: john.balde@charter.com

RAILROAD PERMITTING/LAGGING REQUIRED YES NO
 RR NAME
 THIS IS A JUMPP PROJECT THIS IS NOT A JUMPP PROJECT
 ROW TO OBTAIN EASEMENT/ADD EASEMENT. SURVEYOR TO STAKE CLAND MARK WIDTH OF EASEMENT ON STAKE.
 ROW TO CONTACT CST/DESIGNER FOR EASEMENT REQ'S.
 NO NEW EASEMENTS REQUIRED

EROSION CONTROL NOTES
 IF DISTURBANCE OCCURS IN SUMMER, FINAL STABILIZATION SHALL BE PERMANENT SEED AND PROPERLY ANCHORED MULCH, UNLESS NOTED. IF DISTURBANCE OCCURS IN WINTER, TEMPORARY STABILIZATION SHALL BE SOIL STABILIZER, UNLESS NOTED.
 FINAL STABILIZATION IS REQUIRED IN SPRING.
 IF DISTURBANCE OCCURS WITHIN THE SLOPE INTERCEPT, FINAL STABILIZATION SHALL BE SOIL STABILIZER, UNLESS NOTED.
 IF DISTURBANCE OCCURS OUTSIDE THE SLOPE INTERCEPT, FINAL STABILIZATION SHALL BE PERMANENT SEED AND PROPERLY ANCHORED MULCH, UNLESS NOTED.
 IF DISTURBANCE OCCURS IN AGRICULTURAL FIELDS, SOIL SEGREGATION WILL NEED TO TAKE PLACE TO RETURN FIELDS TO PRE-CONSTRUCTION SOIL STRATIFICATION AND TO PRE-CONSTRUCTION ELEVATIONS.
 DEPENDING ON THE TIME OF YEAR AND WEATHER CONDITIONS, CONSIDER USING PLATES/MATS IN WETLANDS OR CROSSING DITCHES.
 STOCKPILE MATERIALS SHALL BE PLACED UPSLOPE FROM EXCAVATION. IF STOCKPILE MATERIALS MUST BE PLACED DOWNSLOPE OF EXCAVATION, PROTECT STOCKPILES WITH 12" WATTLES.
 PROJECT SHEET NUMBER/DATE/REV NOTES:



WR 4667688

REV	DESCRIPTION	BY	DATE
0	DESIGN APPROVED FOR CONSTRUCTION	TW	01/07/22
1	EROSION CONTROL ADDED.	TW	1/14/22
2	ENVIRONMENTAL NOTES UPDATED.	TW	2/1/22

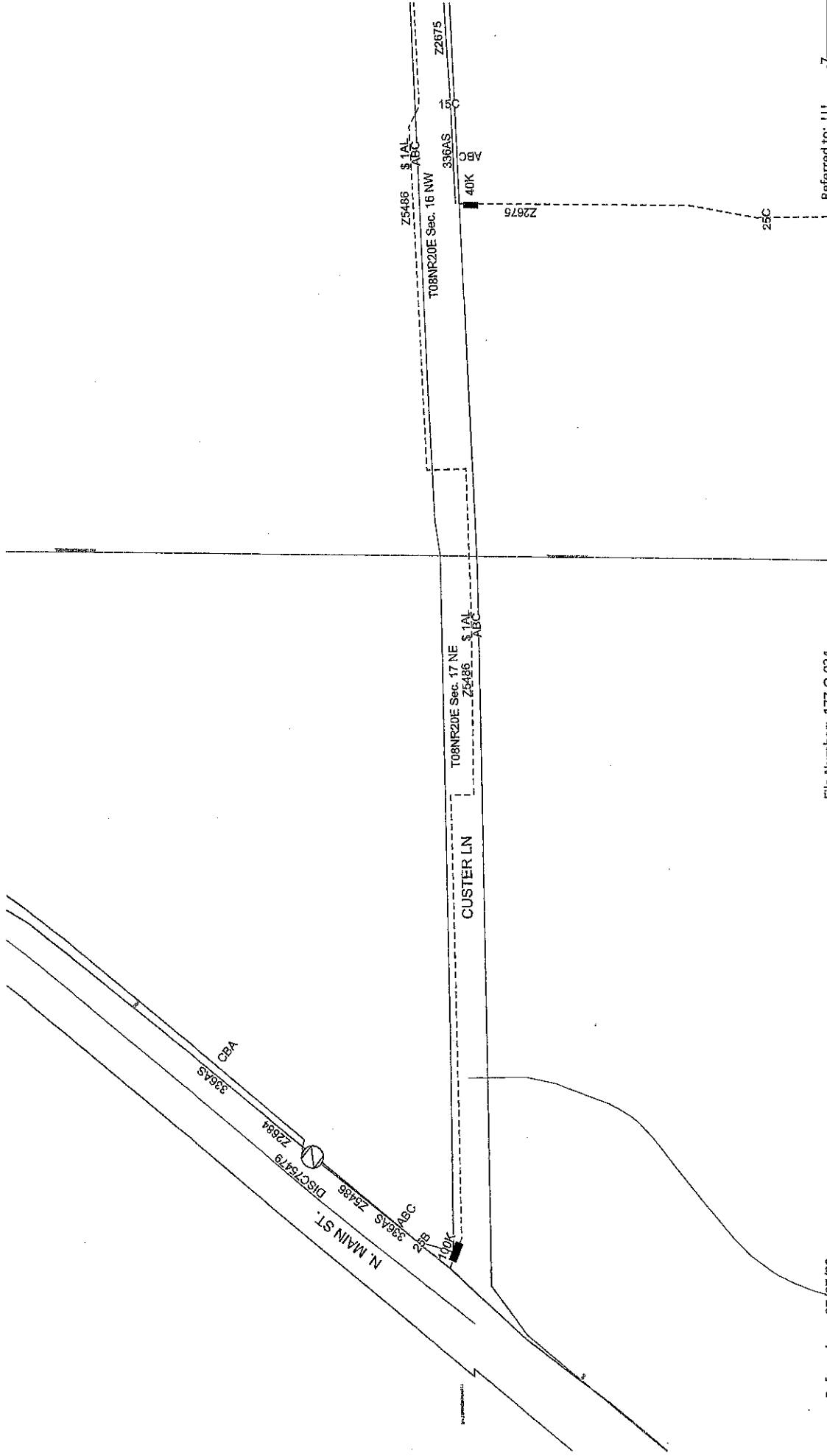
Number: 177-0-024
 Printed: 2/1/2022 1:21:02 PM
 Referred to: LU
 SHEET 1 OF 8



ELECTRIC WORK REQUEST

4667688

EXISTING FEEDER Z2684



Referred on: 07/07/22

File Number: 177-O-034

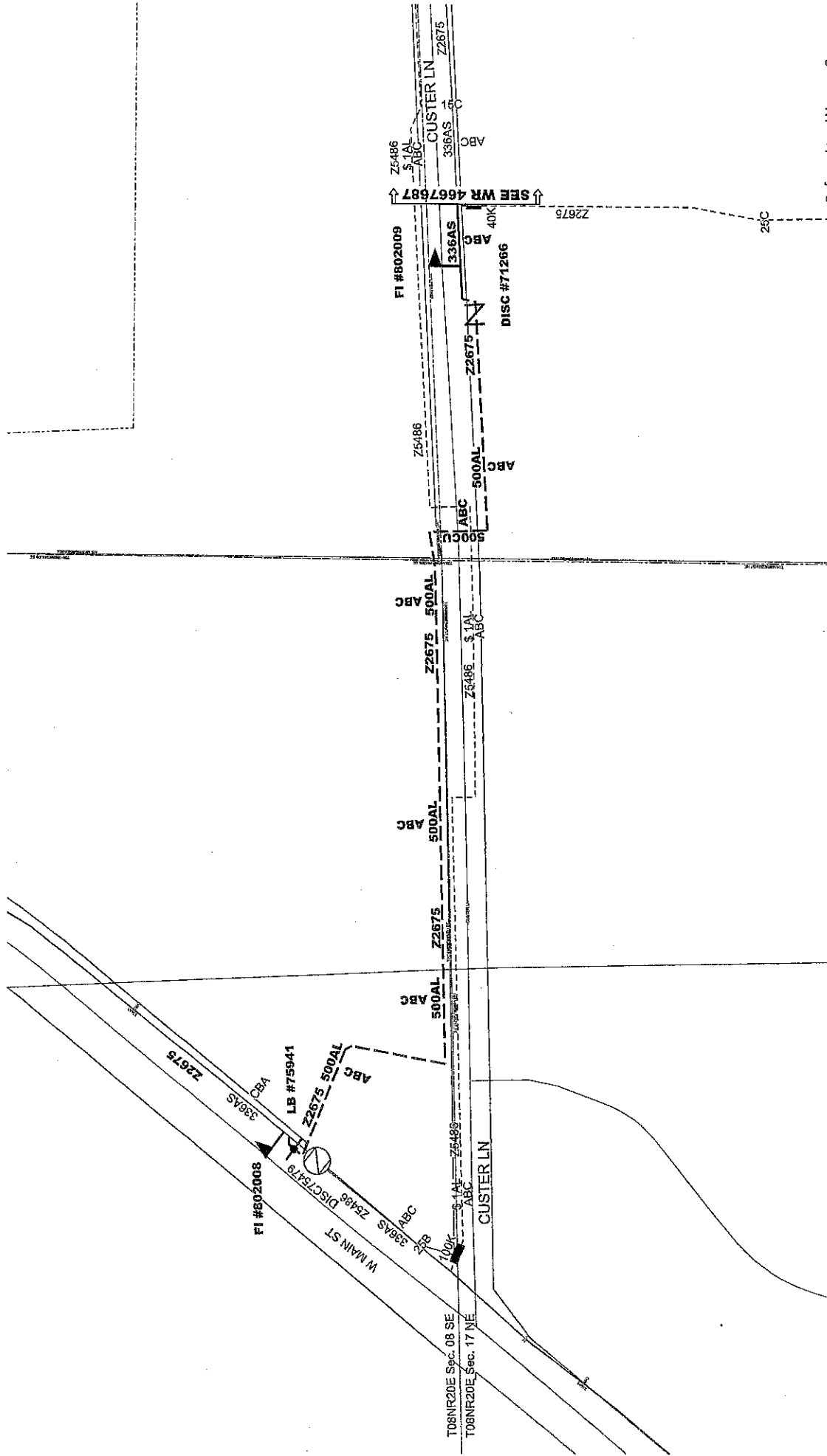
Referred to: LU SHEET 2 OF 8



ELECTRIC WORK REQUEST

4667688

PROPOSED FEEDER Z2675

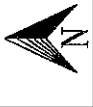


↑ SEE WR 4667687

Referred on: 07/07/22

File Number: 177-O-034

Referred to: LU SHEET 3 OF 8



ELECTRIC WORK REQUEST

4667688

EQUIPMENT

- Feeder Z2675
- Mount#
- Direction
- Pole Ht 50'
- Phase A,B,C
- Type (OH/UG) OVERHEAD

