

## **Minutes of the Combined Health & Human Services Board & Committee**

**Thursday, August 10, 2017**

Chairs Howard and Wood called the meeting to order at 1:00 p.m.

**Committee Members Present:** Supervisors Christine Howard (Chair), Darlene Johnson, Robert Kolb, Duane Paulson, Jeremy Walz, Chuck Wood, and Bill Zaborowski.

**Board Members Present:** Supervisors Chuck Wood (Chair), Christine Howard, Bill Zaborowski, and Robert Kolb, and Citizen Members Michael O'Brien, Vicki Dallmann-Papke, Mary Lodes, and Tim Whitmore. **Absent:** Citizen Members Dr. Steven Kulick and Jeffrey Genner.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, ERAs Executive Director Kathy Gale, Preparedness Coordinator Bridget Gnad, Public Health Officer/Epidemiologist Ben Jones, Accounting Services Coordinator Will Emslie, Criminal Justice Collaborating Council Coordinator Rebecca Luczaj, Clinical Services Manager Joan Sternweis, Human Services Supervisor John Kettler, and Aging and Disability Resource Center (ADRC) Manager Mary Smith. Recorded by Mary Pedersen, County Board Office.

### **Committee Agenda Items**

#### **Approve Minutes of 6-15-17**

MOTION: Paulson moved, second by Johnson to approve the minutes of June 15. Motion carried 7-0.

#### **Advisory Committee Reports**

Zaborowski said the ADRC Advisory Board heard a presentation by Mike Johannes on his duties and responsibilities as Veterans' Services Officer in the Veteran's Services Division. He noted the ADRC Advisory Board is in need of two new members.

#### **Schedule Next Meeting Date**

- September 14

#### **Executive Committee Reports of 6-19-17 and 7-17-17**

Howard said the Executive Committee, at their last two meetings, approved appointments, ordinances, and a resolution; heard an overview of the 2017-2021 County Library Plan; discussed the County Board Strategic Plan; heard updates on the Regional Transit Leadership Council Executive Committee, Waukesha County Center for Growth (WCCG), Regional Transit Leadership Council Executive Committee, and Wisconsin Workforce Development Association Board; and heard standing committee reports.

#### **State Legislative Update**

Spaeth said there is not much activity at the State level as most of the focus has been on Foxconn. It is hopeful the State budget will be passed by Labor Day.

## **Board Agenda Items**

### **Approve Minutes of 7-14-17**

MOTION: Whitmore moved, second by Lodes to approve the minutes of July 14. Motion carried 8-0.

### **Announcements**

Wood said he attended the Waukesha County Community Health Improvement Plan and Process (CHIPP) open house and heard positive feedback by a number of people including those who contributed to this effort. He is looking forward to the results. Howard encouraged board and committee members to go online and participate at [www.waukeshacounty.gov/chipp](http://www.waukeshacounty.gov/chipp).

## **Committee/Board Discussion Items**

### **ERAs Senior Network (*Board and Committee*)**

Gale presented a PowerPoint and distributed information on the ERAs Senior Network, formerly Interfaith, which dates back to 1981. The mission of the network is to engage and support Waukesha County seniors and adults with disabilities in leading meaningful lives. ERAs is the leader in creating communities where seniors are fully embraced through collaborative partnerships, a coordination of services, and intergenerational volunteer activities. Core values include respect and dignity, confidentiality, ethics and accountability, teamwork, intergenerational connections, and advocacy. Programs include assessment services, transportation, spring/fall yard clean-up and snow removal, non-medical respite, minor home repairs, help with forms and bills, a holiday giving program, the Readers Café, pen pal program, folk art fair, and tutoring.

Gale said the 2017 ERAs budget is about \$1.2 million and consists of government and local grants and funding from the United Way, corporations, community groups, congregations, individuals, special events, clients, and memorials. ERAs has collaborated with the County to develop the Find-A-Ride Network and the Caregiver Connection. She noted the ADRC Manager serves on the agency's advisory council.

### **Emergency Preparedness and Emmetsburg, MD Training (*Board and Committee*)**

Jones distributed materials on emergency preparedness as it relates to Health & Human Services. Gnadt discussed trends and themes and said statistics indicate increases in the number and severity of events. These includes fatalities from natural disasters and criminal acts such as active shooter incidents. Cultural diversity is also growing. About one in five people in the U.S. have a disability and most are at risk of having a functional or access need. She said preparedness takes all this into consideration.

Gnadt said there has been an increase in Public Health/preparedness mandates, mainly based on best practices, yet Federal and State preparedness funding to counties has decreased. However, Jones said staff have adapted to these changes and anticipated future changes. Human Services staff will address the human aspect in emergencies and disasters such as shelter, mass clinics, family assistance and reunification centers, and public information and education. Assignments or roles in an emergency will be based on each individual's particular skills, strengths, and experience and training will be provided. Staff are continuing to prepare education and exercise plans, provide community education, collaborate with community partners, and create and distribute preparedness materials. She noted that social media would be helpful in communicating with the public in an

emergency. Health & Human Services staff will address the human aspect in emergencies and disasters such as sheltering, mass clinics, reunification and family assistance centers, volunteer reception, and public information and education.

