

Waukesha County Board of Supervisors

**Minutes of the Judiciary & Law Enforcement Committee
Friday, December 9, 2022**

Chair LaFontain called the meeting to order at 8:30 a.m.

Present: Supervisors Jacob LaFontain, Mike Crowley, Robert Kolb, Tom Schellinger, Terry Thieme and Matthew Weil. **Absent:** Tyler Foti

Also Present: Chief of Staff Sarah Spaeth, Administrative Specialist Barbara Hollander, Senior Human Resources Analyst Jane Barwick, Clerk of Courts Monica Paz, Inspector Jim Gumm, Business Manager Josh Joost, Budget Manager Bill Duckwitz, Senior Financial Analyst Michelle Czech, Principal Assistant Corporation Counsel Kim Haines, District Attorney Sue Opper, District Attorney Office Manager Julie Moelter, Emergency Preparedness - Radio Services Chris Petterson.

Approve Minutes of October 14

MOTION: Thieme moved, second by Crowley to approve the minutes of October 14. Motion carried 6-0

Next Meeting Date

- January 13

Executive Committee Report of November 14

LaFontain reported that the committee passed two ordinances, they met candidates for the District 22 vacancy, and heard a presentation from Baker Tilly related to the upcoming internal audits.

Announcements

Spaeth reminded the members to turn in expense sheets at the December board meeting, as well as a reminder that the December Board meeting starts at 6:00 p.m.

Review Correspondence

Sheriff's Department and Medical Examiner Funds Transfer requests: Overview given by Spaeth and then passed around to committee.

Future Agenda Items

- Video court (Weil)
- Future of Huber
- Policy of time allowed defendants to handle affairs before being taken into custody (Kolb)

Legislative Update

Spaeth reported that Fraley was in Madison and met with the newly elected leadership. Committee assignments will be taking place soon.

Ordinance 177-O-080 Modify the 2023 District Attorney's Budget to Create a 0.50 FTE Senior Administrative Specialist Position and Transfer Personnel Appropriations to Interdepartmental to Fund a Pilot Project with Corporation Counsel for a Shared Financial Analyst

Opper, Moelter and Haines presented that this ordinance proposes a restructuring in the District Attorney's office due to a retirement. The funds from that position will be split to share the Corporation Counsel Financial Analyst 10 hours per week (DA) to help with the budget process and grant monitoring, a part-time administrative specialist to work on digital intake of referrals, and a temporary employee to help monitor jail phone calls.

MOTION: Schellinger moved, second by Weil to approve Ordinance 177-O-080. Motion carried 6-0

Ordinance 177-O-078 8th Amendment to Lease Agreement with Verizon Wireless Personal Communications LP, D/B/A Verizon Wireless

Petterson presented that this ordinance is to amend the current lease to allow for the modification of equipment on the tower because of changes in technology. The County is willing to permit the upgrades and amend the lease with Verizon Wireless without requiring an increase in rent.

MOTION: Crowley moved, second by Thieme to approve Ordinance 177-O-078. Motion carried 6-0

Ordinance 177-O-079 Seventh Amendment to Lease Agreement with New Cingular Wireless PCS, LLC

Petterson presented that this ordinance is to amend the current lease to allow for the modification of equipment on the tower because of changes in technology. The County is willing to permit the upgrades and amend the lease with New Cingular Wireless without requiring an increase in rent.

MOTION: Thieme moved, second by Schellinger to approve Ordinance 177-O-079. Motion carried 6-0

Ordinance 177-O-081 Modify the 2022 Sheriff's Department Budget for Above Budget American Rescue Plan Act Grant and Interdepartmental Bailiff Services Revenue

Gumm and Joost presented that this ordinance is to modify the 2022 Sheriff's Department Budget to appropriate greater than budgeted revenue to provide additional expenditure authority for the related expenses: personnel cost expenditures \$292,300; operating expenditures \$20,800; general government revenue \$183,100; and interdepartmental revenue by \$130,000.

MOTION: Crowley moved, second by Schellinger to approve Ordinance 177-O-081. Motion carried 6-0

Ordinance 177-O-082 Authorize the Waukesha County Sheriff's Department to Amend the 2020-2024 Police Patrol Services Contract with the Town of Delafield, Create an Additional 1.00 FTE Deputy Sheriff Position Funded by the Town of Delafield Beginning January 1, 2023, and Amend the 2023 Sheriff's Department Budget Accordingly

Gumm and Joost presented that this ordinance is to amend the contract to provide police services to the Town of Delafield to reflect their desired expansion in patrol services and amend the 2023 Sheriff's Department budget accordingly.

MOTION: Crowley moved, second by Thieme to approve Ordinance 177-O-082. Motion carried 6-0

Update on Hiring and Overtime within the Sheriff's Department

Gumm and Joost presented that in terms of hiring on the sworn side, all positions are filled. Fifteen people just graduated and will enter the field training pipeline. Currently, there are 7 people in field training. It can take anywhere between 8 to 15 weeks to get them all off depending on their skill level and ability to absorb the necessary information. After that, the plan will be coming to an end in terms of being fully staffed with fully trained people. After looking at the July overtime numbers, significant changes were made to meet budget including a substantial service reduction of patrol personnel. The chart that was distributed represents people coming off training with the corresponding reduction in overtime.

Overview of Circuit Court Services

Paz gave an overview of Circuit Court Services outlining the responsibilities of creating, maintaining, and providing access to court records, and managing court-ordered financial obligations and juries.

MOTION: Crowley moved, second by Weil to adjourn at 9:57 a.m. Motion carried 6-0

Respectfully submitted,



Terry Thieme
Secretary – Judiciary & Law Enforcement Committee