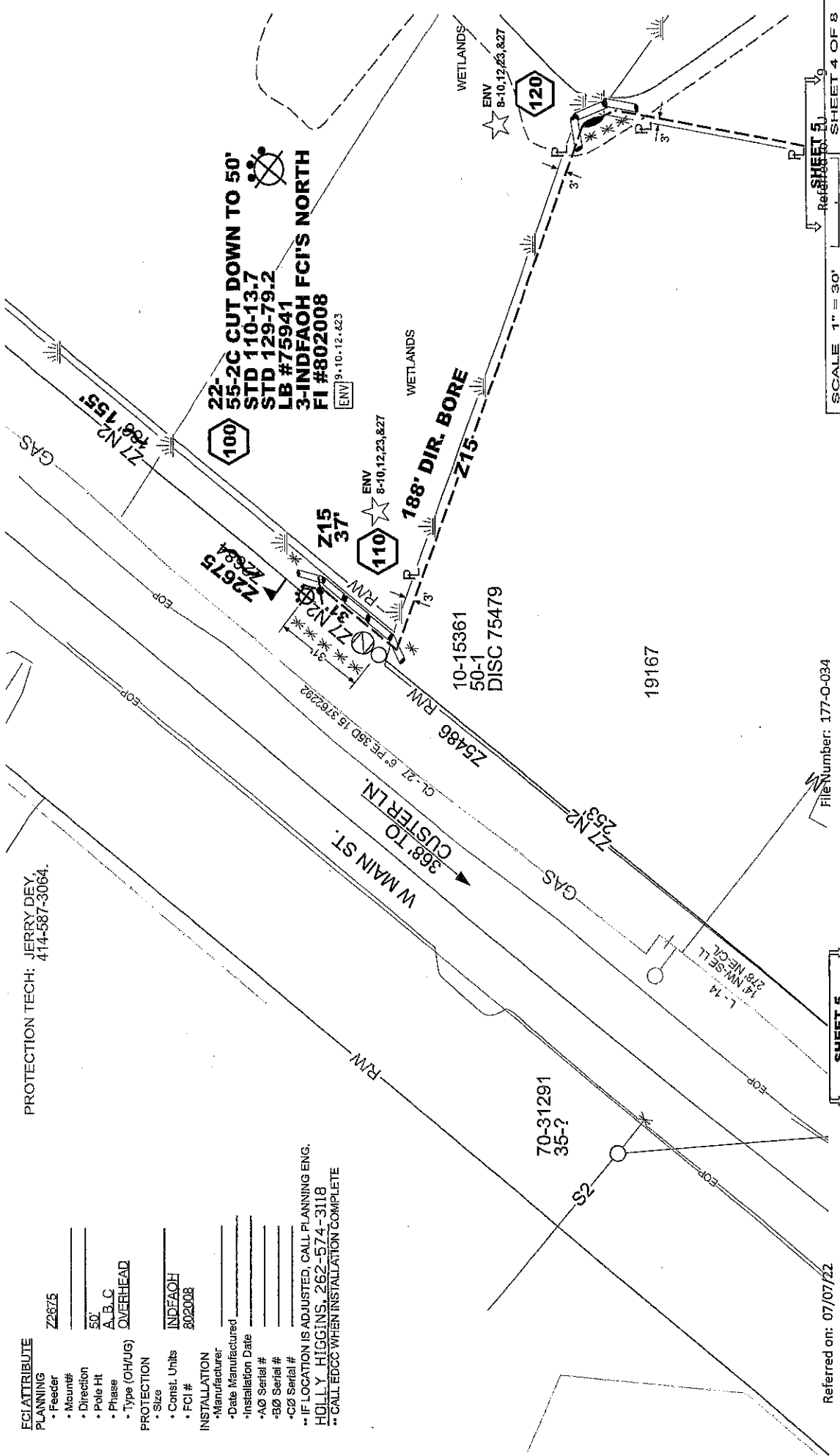
PROTECTION

- Size
- Const. Units
- FCI #

INSTALLATION

- Manufacturer
- Date Manufactured
- Installation Date
- A-D Serial #
- B-D Serial #
- C-D Serial #

IF LOCATION IS ADJUSTED, CALL PLANNING ENG.
 HOLLY HIGGINS, 262-574-3118
 CALL EDCO WHEN INSTALLATION COMPLETE



PROTECTION TECH: JERRY DEY, 414-587-3064.

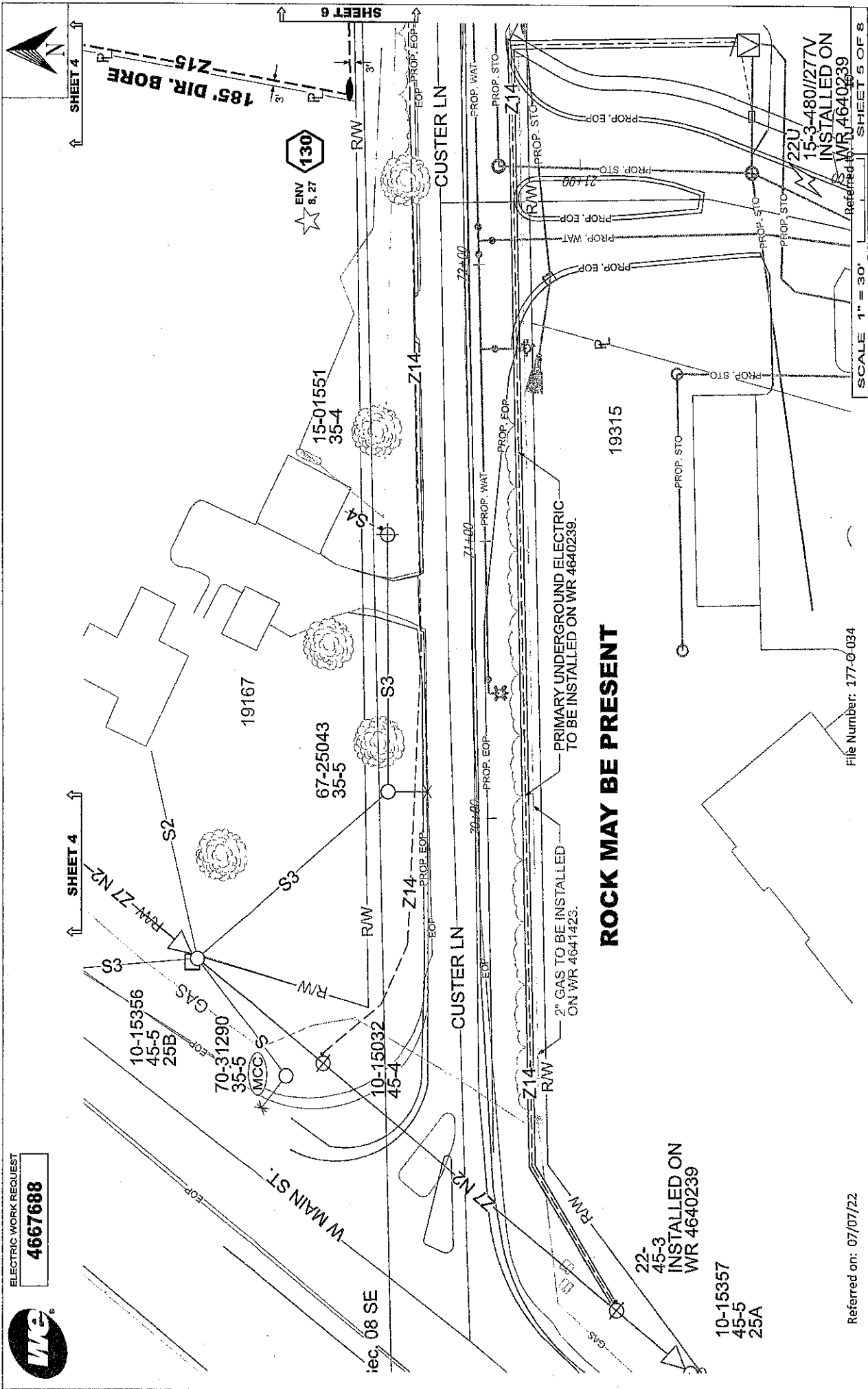
SCALE 1" = 30'

