

OPEN MEETING MINUTES

Waukesha County Human Services Center Children and Family Services Advisory Committee (CAFSAC) January 16, 2020

Present CAFSAC Committee:	Kristin Agenten, Colleen Allen, Sara Barron, Laura Cherone, Pam Groh, Rob Jadrnicek, Lindsay Just (via phone, not counted toward quorum), Luke Pinion, Mary Adele Revoy, Diane Ripple, Dua Vang-Ramirez, Mary Wittwer
Absent CAFSAC Committee:	Darlene Johnson, Sarah Matson, Maura McMahon, Raquel Mehring, Renee Ramirez, Karen Villarreal
HHS Board Liaison:	(None Present)
Present HHS Staff Liaisons:	Lisa Roberts, Kathy Mullooly
Guests:	Ronda Baxter, Karen Becker (proxy for Mehring), Danielle Birdeau, Carly Corcoran, Kendra Kornowski (proxy for Villarreal), Holly Norkofski (proxy for McMahon), Ron Pupp

1. Call to Order

Vice Chair Revoy called the meeting to order at 8:31 a.m. Introductions were exchanged among committee members and guests.

Barron arrived at 8:33 a.m.

Groh arrived at 8:35 a.m.

2. Approval of Minutes

Motion: Jadrnicek moved, second by Wittwer, to approve the CAFSAC minutes of November 21, 2019. Motion passed without a negative vote and one abstention.

Matson arrived at 8:46 a.m.

3. Unmet Needs Presentation

Revoy provided a brief background regarding the meeting on November 25, 2019 with HHS Board Chair Nelson, as it regarded the joint critical/unmet needs presentation. The presentation, which will be held on March 19, 2020 should be:

- Prioritized by level of importance
- Budget should be included
- Data should be provided
- Be as specific as possible
- Simple and concise

Some ideas for the committee's presentation would be the Family First Preservation Act and a data analyst. Roberts added that the state has provided a PowerPoint presentation regarding the Family First Preservation Act that could be utilized for information.

A workgroup was established to meet and gather ideas for the presentation, to present to the committee at the February meeting. The workgroup members would include: Just, Revoy, Cherone, and Jadrnicek.

4. Committee Business

a. Bylaws Update / Work Plan

McClain distributed and reviewed a document titled "Waukesha County Health and Human Services Board Bylaws."

Motion: Rippled moved, second by Pinion, to lower the quorum to a fixed quorum of seven (7) voting members for the Child and Family Services Advisory Committee. Motion passed without a negative vote.

Motion: Jadrnicek moved, second by Ripple, to add a third year at the end of the existing two-year membership terms for the voting members of the Child and Family Services Advisory Committee. Motion passed without a negative vote.

A workgroup was established to update the committees' bylaws, and have a draft copy ready for committee review at the February meeting. The workgroup members are: Just/Revoy, Jadrnicek, and Mullooly/Roberts.

b. 2020 Educational Topic Ideas

Attendees discussed possible 2020 educational topic ideas, including:

- Human trafficking
- Family First Preservation Act
- La Casa de Esperanza
- Free county dental services
- Churches/non-profits
- Trauma-informed care
- Truancy update
- Foster and Kinship Care
- Services available by age groups
- Internet security
- School-based care

5. Reports

a. HHS Board Liaison Report

There was no report.

b. HHS Staff Liaison Report

Mullooly reiterated to use the guidance given from Supervisor Nelson for the Critical Needs Presentation.

c. Family First Prevention Act

Roberts provided a brief overview on the Family First Prevention PowerPoint presentation.

d. Coordinated Services Team (CST)

Birdeau reported that the last meeting was held on October 23, 2019, and the next meeting will be on January 22, 2020 at noon.

e. Special Services Advisory Committee (SSAC)

Roberts stated that the committee last met on November 21, 2019. They will be meeting again on February 20, 2020. 19 new staff have been hired in the Child and Family Division since Wisconsin became a "no wait list state." 850 children are being served. More staff are needed to assist with the 100 children still on the wait list.

The committee also discussed the internal surveys that are distributed to families for follow-up on services they received.

6. Agency Updates/Announcements

Pinion reported that the Waukesha School District is hosting the film, "Not Enough Apologies," on January 22, 2020 at Waukesha South. Doors will open at 5:30 p.m., the hour-long film will begin at 6:00 p.m., and there will be 45 minutes of discussion following. The event is free, and free childcare is available. The film is directed toward those aged 13 and older. A link will be available after the event for the video, as well as panel discussions and questions.

Roberts announced that there will be a trauma training at Davian's on March 5, 2020 and March 6, 2020. There is a small cost of approximately \$50 to offset the fees. The first day will be focused on circles of security, and the second day will be focused on the micro/macro look on trauma. The event will also discuss trauma for first responders and law enforcement. Judge Mitchell, who is part of the "Not Enough Apologies" project will be presenting on trauma-informed systems.

Mullooly stated that Waukesha County Foster Care Program is looking to recruit 20 foster families in 2020. 20 foster care homes were licensed in 2019, so staff are hoping to meet or exceed that for 2020. There is a kick-off event that will be happening soon.

7. Discuss Agenda Items for Next Meeting

- CAFSAC Bylaws
- Unmet/Critical Needs

8. Public Comment

There was no public comment.

9. Adjourn

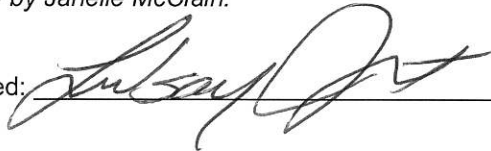
Motion: Ripple moved, second by Groh, to adjourn the CAFSAC meeting at 9:46 a.m. Motion passed unanimously.

10. Next Meeting

The next meeting is scheduled for February 20, 2020 at 8:30 a.m. in Room 271 of the Human Services Center, 514 Riverview Avenue.

Respectfully submitted by Janelle McClain.

Minutes Were Approved:



Date:

2/20/2020