Jones discussed FEMA's Integrated Emergency Management Course that was held June 26-29 in Emmitsburg, MD. Waukesha was one of only 20 counties nationwide selected to participate. Attendees received daily training from national experts and tabletop discussions facilitated an understanding of each agency's perspective, capabilities, and limitations. Issues addressed included severe weather, evacuation, sheltering, train derailment, dam failure, debris management, and public messaging.

**Community Health Improvement Plan and Process (*Board and Committee*)**

Jones gave an update on CHIPP which is data driven. Information is derived from online assessments and surveys. The steering committee reviewed the data and the priorities of most concern are alcohol use, communicable diseases, healthcare navigation including managing chronic conditions, mental health, opiate use, and nutrition and physical activity. Jones discussed statistics for each. High impact issues facing Waukesha County include an aging population and workforce and income constrained households. Jones encouraged committee and board members and citizens to offer their feedback at [www.waukeshacounty.gov/chipp](http://www.waukeshacounty.gov/chipp) and he provided paper surveys. The above-listed priorities will be narrowed down to three and action teams will be developed to implement solutions.

MOTION: Whitmore moved, second by O'Brien to adjourn the board meeting at 2:43 p.m. Motion carried 8-0.

**Ordinance 172-O-028: Accept A 2017 Grant To Expand Substance Abuse Treatment Capacity In Adult Treatment Drug Courts Award Through The U.S. Department Of Health And Human Services, Substance Abuse And Mental Health Services Administration (SAMHSA) And Amend The Department Of Health And Human Services 2017 Budget (*Committee*)**

Luczaj and Emslie were present to discuss this ordinance which authorizes the Department to accept a three-year federal grant totaling \$914,020. Luczaj said the funds will be used to expand capacity and enhance substance abuse treatment services for the Drug Court Program during the three-year period. The current program capacity is 50 participants and this grant will allow for 60 at any given time. This grant will begin in September which is when the current Federal grant will end. She noted Waukesha County was the only county in the state to receive the award. This ordinance also authorizes the appropriation of \$75,218 in new expenditure authority for use in the fourth quarter including \$51 for supplies, \$66,241 for contracted services for an additional case manager, \$2,088 for travel, and \$6,838 for administrative overhead. Future year grant revenues and related expenditures will be included in future budgets. This ordinance has no impact on 2017 tax levy.

MOTION: Paulson moved, second by Johnson to approve Ordinance 172-O-028. Motion carried 7-0.

**Ordinance 172-O-029: Accept State Targeted Response To Opioid Crisis Grant And Modify Department Of Health And Human Services 2017 Budget (*Committee*)**

Kettler and Emslie were present to discuss this ordinance which authorizes the Department to accept a two-year State grant totaling \$95,000. Kettler said the funds will be used to provide

medication assisted treatment, counseling, and case management services aimed at reducing opioid-related deaths. This ordinance also authorizes the appropriation of \$47,500 in new expenditure authority for use in 2017 including \$11,875 for personnel expenses and \$35,625 for operating expenses. Grant revenues for 2018 and related expenditures will be included in the budget process. This ordinance has no impact on 2017 tax levy. Kettler distributed copies of a memo from the State explaining their targeted response to the opioid crisis grant including background information, the application process, and the action summary.

MOTION: Johnson moved, second by Wood to approve Ordinance 172-O-029. Motion carried 7-0.

**Ordinance 172-O-030: Accept Dementia Crisis Innovation Grant And Modify Health And Human Services 2017 Budget To Appropriate Grant Expenditures (*Committee*)**

Smith and Emslie were present to discuss this ordinance which authorizes the Department to accept a two-year State grant totaling \$58,500. Smith said the funds will be used to work with local and community stakeholders to complete a comprehensive inventory and analysis of local dementia care resources and provider level crisis response plans. There is also a training component. The goal is to stabilize people in place as opposed to emergency detention or protection placed. This ordinance also authorizes the appropriation of \$16,481 in new expenditure authority for use in 2017 including \$15,981 for contracted services and \$500 for travel. Grant revenues for 2018 and related expenditures will be included in the budget process. This ordinance has no impact on 2017 tax levy.

MOTION: Paulson moved, second by Johnson to approve Ordinance 172-O-030. Motion carried 7-0.

MOTION: Paulson moved, second by Kolb to adjourn the committee meeting at 3:04 p.m. Motion carried 7-0.

Respectfully submitted,

Robert Kolb  
Secretary