File Number: 177-O-034

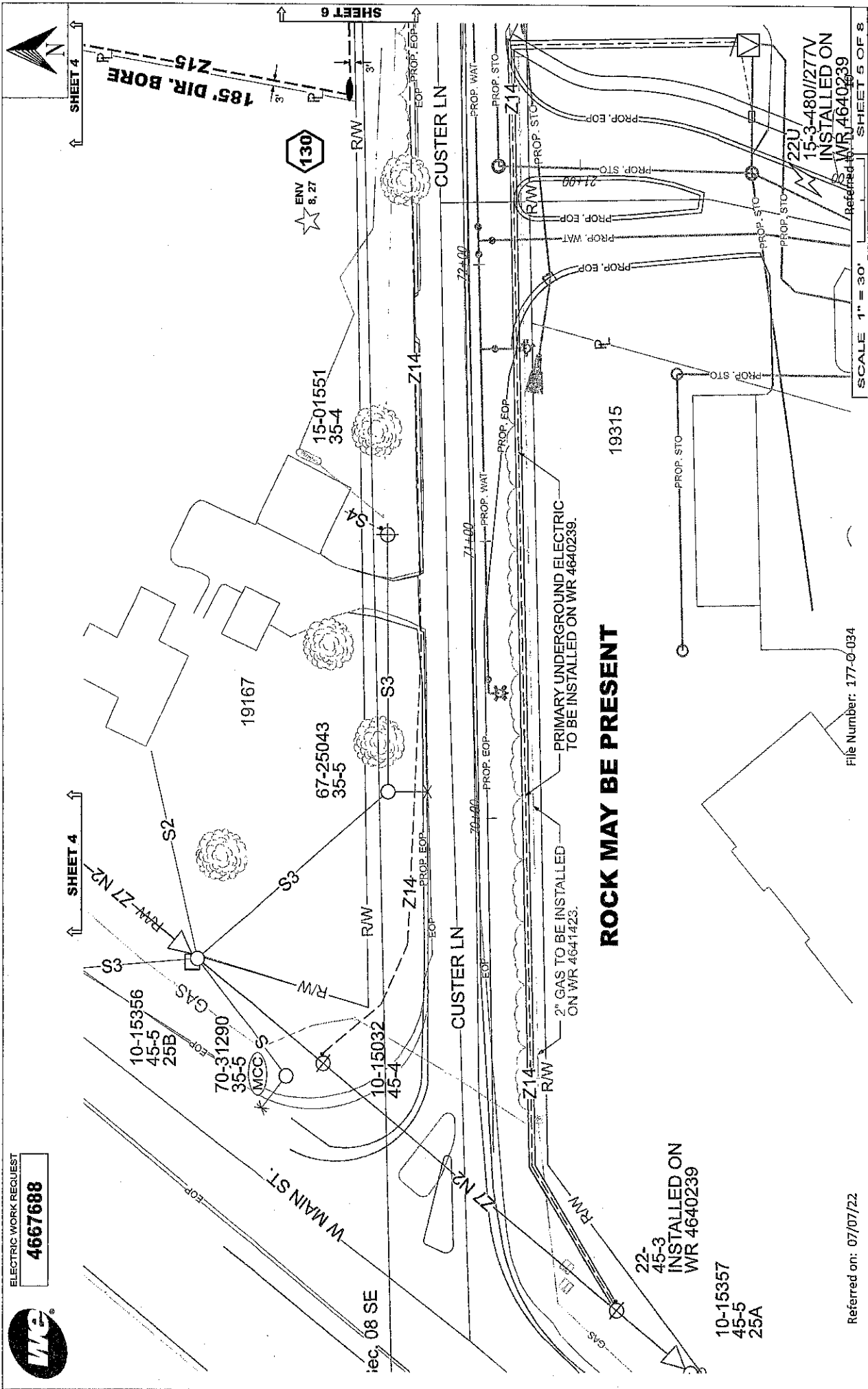
SHEET 5

Referred on: 07/07/22

ELECTRIC WORK REQUEST
4667688



ELECTRIC WORK REQUEST
4667688



Referred on: 07/07/22

Printed 2/7/2022 1:21:05 PM

File Number: 177-0-034

SCALE 1" = 30'

Referred to: WR 4640239

15-3-480/27TV
INSTALLED ON
WR 4640239

220

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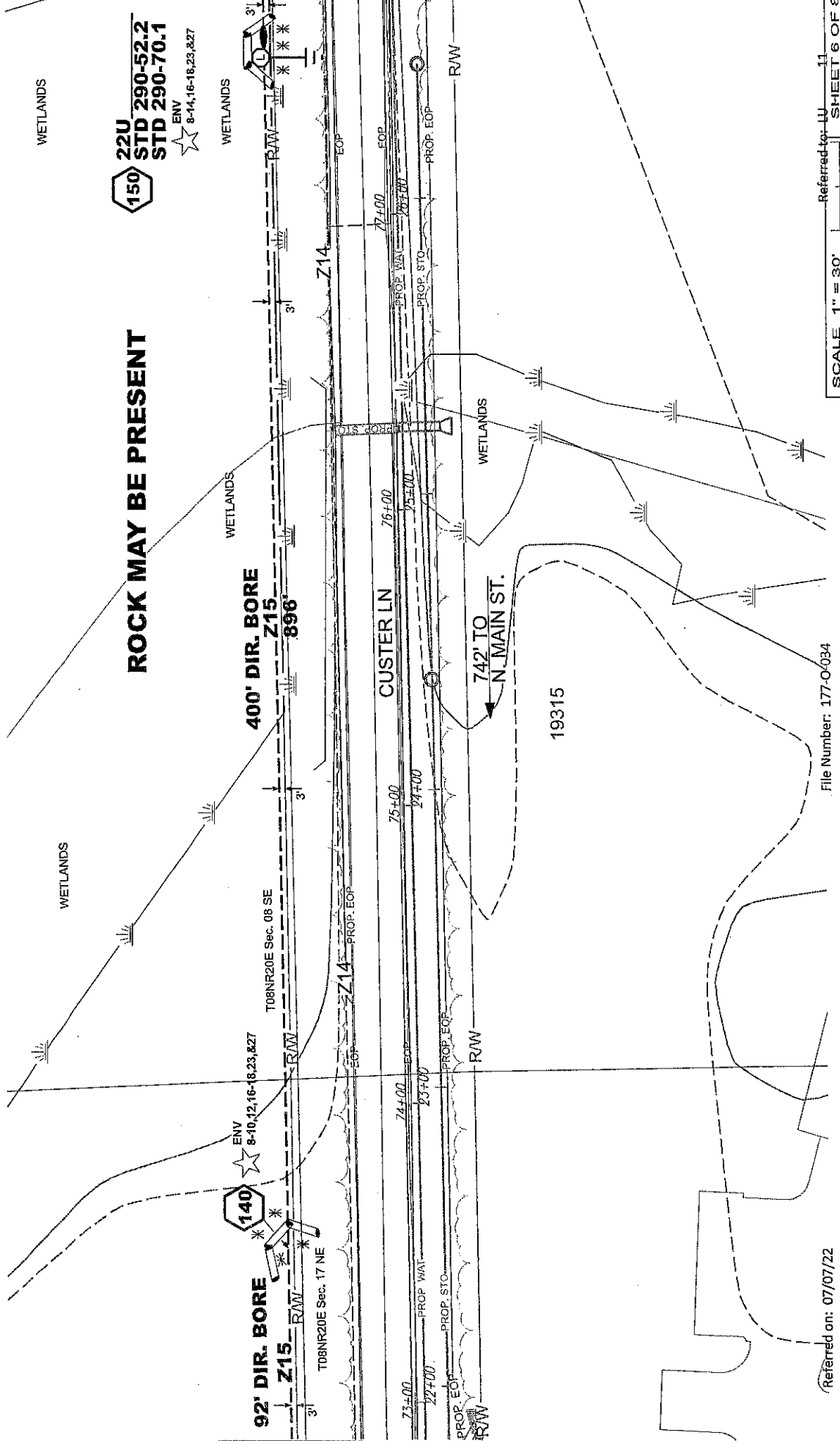
PROP. WAT

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ELECTRIC WORK REQUEST

4667688



ROCK MAY BE PRESENT

Referred on: 07/07/22

Printed 5/7/2022 11:21:05 AM

File Number: 177-O-034

SCALE 1" = 30' Referred to: UJ SHEET 6 OF 8

ELECTRIC WORK REQUEST

4667688



ECLIPTRIBUTE

- PLANNING
 • Feeder Z2875
 • Mount#
 • Direction 45'
 • Pole Ht A.B.C.
 • Phase OVERHEAD
 • Type (CH/UG)
 PROTECTION
 • Size
 • Const. Units
 • FCI # INDEA0H 802009

- INSTALLATION
 • Manufacturer
 • Date Manufactured
 • Installation Date
 • AG Serial #
 • BG Serial #
 • CG Serial #

