

## **Minutes of the Land Use, Parks and Environment (LUPE) Committee**

**Tuesday, October 6, 2020**

Chair Grant called the meeting to order at 8:30 a.m.

**Present:** Supervisors Jennifer Grant, Keith Hammitt, Bill Mitchell, Chris Mommaerts, and Richard Morris. **Absent:** Tom Michalski and Tom Schellinger.

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Register of Deeds Jim Behrend, Deputy Register of Deeds Beth Zimmermann, Senior Financial Analyst Robert Dunn, Parks and Land Use Director Dale Shaver, Business Manager Steve Trimborn, County Board Chair Jim Heinrich, and Senior Financial Analysts Clara Daniels and Alex Klosterman.

### **Approve Minutes of September 15, 2020**

MOTION: Morris moved, second by Hammitt to approve the minutes of September 15. Motion carried 5-0.

### **Executive Committee Report of October 5, 2020**

Grant said the Executive Committee approved the 2021-2025 Capital Projects Plan, and 2021 budgets for UW-Extension, the Bridges Library System, and Non-Departmental.

### **Future Meeting Dates**

- October 20, 2020
- November 17, 2020

### **Discuss and Consider the 2021 Operating Budget for the Register of Deeds**

Behrend and staff discussed the proposed 2021 operating budget for the Register of Deeds Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$1,370,599 – an increase of \$5,350 or 0.4% from the adopted 2020 budget. The County tax levy line item shows a credit of \$2,254,751 – an increase of \$130,000. The number of full-time equivalent (FTE) positions decreased 0.25 for a total of 15.92. No major concerns were voiced.

MOTION: Hammitt moved, second by Morris approve the 2021 operating budget for the Register of Deeds. Motion carried 5-0.

### **Discuss and Consider the 2021 Operating Budget for the Department of Parks and Land Use**

Shaver and Trimborn discussed the proposed 2021 operating budget for the Department of Parks and Land Use as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Total all funds, revenues total \$17,392,411 – a decrease of \$1,295,275 or 6.9% from the adopted 2020 budget. The County tax levy totals \$7,199,010 – an increase of \$75,000 or 1.1%. Expenditures total \$25,650,970 – a decrease of \$1,565,423 or 5.8%. The total number of FTE positions decreased 13.47 for a total of 160.92. No major concerns were voiced.

MOTION: Mitchell moved, second by Mommaerts to approve the 2021 operating budget for the Parks and Land Use Department. Motion carried 5-0.

**Legislative Update**

Ignatowski said the Wisconsin Counties Association (WCA) met with Governor Evers last week to discuss WCA's legislative priorities.

MOTION: Mitchell moved, second by Morris to adjourn at 10:10 a.m. Motion carried 5-0.

Respectfully submitted,

*William A. Mitchell*

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Secretary