

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

**Meeting Date/Time: January 04, 2018 9:30 a.m.
Location: Human Services Center
514 Riverview Ave, Room 271
Waukesha WI 53188**

Committee Members:

<u>X</u>	Berthelsen, Judie	<u>X</u>	LaMountain, Paulette
<u>X</u>	Carriveau, Pat	<u>A</u>	Miranda, Sonia
<u>X</u>	Cizel, Maria	<u>X</u>	Ludka, Elaine
<u>X</u>	Franklin, Robert E.	<u>X</u>	Schweda, Susan
<u>X</u>	Friedrich, Carla	<u>X</u>	Zaborowski, Bill
<u>X</u>	Heberling, Sandie		
<u>X</u>	Howard, Christine		

X = Present A = Absent EA = Excused Absence

Additional Attendees:

<u>X</u>	Smith, Mary	<u>X</u>	Love, Phyllis
<u>X</u>	Bittman, Lisa	<u>X</u>	Roskopf, Kurt

Call to Order:

Meeting called to order at 9:30 a.m. by R. E. Franklin.

Public Comments:

No public comments

Approval of December 7, 2017 Meeting Minutes:

Chair-Bill Zaborowski called for approval of the meeting minutes of December 7, 2017. Susan Schweda moved to approve the minutes; Christine Howard seconded the motion. All in attendance approved. Motion carried.

Educational Segment -Physical Disabilities, Emergency Preparedness Kit:

Kurt Roskopf – Kurt Roskopf of the Governor’s Council for Individuals with Physical Disabilities presented the Emergency Preparedness Toolkit that had been developed. Kurt spoke on his position appointed by Governor Scott Walker and his role in advocating for people with disabilities. Kurt presented an example of the “Go Bag” and items to be included for a person to be prepared for at least five days in case of an emergency. An explanation of the Physical Disabilities, Emergency Preparedness Kit is also online at cpd.wisconsin.gov.

Remarks:

- Christine Howard thanked Kurt for his presentation and his involvement in the governor’s council.
- Managed Care Organizations were suggested, as a way to make connections and distribute information through caseworkers.
- M. Smith offered that the ADRC can include an article in the ADRC Newsletter regarding the Emergency Preparedness Tool Kit and share the website cpd.wisconsin.gov.

ADRC Manager Report - Mary Smith

Introduction of Sue Smith replacement, Sally DuPont; Sally will be the new Support Staff Supervisor. Mary updated on the reconfiguration and expansion into public health area, with the goal of completion by the end of January. Mary shared that the ADRC staff have been involved in (PBS) public service announcements, the Next Avenue Series featuring; Senior Nutrition, Volunteer Service, Caregiver Support, Disability and Elderly Disability Services. A dementia friendly Memory Café at Hartland library was filmed by Fox 6 news, Mary shared the Memory Cafe video.

Remarks:

- There are eight Memory Café's in Waukesha County.
- Other counties are doing Memory Café's; Milwaukee County has collaborated with some restaurants.

Follow-Up on Dementia Care Summit:

- Met with project managers, they did a summary on what people knew about dementia crisis prior and post, had great summary results and indication of great community readiness.
- Will be meeting with project managers again to determine the next step, and to make a decision on committee work group.
- Pewaukee dementia friendly community coalition has been formed.

ADRC Coordinator - Lisa Bittman

Getting into the New Year, finishing 2017 budget year and reconciling expenditures. The state has implemented new requirements for the Caregiver program; we will be instituting them in early 2018.

ADRC Consumer Concerns - Mary Smith

No Report

Health and Human Services Committee Report - Christine Howard

A presentation was held at the Health and Human Service committee meeting on the Community Support Program (CSP). This program helps with personal needs for adults living with serious mental illness. The program helps reduce their symptoms and provide recovery, eligibility requirements are based on a qualifying diagnosis. CSP is a state provided recovery program, the focus is to develop a care plan and help get through full recovery.

Supervisor Howard provided an update on the Community Health Improvement Plan and Process (CHIPP) –The three CHIPP focuses are Opiates, Mental Health, Nutrition and Physical Activities.

Narrowed down to the teams, each team is set up with a team leader. There will be three teams working on the action plan for each of these topic areas.

Other Business/Updates - All

Chairman Zaborowski share the letter received from GWAAR indicating approval of the 2018 Waukesha County GWAAR budget.

Adjournment:

Bill Zaborowski called for a motion to adjourn the meeting. Christine Howard moved to adjourn; Robert E. Franklin seconded the motion. All in attendance approved. Motion carried.

Next Meeting: February 1, 2018
Health & Human Services Center, Board Room 271
514 Riverview Avenue
Waukesha WI 53188

Approved Patricia Carrigan Date 2-1-2018

Submitted by Phyllis Love, ADRC Administrative Assistant