** IF LOCATION IS ADJUSTED, CALL PLANNING ENG.
 HOLLY HIGGINS, 262-574-3118
 ** CALL EDCO WHEN INSTALLATION COMPLETE

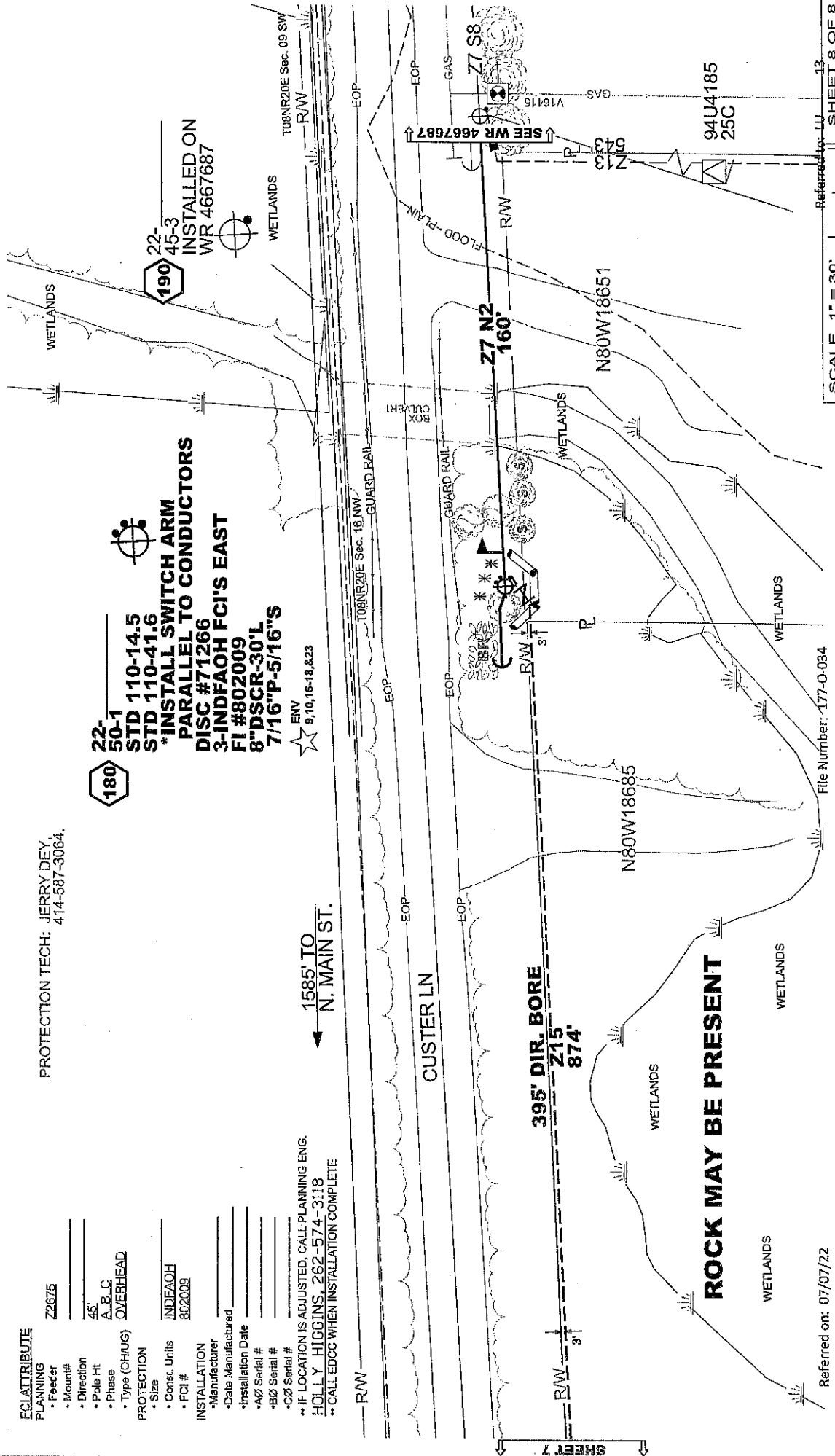
PROTECTION TECH: JERRY DEY, 414-587-3064.

180

22-50-1
 STD 110-14.5
 STD 110-41.6
 *INSTALL SWITCH ARM
 PARALLEL TO CONDUCTORS
 DISC #71266
 3-INDEA0H FCI'S EAST
 FI #802009
 8"DSCR-30"L
 7/16"P-5/16"S

ENV
 9,10,16-18,23

1585' TO
 N. MAIN ST.



Referred on: 07/07/22

Printed 2/7/2022 1:21:06 PM

File Number: 177-O-034

SCALE 1" = 30'

Referred to: LU SHEET 8 OF 8

SHEET 7

WE ENERGIES - ELECTRIC OPERATIONS

CLEARANCE NOTES:

- LOCATION OF OBSTRUCTIONS ARE FROM RECORDS AND MUST BE VERIFIED IN THE FIELD.
- MAINTAIN 2' MIN. CLEARANCE BETWEEN OUTSIDE FACE OF MANHOLE & BELL OF PIPE.
- THIS APPLIES TO GAS AND WATER MAINS.
- MAINTAIN 2' MIN. VERTICAL CLEARANCE AT CROSSINGS OF SEWER OR WATER MAINS.
- MAINTAIN 5' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND SEWER.
- MAINTAIN 3' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND WATER MAINS.

NOTE - CLEARANCES SHOWN ARE MINIMUM DISTANCES - REFERENCE PERMITS FOR SPECIFIC CLEARANCE REQUIREMENTS. ADDITIONAL UNDERGROUND INFORMATION ON EXCAVATION, BACKFILLING AND CLEARANCES CAN BE FOUND IN STD. 281-02.

STANDARD WIRE KEY

OVERHEAD PRIMARY
E, F, H, Q, R, W, X or Z

DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z

NEUTRAL

SECONDARY - 1PHASE

SECONDARY - 3PHASE

OVERHEAD PRIMARY
E, F, H, Q, R, W, X or Z

DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z

NEUTRAL

SECONDARY - 1PHASE

SECONDARY - 3PHASE

OVERHEAD PRIMARY
E, F, H, Q, R, W, X or Z

DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z

NEUTRAL

SECONDARY - 1PHASE

SECONDARY - 3PHASE

OVERHEAD PRIMARY
E, F, H, Q, R, W, X or Z

DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z

NEUTRAL

SECONDARY - 1PHASE

SECONDARY - 3PHASE

OVERHEAD PRIMARY
E, F, H, Q, R, W, X or Z

DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z

NEUTRAL

SECONDARY - 1PHASE

SECONDARY - 3PHASE

OVERHEAD PRIMARY
E, F, H, Q, R, W, X or Z

DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z

NEUTRAL

SECONDARY - 1PHASE

SECONDARY - 3PHASE

WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

General

- If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.

Erosion Control

- If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
- Erosion Control BMP's shall meet or exceed the approved WDNR Storm Water Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html).
- Refer to We Energies Construction Site Sediment and Erosion Control Standards.
- Inspect installed erosion control BMP's at least one time per week and after 1/2" rain events; repair as necessary.
- When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed whenever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

Contaminated Soils

- Whenever soil exhibiting obvious signs of contamination (e.g., discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

Spills

- If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
 - Any quantity of oil is spilled into surface water;
 - Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
 - Any oil spill containing greater than 500 ppm PCB;
 - Five gallons or more of oil spilled to the ground;
 - Any oil spill involving a police department, fire department, DNR, or concerned property owner.

Notes 8 through 27 apply as noted at specific points within each work request

Dewatering

- Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

Wetlands

- As much as practicable, the majority of the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
- All work shall be conducted to minimize soil disturbance. No rutting will be allowed within the wetlands.
- If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
- Excavated soils cannot be stockpiled in wetlands.

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- If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
- Erosion Control BMP's shall meet or exceed the approved WDNR Storm Water Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html).
- Refer to We Energies Construction Site Sediment and Erosion Control Standards.
- Inspect installed erosion control BMP's at least one time per week and after 1/2" rain events; repair as necessary.
- When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed whenever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

Contaminated Soils

- Whenever soil exhibiting obvious signs of contamination (e.g., discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

Spills

- If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
 - Any quantity of oil is spilled into surface water;
 - Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
 - Any oil spill containing greater than 500 ppm PCB;
 - Five gallons or more of oil spilled to the ground;
 - Any oil spill involving a police department, fire department, DNR, or concerned property owner.

Notes 8 through 27 apply as noted at specific points within each work request

Dewatering

- Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

Wetlands

- As much as practicable, the majority of the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
- All work shall be conducted to minimize soil disturbance. No rutting will be allowed within the wetlands.
- If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
- Excavated soils cannot be stockpiled in wetlands.

General

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WE ENERGIES

File Number: 177-Q-034

Referred to: Appendix A

1 AUTHORIZE DEPARTMENT OF PARKS AND LAND USE TO APPLY FOR AND ACCEPT FUNDING
2 FROM THE STATE OF WISCONSIN RECREATIONAL BOATING FACILITIES GRANT
3 PROGRAM FOR THE NAGAWICKA LAKE BOAT LAUNCH AND PARKING LOT
4 PAVEMENT RECONSTRUCTION PROJECTS
5
6

7 WHEREAS, Waukesha County is interested in developing lands for public outdoor recreation
8 purposes as described in the application; and
9

10 WHEREAS, Waukesha County has approved reconstruction of the Nagawicka Lake boat launch
11 and parking lot as priority project areas within the park system, as part of the 2022 Adopted
12 Budget and 2022-2026 Capital Plan; and
13

14 WHEREAS, The State of Wisconsin Department of Natural Resources (DNR) is requesting an
15 ordinance approved by the Waukesha County Board authorizing the Waukesha County
16 Department of Parks and Land Use to apply for and accept available grant funds for this project;
17 and
18

19 WHEREAS, the Waukesha County Department of Parks and Land Use has budgeted a sum that it
20 anticipates will be sufficient to complete both projects; and
21

22 WHEREAS, the Waukesha County Department of Parks and Land Use has determined that
23 financial aid is required to carry out the Nagawicka Lake Boat Launch Reconstruction Project;
24 and
25

26 WHEREAS, the Waukesha County Department of Parks and Land Use has determined that
27 financial aid, if awarded, would allow Pavement Management Capital Project funds to be
28 diverted to other parks facilities in need of pavement repair; and
29

30 WHEREAS, the Waukesha County Department of Parks and Land Use attests to the validity and
31 veracity of the statements and representations contained in the application.
32

33 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that the
34 Department of Parks and Land Use, through its Director or his designee, is authorized to apply
35 for and accept available state grant funds to reimburse the County for costs associated with the
36 reconstruction of the Nagawicka Lake boat launch and parking lot reconstruction. Specifically,
37 subject to the approval of Corporation Counsel, the Department Director, Park System
38 Manager, and designated staff members are authorized to sign and submit a grant application,
39 enter into an agreement with the DNR, submit required reports to the DNR to satisfy the
40 agreement, as appropriate, and take all necessary actions to complete the project, and submit
41 reimbursement claims to the State.
42

43 BE IT FURTHER ORDAINED that the Department of Parks and Land Use agrees to comply with
44 state or federal rules for the programs; will maintain the completed project in an attractive,
45 inviting, and safe manner; will keep the facilities open to the general public during reasonable

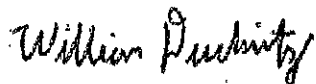
46 hours consistent with the type of facility; will meet the financial obligations necessary to fully
47 and satisfactorily complete the project; and will obtain from the State of Wisconsin Department
48 of Natural Resources approval, in writing, before any change is made in the use of the project
49 site.

FISCAL NOTE

AUTHORIZE DEPARTMENT OF PARKS AND LAND USE TO APPLY FOR AND ACCEPT FUNDING
FROM THE STATE OF WISCONSIN RECREATIONAL BOATING FACILITIES GRANT
PROGRAM FOR THE NAGAWICKA LAKE BOAT LAUNCH AND PARKING LOT
PAVEMENT RECONSTRUCTION PROJECTS

This ordinance would authorize the Waukesha County Department of Parks and Land Use to apply for Wisconsin Department of Natural Resources (DNR) Recreational Boating Facilities Grant Program funding to help cover 50% of the costs to reconstruct the Nagawicka boat launch and the adjacent parking lot area. The boat launch reconstruction was included in the department's 2022 three-year maintenance plan (operating budget) at an estimated cost of \$81,000 and anticipated DNR revenues of \$40,500. The parking lot reconstruction was originally budgeted in the 2022 pavement management plan (capital budget) at an estimated cost of \$294,600, but without the DNR revenue. Department management indicate that reconstructing both the boat launch and parking lot at the same time would be too disruptive for park use and will instead reconstruct the parking lot in 2023. The department will include the \$147,300 in estimated DNR revenue in its 2023 capital project request to free up existing resources for other parks system pavement needs.

There is no direct tax levy impact associated with this ordinance.



William Duckwitz
Budget Manager
7/5/2022

1 ABOLISH ONE REGULAR PART-TIME SENIOR ADMINISTRATIVE SPECIALIST AND
2 CREATE ONE REGULAR FULL-TIME PROGRAMS AND PROJECTS
3 ANALYST IN THE DEPARTMENT OF PARKS & LAND USE
4
5

6 WHEREAS, the Department of Parks and Land Use Community Development Division has had a
7 part-time Senior Administrative Specialist position since 2014; and
8

9 WHEREAS, the Senior Administrative Specialist position was created to assist the Community
10 Development Manager with the administrative tasks required by the federal Housing and Urban
11 Development (HUD) HOME and Community Development Block Grant (CDBG) programs; and
12

13 WHEREAS, the position has evolved beyond the initial scope of work to managing many aspects
14 of the CDBG program, including the contract writing process, the environmental review process
15 for project approval and subgrantee monitoring, which require an extensive knowledge of
16 complex federal regulations; and
17

18 WHEREAS, the position is responsible for grant outcome monitoring to ensure consistency with
19 HUD policies and grant contract requirements, researches and analyzes program regulation
20 changes, and makes required adjustments to procedures; and
21

22 WHEREAS, the Community Development Division has been awarded significant new programs
23 to administer by HUD and the US Treasury Department, including the HOME-ARP program and
24 the Emergency Rental Assistance Program (ERA), which have unique policies and procedures for
25 program administration; and
26

27 WHEREAS, the Community Development Division has new administrative funding from both the
28 HOME-ARP and the ERA programs to offset program administration cost; and
29

30 WHEREAS, abolishing the Senior Administrative Specialist position and replacing it with the
31 Programs and Projects Analyst position aligns the skillsets required with the proper job
32 classification; and
33

34 WHEREAS, the Programs and Project Analyst position is estimated to cost approximately
35 \$14,500 more than the Senior Administrative Specialist position in 2022; and
36

37 WHEREAS, due to current year position vacancies, the additional personnel cost can be
38 absorbed in the 2022 Adopted Budget without additional budget modification.
39

40 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that, effective
41 upon final approval of this ordinance, one regular part-time sunset Senior Administrative
42 Specialist, Open Range 03 (\$20.09/hr minimum, \$23.34/hr mid-point, \$26.58/hr maximum) be
43 abolished and one regular full-time sunset Program and Projects Analyst, Open Range 10
44 (\$28.29/hr minimum, \$32.85/hr mid-point, \$37.40/hr maximum) be created in the Department
45 of Parks & Land Use.

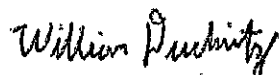
FISCAL NOTE

ABOLISH ONE REGULAR PART-TIME SENIOR ADMINISTRATIVE SPECIALIST AND
CREATE ONE REGULAR FULL-TIME PROGRAMS AND PROJECTS
ANALYST IN THE DEPARTMENT OF PARKS & LAND USE

The Department of Parks and Land Use - Community Development Fund budget currently includes one regular part-time Senior Administrative Specialist position (0.6 FTE or 1,248 hours), Open Range 03 (\$20.09/hr minimum, \$23.34/hr mid-point, \$26.58/hr maximum). This ordinance requests the abolishment of this part-time position and the creation of one regular, full-time Programs and Project Analyst (1.0 FTE), Open Range 10 (\$28.29/hr minimum, \$32.85/hr mid-point, \$37.40/hr maximum).

The partial-year impact of this position change is estimated at about \$14,500. Due to current year position vacancies, the additional personnel costs can be absorbed in the 2022 Budget without additional budget modification. The annualized impact of the position change (in 2022 dollars) is estimated at \$35,000, and will be built into the department's proposed 2023 budget.

Department management indicates that additional funding provided through recent grant awards (e.g., HOME-ARP) should be able to sustain the increased personnel costs through mid-year 2030. Both the position being abolished and the proposed position being created are sunset positions, with continuation subject to availability of outside revenue sources.



William Duckwitz
Budget Manager
7/5/2022
AK



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of Citizen Member to the Board of Adjustment

I am pleased to submit to the County Board for your consideration the reappointment of Kathryn McNelly-Bell to serve as an alternate member on the Waukesha County Board of Adjustment. Ms. McNelly-Bell has been serving as an alternate on the Board of Adjustment since 2019.

If reappointed, Ms. McNelly-Bell's term will expire in July of 2025.

PF:kb

cc: Meg Wartman
Jason Fruth



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO

DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of Citizen Member to the Board of Adjustment

This letter is submitted to recommend Ms. Nancy Bonniwell for reappointment to the Board of Adjustment for Waukesha County. Ms. Bonniwell has been serving as a member of the Board of Adjustment since 2013. Should she be reappointed to the Board of Adjustment, Ms. Bonniwell's term will expire July of 2025.

PF:kb

cc: Meg Wartman
Jason Fruth



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO

DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of County Board Supervisor to Waukesha County's Community Development Block Grant (CDBG) Board

I am pleased to submit to the County Board for your consideration, the appointment of County Board Supervisor Joel Gaughan to the Community Development Block Grant Board to fulfill the term of Supervisor Peter Wolff who has since resigned from the CDBG Board to serve Waukesha County residents in other capacities. I believe that Supervisor Gaughan will be an excellent addition to the CDBG Board. If appointed, Supervisor Gaughan's term will expire in May of 2023.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Dale Shaver



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of Waukesha County Representative to the Waukesha County
ADRC Advisory Board

I am pleased to submit to the County Board for your consideration, the appointment of Ms. Susan Schweda to the Aging and Disability Resource Center Advisory Board. Ms. Schweda has previously served on the ADRC Board in from 2015-2021. Ms. Schweda is now eligible to serve again. If appointed, Ms. Schweda's term will expire in August of 2025.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

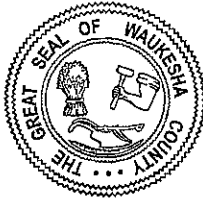
DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Representative to the Waukesha County ADRC
Advisory Board

I am pleased to submit to the County Board for your consideration, the reappointment of Ms. Sandy Wolff to the ADRC Advisory Board. Ms. Wolff is a longtime resident of Waukesha County and a former Waukesha County Board Supervisor, having served from 1988-2008. Ms. Wolff has served as a member of the ADRC Board since 2019. If reappointed, Ms. Wolff's term will expire in August of 2025.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

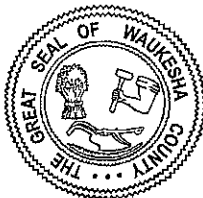
DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Representative to the Waukesha County Aging and Disability Resource Center Advisory Board

I am pleased to submit to the County Board for your consideration, the reappointment of Ms. Marj Kozlowski to the Waukesha County Aging and Disability Resource Center Advisory Board. Ms. Kozlowski has served on the ADRC Board since 2021 and her current term expires in August of 2022. Ms. Kozlowski has given of her time by serving with Brookfield Senior Taxi, first as a volunteer, then as a board member and finally as president of the board president, a position she currently maintains. If reappointed, Ms. Kozlowski term will expire in August of 2025.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of Waukesha County Supervisor to the Marsh Country Health Alliance Commission

I am pleased to submit to the County Board for your consideration, the appointment of Supervisor Peter Wolff to the Marsh Country Health Alliance Commission. Supervisor Wolff will be filling the vacancy left by former County Board Supervisor Duane Paulson.

PF:kb

cc: Meg Wartman
Liz Aldred



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: July 6, 2022
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Board Supervisor to the Airport Operations Commission

I am pleased to submit to the County Board for your consideration the reappointment of Supervisor Michael Crowley to the Airport Operations Commission. Supervisor Crowley has served as an active member on the board since 2010

If reappointed, Supervisor Crowley's term will end in July of 2028

cc: Kurt Stanich, Airport Manger

1 AMEND THE 2022 SHERIFF'S DEPARTMENT BUDGET BY APPROPRIATING SEIZED FUND
2 REVENUES TO FUND MULTIPLE EXPENSES TO ENHANCE LAW ENFORCEMENT
3
4

5 WHEREAS, Enrolled Ordinance 141-41 authorizes the Sheriff's Department "...to participate in
6 the program to transfer federally seized property to local enforcement agencies;" and
7

8 WHEREAS, the Sheriff's Department has such assets that were not allocated during the 2022
9 budget development process as the need for the items was not anticipated when the budget
10 was developed; and
11

12 WHEREAS, the Department has identified expenditures to enhance law enforcement in
13 Waukesha County as required by federal seized asset guidelines; and
14

15 WHEREAS, the costs for the enhancements could vary.
16

17 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that the
18 Waukesha County Sheriff's Department 2022 Budget be modified by appropriating seized fund
19 revenue received and reserved in general fund balance by an amount not to exceed \$60,000
20 and authorizing the appropriation of an identical amount by increasing the operating expense
21 appropriation unit by \$12,000 and the fixed asset appropriation unit by \$48,000 to fund
22 expenses listed in the fiscal note to this ordinance, which is on file with the Waukesha County
23 Clerk.
24

25 BE IT FURTHER ORDAINED that the modifications to the 2022 budget appropriations authorized
26 by this ordinance be adjusted to the exact expenses once those expenses are known, but not to
27 exceed a total of \$60,000.

FISCAL NOTE

AMEND THE 2022 SHERIFF'S DEPARTMENT BUDGET BY APPROPRIATING SEIZED FUND
REVENUES TO FUND MULTIPLE EXPENSES TO ENHANCE LAW ENFORCEMENT

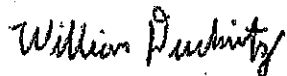
Enrolled Ordinance 141-41 (1986) authorized the Sheriff's Department to participate in a federal program, which transfers forfeited assets (seized funds) to those state and local agencies that contributed directly to the seizure of that property. Federal guidelines require that these seized funds must be used to enhance law enforcement activities, not to supplant existing adopted budget appropriations.

The Sheriff's Department is requesting to use up to a maximum of \$60,000 of seized funds expenditure authority to purchase the following items:

Item	Description	Amount
Ballistic Shields	Level III Ballistic Shields for Schools & Vehicles	\$48,000
Breaching Tools	Breaching Tools for Vehicles	\$12,000
	Total	\$60,000

Department management estimates the on-going operating and maintenance costs for equipment items will be minimal and will be the responsibility of the Sheriff's Department.

This ordinance results in no additional direct tax levy impact in 2022.



William Duckwitz
Budget Manager
7/5/2022
JE# 2022-00004259

MJC
JE# 2022-00004259

1 DESIGNATION OF WAUKESHA COUNTY COMMUNICATION CENTER AS SINGLE
2 PUBLIC SAFETY ANSWERING POINT (PSAP) IN COUNTY FOR WIS. STAT.
3 SECTION 256.35(3s)(bm) GRANT ELIGIBILITY
4
5

6 WHEREAS, every municipal and state agency that provides fire suppression, law enforcement,
7 and EMS, may establish a 911 system. Most counties operate their own Public Safety Answering
8 Point ("PSAP") to meet the needs of their citizens; and
9

10 WHEREAS, the 2017-19 Wisconsin state budget required the Wisconsin Department of Military
11 Affairs ("DMA") to create an emergency services IP network to be provided to all PSAPs. This
12 digital network is essential in transitioning the state's 911 system from the old and outdated
13 analog system to a current and advanced Next Generation 911 system; and
14

15 WHEREAS, Wisconsin Statute Section 256.35(3s)(bm)1. created a much needed PSAP grant
16 program aimed to provide grant dollars for advanced training of telecommunicators;
17 equipment or software expenses; and incentives to consolidate some or all of the functions
18 of two or more PSAPs; and
19

20 WHEREAS, Section 256.35(3s)(bm)4. prohibits DMA from awarding grants under the program
21 to more than one PSAP per county and rules promulgated under Chapter DMA 2 of the
22 Wisconsin Administrative Code empowers the County Board by resolution to designate the
23 single PSAP in the county eligible to apply for Section 256.35(3s)(bm) grants.
24

25 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA RESOLVES that the
26 Waukesha County Communications Center of the Waukesha County Department of Emergency
27 Preparedness be designated as the single Public Safety Answering Point eligible to apply for and
28 receive Wisconsin Statute Section 256.35(3s)(bm) grants.

1 REPEAL THE 2016 WAUKESHA COUNTY ALL HAZARD MITIGATION PLAN AND
2 ADOPT THE 2021 WAUKESHA COUNTY ALL HAZARD MITIGATION PLAN
3
4

5 WHEREAS, Waukesha County recognizes the threat that natural, technological, and man-made
6 hazards pose to people, property, and the environment; and
7

8 WHEREAS, undertaking hazard mitigation actions before disasters occur reduces the potential
9 for harm to people, property, the environment, while saving taxpayer dollars; and
10

11 WHEREAS, an adopted all hazard mitigation plan is required by the Federal Emergency
12 Management Agency (FEMA) as a condition of future grant funding for mitigation projects
13 under FEMA pre- and post-disaster mitigation grant programs; and
14

15 WHEREAS, Waukesha County last adopted an all hazard mitigation plan in 2016 and it is now
16 desirable and necessary to update that plan; and
17

18 WHEREAS, Waukesha County participated jointly in the planning and update process with other
19 local units of government, the State of Wisconsin and the Federal Emergency Management
20 Agency to prepare the 2021 Waukesha County All Hazard Mitigation Plan, which was made
21 available for review and will reside permanently in the Waukesha County Emergency
22 Management Division of the Department of Emergency Preparedness; and
23

24 WHEREAS, Wisconsin Emergency Management and Federal Emergency Management Agency,
25 Region V, officials reviewed the 2021 update and approved it contingent upon official adoption
26 by the participating governing bodies in Waukesha County.
27

28 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
29 that the 2016 Waukesha County All Hazard Mitigation Plan is hereby repealed.
30

31 IT IS FURTHER ORDAINED that the 2021 Waukesha County All Hazard Mitigation Plan, a copy of
32 which is on file with the Waukesha County Department of Emergency Preparedness, is hereby
33 approved and adopted as the official hazard mitigation plan for Waukesha County.
34

35 IT IS FURTHER ORDAINED that the Waukesha County Board of Supervisors do hereby endorse
36 and agree to participate in the implementation of the 2021 Waukesha County All Hazard
37 Mitigation Plan as it applies to this jurisdiction.

1 MODIFY THE 2022 DEPARTMENT OF HEALTH AND HUMAN SERVICES – SPECIAL PURPOSE
2 GRANT FUND BUDGET FOR EXPANSION OF CRISIS SERVICE IN LAW ENFORCEMENT,
3 CREATE 3.0 CLINICAL THERAPIST POSITIONS, AND INCREASE AMERICAN RESCUE
4 PLAN ACT FUNDING GENERAL GOVERNMENT REVENUE
5
6

7 WHEREAS, in March 2021, the federal government approved legislation authorizing and funding
8 the American Rescue Plan Act (ARPA) allocating \$350 billion of direct aid to state and local
9 governments through the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program;
10 and

11
12 WHEREAS, Waukesha County's CSLFRF allocation is \$78.5 million which must be spent or
13 obligated by December 31, 2024, and completed by December 31, 2026; and

14
15 WHEREAS, permissible uses of the grant funding include supporting public health; responding
16 to negative economic impacts from the public health emergency; building public sector capacity
17 and addressing administrative needs; provide premium pay for essential workers; investing in
18 water, sewer, and broadband infrastructure; and recovering lost revenue to fund general
19 government services; and

20
21 WHEREAS, the Waukesha County Board previously accepted CSLFRF funding (Enrolled
22 Ordinance 176-46); and

23
24 WHEREAS, Waukesha County staff established an ARPA Management Response team to
25 prioritize the use of ARPA grant funds to meet the County's short and long term economic and
26 operational recovery objectives through 12/31/2026; and

27
28 WHEREAS, areas of focus were established in the areas of community development, economic
29 recovery/workforce development, infrastructure, and public health response and enhancement
30 of human services; and

31
32 WHEREAS, the final rule was released in January of 2022 after which projects were reviewed
33 against the allowable uses identified by the American Rescue Plan Act and against the
34 strategic objectives of Waukesha County; and

35
36 WHEREAS, projects that had timeline constraints to complete within the eligible time period
37 were selected to be submitted through ordinance, while all other projects would be included in
38 the next budget cycle; and

39
40 WHEREAS, as the community emerges from the COVID-19 pandemic, medical professionals are
41 caring for a new wave of clients with mental health issues worsened by isolation and deferred
42 treatment; and

44 WHEREAS, a focus on strengthening community-based care, support, building local public
45 mental health resources, and easy access to treatment and health care services will bridge the
46 mental health treatment gaps; and

47

48 WHEREAS, the Waukesha County Department of Health and Human Services is involved in a
49 pilot project with the Waukesha County Sheriff's Department (WCSD) that includes an
50 embedded crisis services clinician within this department; and

51

52 WHEREAS, the embedded crisis clinician has expedited crisis response and, as the pilot has
53 demonstrated, reduced the time spent by law enforcement on scene; and

54

55 WHEREAS, the Health and Human Services department will expand the embedded crisis
56 clinician by one (1.0) regular full-time Clinical Therapist position with WCSD and one (1.0)
57 regular full-time Clinical Therapist position in the Waukesha Police Department, each targeting
58 the shifts where the call volume is most significant; and

59

60 WHEREAS, the embedded crisis clinician program has shown an expedited response can be
61 achieved when a crisis clinician learns in real-time when law enforcement is dispatched for a
62 mental health related matter, and the Health and Human Services Department will embed one
63 (1.0) regular full-time Clinical Therapist position at the Waukesha County Communications
64 Center, which serves multiple law enforcement agencies in Waukesha County.

65

66 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
67 that the Department of Health and Human Services is authorized to create three (3.0) regular
68 full-time Clinical Therapist positions, Open Range 12 (\$31.18/hour minimum, \$36.22/hour mid-
69 point, \$41.26/hour maximum).

70

71 BE IT FURTHER ORDAINED that the 2022 Waukesha County Department of Health and Services
72 – Special Purpose Grant Fund budget be modified to appropriate additional personnel
73 expenditures of \$100,000, operating expenditures of \$18,520, and interdepartmental charges
74 of \$4,480 to expand a current collaboration between Health and Human Services and law
75 enforcement, and increase general government revenue by \$123,000 from American Rescue
76 Plan Act Funding.

FISCAL NOTE

MODIFY THE 2022 DEPARTMENT OF HEALTH AND HUMAN SERVICES – SPECIAL PURPOSE GRANT FUND FOR EXPANSION OF CRISIS SERVICE IN LAW ENFORCEMENT, CREATE 3.0 CLINICAL THERAPIST POSITIONS, AND INCREASE AMERICAN RESCUE PLAN ACT FUNDING GENERAL GOVERNMENT REVENUE

This ordinance modifies the 2022 Department of Health and Human Services budget to appropriate \$123,000 of additional expenditure authority in the Special Purpose Grant Fund and increases general government revenue by \$123,000 from the American Rescue Plan Act (ARPA) - Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program. In addition, this ordinance creates three new positions, which are outlined in the table below, along with the 2022 and 2023 fiscal impact:

	2022 Impact (4 Months)	2023 Impact (Annual)*
Personnel (3 Clinical Therapists)	\$100,000	\$310,000
Operating	18,520	14,600
Interdepartmental	4,480	17,400
Total Expenses	\$123,000	\$342,000

*Preliminary rounded estimates that will be updated for the 2023 budget.

This ordinance is addressing the funding objective of investment in Public Health – Community Violence Interventions. The department proposed this project to expand a current pilot program that has been successful mitigating the amount of time law enforcement remains on scene as well as conducting referrals to county case managers for follow up with appropriate services and care to the individual.

The pilot program consisted of transitioning 1.0 existing FTE clinical therapist to be embedded in the Waukesha County Sheriff's Department (WCSD) funded with one time grant funding and backfilling with temporary extra help to complete prior job responsibilities. After the pilot program ended, it was determined by the Department that there was significant overlap in the job duties between the prior role and the embedded clinical therapist. This position will continue to operate as an embedded clinical therapist in WCSD, funded with prior base budget funding.

This ordinance will expand the pilot program by adding an additional 1.0 FTE clinical therapist embedded in the Waukesha County Sheriff's Department, 1.0 FTE clinical therapist embedded in the Waukesha Police Department, and 1.0 FTE clinical therapist embedded in the Waukesha County Communication Center to serve law enforcement agencies across the county. There will be a total of 4.0 FTE embedded clinical therapists as part of this program.

The department will need to prioritize current and future funding sources to continue the program after the grant period ends after 2026.


Danielle Igielski
Accounting Services Manager
7/1/2022
JE 2022-00004286

1 MODIFY THE 2022 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO
2 EXPAND INTENSIVE MENTAL HEALTH SERVICES FOR COMMUNITY YOUTH AND
3 CREATE POSITIONS, FUNDED THROUGH THE AMERICAN RESCUE PLAN ACT
4
5

6 WHEREAS, in March 2021, the federal government approved legislation authorizing and
7 funding the American Rescue Plan Act (ARPA), allocating \$350 billion of direct aid to state and
8 local governments through the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)
9 program; and
10

11 WHEREAS, Waukesha County's CSLFRF allocation is \$78.5 million which must be spent or
12 obligated by December 31, 2024 and completed by December 31, 2026; and
13

14 WHEREAS, permissible uses of the grant funding include supporting public health; responding
15 to negative economic impacts from the public health emergency; building public sector capacity
16 and addressing administrative needs; providing premium pay for essential workers; investing in
17 water, sewer, and broadband infrastructure; and recovering lost revenue to fund general
18 government services; and
19

20 WHEREAS, the Waukesha County Board previously accepted CSLFRF funding (Enrolled
21 Ordinance 176-46); and
22

23 WHEREAS, Waukesha County staff established an ARPA Management Response team to
24 prioritize the use of ARPA grant funds to meet the County's short and long term economic and
25 operational recovery objectives through 12/31/2026; and
26

27 WHEREAS, areas of focus were established in the areas of community development, economic
28 recovery/workforce development, infrastructure, and public health response and enhancement
29 of
30 human services; and
31

32 WHEREAS, the final rule was released in January of 2022 after which projects were reviewed
33 against the allowable uses identified by the American Rescue Plan Act and against the
34 strategic objectives of Waukesha County; and
35

36 WHEREAS, projects that had timeline constraints to complete within the eligible time period
37 were selected to be submitted through ordinance, while all other projects would be included in
38 the next budget cycle; and
39

40 WHEREAS, the Waukesha County Department of Health and Human Services provides
41 Comprehensive Community Services (CCS), as outlined in Chapter 36 of the Wisconsin
42 administrative code, to individuals by delivering supports to address unique client needs related
43 to mental health and substance use; and
44

45 WHEREAS, mental health needs of youth increased during the pandemic related to isolation

46 from friends, frustration with virtual school platforms, and general levels of anxiety; and

47

48 WHEREAS, CCS programing provides psychosocial rehabilitation services to clients across their
49 lifespan who have needs for ongoing, high- or low-intensity services resulting from mental
50 health or substance use disorders; and

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52 WHEREAS, the intent of the program is to provide wraparound services that are community-
53 based to reduce the effect of the youth's mental and substance disorders, restore youth to the
54 best

55 possible level of functioning, and to facilitate recovery; and

56

57 WHEREAS, Health and Human Services will expand services and increase the capacity for
58 participants being served by 75 youth; and

59

60 WHEREAS, the Adolescent and Family Division can provide these services and increase
61 capacity with the addition of five (5) regular full-time Social Worker positions, two (2) regular
62 full-time Clinical Therapist positions, two (2) regular full-time Human Services Supervisors
63 positions, and one (1) regular full-time Senior Fiscal Specialist position; and

64

65 WHEREAS, the ARPA funds will mitigate the startup costs by allowing temporary funds to hire,
66 train and pay staff until such time as Medicaid reimbursement and the cost reconciliation
67 process

68 takes place.

69

70 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS

71 that the Department of Health and Human Services is authorized to create five (5) regular full-
72 time Social Worker positions, Open Range 9 (\$26.94/hour minimum, \$31.29/hour mid-point,
73 \$35.63/hour maximum); two (2) regular full-time Clinical Therapist positions, Open Range 12
74 (\$31.18/hour minimum, \$36.22/hour mid-point, \$41.26/hour maximum); two (2) regular full-
75 time Human Services Supervisor positions, Open Range 15 (\$36.11/hour minimum,
76 \$41.93/hour mid-point, \$47.75/hour maximum); and one (1) regular full-time Senior Fiscal
77 Specialist position, Open Range 5 (\$22.15/hour minimum, \$25.73/hour mid-point, \$29.30/hour
78 maximum).

79

80 BE IT FURTHER ORDAINED that the 2022 Waukesha County Department of Health and Human
81 Services budget be modified to appropriate additional personnel expenditures of \$317,000,
82 operating expenditures of \$20,000, and interdepartmental charges of \$10,500 to expand the
83 current program of providing intensive mental health treatment to community youth and
84 increase general government revenue by \$347,500 from American Rescue Plan Act funding.

FISCAL NOTE

**MODIFY THE 2022 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO
EXPAND INTENSIVE MENTAL HEALTH SERVICES FOR COMMUNITY YOUTH AND
CREATE POSITIONS, FUNDED THROUGH THE AMERICAN RESCUE PLAN ACT**

This ordinance modifies the 2022 Department of Health and Human Services budget to appropriate \$347,500 of additional expenditure authority and increases general government revenue of \$347,500 from the American Rescue Plan Act (ARPA) – Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program. The purpose of this ordinance is to expand the newly created Youth Intensive Services program (established in the 2022 budget) to double capacity from 75 to 150 youths served.

To carry out this expansion, this ordinance creates 10 new positions in 2022. Operating expenses are budgeted to include the purchase of laptops for staff, employee training, and supply costs. Interdepartmental charges include technology and communication charges. The projected fiscal impact for 2022 and 2023 are detailed in the table below.

Comprehensive Community Services (CCS) New Positions Financial Impact				
Position	FTE	2022 Impact (4 Months)	2023 Impact (Annual)*	Total Amount
Social Worker	5	\$ 148,000	\$ 458,000	\$ 606,000
Clinical Therapist	2	\$ 67,000	\$ 208,000	\$ 275,000
Human Services Supervisor	2	\$ 75,000	\$ 233,000	\$ 308,000
Senior Fiscal Specialist	1	\$ 27,000	\$ 83,000	\$ 110,000
Total Personnel	10	\$ 317,000	\$ 982,000	\$ 1,299,000
Operating				
		\$ 20,000	\$ 5,000	\$ 25,000
Interdepartmental				
		\$ 10,500	\$ 41,400	\$ 51,900
Total Expenses		\$ 347,500	\$ 1,028,400	\$ 1,375,900
Revenues				
CCS Reimbursement		\$ -	\$ 642,500	\$ 642,500
ARPA Funding		\$ 347,500	\$ 385,900	\$ 733,400
Total Revenues		\$ 347,500	\$ 1,028,400	\$ 1,375,900

*Preliminary rounded estimates that will be updated for the 2023 Budget.

Department management expects that these positions and related expenses will eventually be reimbursable at approximately 95% of cost with federal Medicaid revenues through the state's Comprehensive Community Services (CCS) program. However, ARPA funds are needed to cover start-up costs for this program expansion as new staff are trained, and Medicaid only provides a limited reimbursement rate for the direct service-providing positions (i.e., Social Workers, Clinical Therapists) in the first year (which is expected to begin sometime during 2023). Department management expects that initially unreimbursed costs in 2022 and 2023 will be reimbursed in subsequent years (2023 and 2024) through the Wisconsin Medicaid Cost Reporting (WIMCR) cost settlement process. A similar strategy was used to establish the new Youth Intensive Services program in the 2022 budget, using General Fund balance (instead of ARPA funds) for start-up costs.

This expansion is directly eligible for ARPA funding under Public Health – Mental Health Services eligible cost category. However, the county anticipates claiming these expenses through the ARPA revenue loss category because those funds can be used as a local match to federally funded programs, such as Medicaid – CCS. The revenue loss category provides funding to local governments to compensate them for revenue loss due to the COVID-19 pandemic, according to a formula developed by the U.S. Treasury.

This project is being proposed through an ordinance versus the annual budget process to initiate the expansion sooner, so that this program can be more fully-supported by CCS revenue by the 2024 budget. Department management also indicate that the new Human Services Supervisor positions will help provide necessary management for the new Youth Intensive Services program that was established in the 2022 budget.

Department management anticipates that approximately 95% of costs will eventually be funded through CCS revenues (mentioned previously), with the remaining 5%, estimated at about \$50,000 annually, covered with local funds. Department management will need to prioritize levy resources or other revenue sources within its annual target to cover this operating impact.

William Duckwitz

William Duckwitz
Budget Manager
7/6/2022
JE# 2022-00004279

1 MODIFY THE 2022 DEPARTMENT OF HEALTH AND HUMAN SERVICES – SPECIAL
2 PURPOSE GRANT FUND BUDGET FOR ENHANCEMENTS TO CHILD WELFARE
3 INFRASTRUCTURE, CREATE ONE SOCIAL WORKER SUNSET POSITION,
4 AND INCREASE AMERICAN RESCUE PLAN ACT FUNDING
5
6

7 WHEREAS, in March 2021, the federal government approved legislation authorizing and funding
8 the American Rescue Plan Act (ARPA) allocating \$350 billion of direct aid to state and local
9 governments through the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program;
10 and

11
12 WHEREAS, Waukesha County’s CSLFRF allocation is \$78.5 million which must be spent or
13 obligated by December 31, 2024, and completed by December 31, 2026; and

14
15 WHEREAS, permissible uses of the grant funding include supporting public health; responding
16 to negative economic impacts from the public health emergency; building public sector capacity
17 and addressing administrative needs; providing premium pay for essential workers; investing in
18 water, sewer, and broadband infrastructure; and recovering lost revenue to fund general
19 government services; and

20
21 WHEREAS, the Waukesha County Board previously accepted CSLFRF funding (Enrolled
22 Ordinance 176-46); and

23
24 WHEREAS, Waukesha County staff established an ARPA Management Response team to
25 prioritize the use of ARPA grant funds to meet the County’s short and long term economic and
26 operational recovery objectives through 12/31/2026; and

27
28 WHEREAS, areas of focus were established in the areas of community development, economic
29 recovery/workforce development, infrastructure, and public health response and enhancement
30 of human services; and

31
32 WHEREAS, the final rule was released in January of 2022 after which projects were reviewed
33 against the allowable uses identified by the American Rescue Plan Act and against the strategic
34 objectives of Waukesha County; and

35
36 WHEREAS, projects that had timeline constraints to complete within the eligible time period
37 were selected to be submitted through ordinance, while all other projects would be included in
38 the next budget cycle; and

39
40 WHEREAS, the final grant rule allows the use of ARPA funds for services to disproportionately
41 impacted communities, which include an expenditure category for services to foster youth and
42 families involved in the child welfare system; and

43
44 WHEREAS, the pandemic and societal challenges have elevated stress and anxiety for children
45 and families resulting in the need for additional community-based supports and services; and

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WHEREAS, the Waukesha County Department of Health and Human Services will further the expansion of the child welfare infrastructure to align with the mandated Federal Family First Prevention Services Act (H.R.1892 - Bipartisan Budget Act of 2018); and

WHEREAS, Health and Human Services will partner with community agencies to provide funding awards to develop or expand evidence-based services allowing for additional supports and interventions that will stabilize children, youth, and families in the community; and

WHEREAS, these increased resources will support quicker family stabilization, help prevent child removal, and support a faster reunification process through awarding competitive grants to individual non-profits and community partners, which is expected to be included in the 2023 proposed budget; and

WHEREAS, the Adolescent & Family Division and the Children and Family Division will hire temporary extra help starting in 2022 to develop the process for the application, approval, and collection of outcome results; and

WHEREAS, the Adolescent & Family Division and the Children and Family Division will establish a continuous quality improvement process using contemporary safety science and a nationally recognized model to assess the determinants of health and system breakdowns that contribute to client outcomes; and

WHEREAS, the Systems Review Model (SRM) software is designed to develop an in-depth understanding of safety science, which promotes quality improvement in the child welfare system; this system can also be expanded to be utilized in adult protective services, crisis response, county child death reviews and overdose fatality reviews; and

WHEREAS, Health and Human Services will create one (1) regular full-time sunset Social Worker position assigned as subject matter expert to implement and train county staff on the SRM the model.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that the Waukesha County Department of Health and Human Services is authorized to create one (1.0) regular full-time sunset Social Worker position Open Range 09 (\$26.94/hour minimum, \$31.29/hour mid-point, \$35.63/hour maximum).

BE IT FURTHER ORDAINED that the 2022 Waukesha County Department of Health and Human Services – Special Purpose Grant Fund budget be modified to appropriate additional personnel expenditures of \$59,000, operating expenditures of \$89,000, and interdepartmental charges of \$1,800 to provide investment in foster care infrastructure and continuous quality improvement in the child welfare system, and increase general government revenue by \$149,800 from American Rescue Plan Act Funding.

FISCAL NOTE

MODIFY THE 2022 DEPARTMENT OF HEALTH AND HUMAN SERVICES – SPECIAL
PURPOSE GRANT FUND BUDGET FOR ENHANCEMENTS TO CHILD WELFARE
INFRASTRUCTURE, CREATE ONE SOCIAL WORKER SUNSET POSITION,
AND INCREASE AMERICAN RESCUE PLAN ACT FUNDING

This ordinance modifies the 2022 Department of Health and Human Services budget to appropriate \$149,800 of additional expenditure authority in the Special Purpose Grant Fund and increases general government revenue by \$149,800 from the American Rescue Plan Act (ARPA) - Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program. In addition, this ordinance creates 1.0 FTE sunset Social Worker position. A summary and description of planned ordinance spending for 2022 is displayed below.

ORDINANCE EXPENDITURE SUMMARY	
Personnel	
Temporary Extra Help - Partial Year	\$ 29,400
1.0 FTE Social Worker - Partial Year	\$ 29,600
Subtotal	\$ 59,000
Operating	\$ 89,000
Interdepartmental	\$ 1,800
Total Expenses	\$ 149,800

The ordinance includes \$59,000 for the partial-year impact of the position creation and temporary extra help. The annualized total-year cost is estimated (in 2022 dollars) at \$88,000 for the temporary extra help and \$88,000 for the Social Worker.

The department intends to employ the temporary position to help set up the framework to administer and monitor the distribution of one-time subaward grants to non-profits and community partners to develop evidence-based programming to enhance child welfare infrastructure, including for difficult-to-place foster care youth. (The department plans to request \$350,000 in ARPA-funding for these grants in its 2023 budget request.) This temporary position is expected to continue into 2024 to correspond with the grant program timeline.

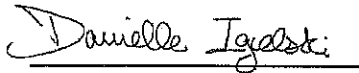
The sunset Social Worker position is intended to implement the Systems Review Model (SRM) software. This position will become the subject matter expert in this cloud software solution that uses the data to help drive continuous improvement in the child welfare area and help train county staff on the SRM framework. This sunset position is expected to continue through 2024, and the department plans to eventually absorb the employee into its ongoing staff through the attrition of existing permanent positions.

The ordinance includes \$89,000 of operating expenses, which is mostly for software licensing and implementation costs of \$84,000 for the SRM software. Interdepartmental expenses of \$1,800 include technology charges.

This ordinance addresses the ARPA grant funding objective of investing in services to disproportionately impacted communities – services to foster youth or families involved in the child welfare system.

This project is being requested through an ordinance instead of the 2023 budget development process because of the lead time needed to establish the child welfare infrastructure grant framework in advance of the 2023 budget and the time needed to implement the SRM software.

Department management anticipates no ongoing costs associated with the one-time child welfare infrastructure grants. Annual charges for the SRM software are estimated at \$24,000. Department management has indicated that they intend to learn from the SRM framework to develop internal data analysis methodologies to carry out continuous improvement without the need to continue the SRM software costs past 2024.



Danielle Igielski
Accounting Services Manager
7/6/2022
JE 2022-00004290