

Waukesha County Board of Supervisors

Minutes of the Public Works Committee Thursday, December 9, 2021

Chair Swan called the meeting to order at 8:30 a.m.

Present: Supervisors Dave Swan, Keith Hammitt, Jim Batzko, Christine Howard, Darlene Johnson, and Tom Schellinger. **Absent:** Chris Mommaerts.

Also Present: Legislative Policy Advisor Alex Ignatowski, Chief of Staff Sarah Spaeth, Administrative Specialist Mary Pedersen, Facilities Manager Shane Waeghe, Construction Project Supervisor Jeff Lisiecki, Engineering Services Manager Karen Braun, Citizen/Student Matthew Ziegler, Public Works Director Allison Bussler, Waukesha Metro Transit Manager Brian Engelking, and Wisconsin Coach Lines President Tom Dieckelman.

Approve Minutes of November 11, 2021

MOTION: Hammitt moved, second by Johnson to approve the minutes of November 11. Motion carried 6-0.

Next Meeting Date

- January 13, 2022

Bid for Waukesha County Administration Center Toilet Room Alteration

Waeghe and Lisiecki were present to discuss this item. Waeghe said after reviewing the proposal forms and bid amounts, staff are recommending the contract be awarded to ALLCON, LLC in the lump sum amount of \$154,644 comprised of the base bid. No alternates were specified. Based on information submitted on the proposal form, ALLCON, LLC has stated that they can complete the work within the County's schedule, completed the non-collusion affidavit, and demonstrated sufficient qualification and responsibility for this project. Waeghe said five bids were received. He noted this will be for one floor, both men and women, and the other three floors will be completed in the future.

MOTION: Howard moved, second by Johnson to approve the bid for Administration Center toilet room alterations. Motion carried 6-0.

Ordinance 176-O-090 Create a Parking Regulation for CTH E in the Village of North Prairie

Braun discussed this ordinance which creates a "No Parking Anytime" zone along CTH E at the Wisconsin Southern Railroad crossing in the Village of North Prairie.

MOTION: Hammitt moved, second by Johnson to approve Ordinance 176-O-090. Motion carried 6-0.

One Year Extension of Transit Contract

Bussler and Engelking were present to discuss this item. Bussler said since COVID they have had to adjust numerous routes and it is very difficult to predict what transit services will look like in the

future. This makes it difficult to put out a competitive proposal, therefore, they are asking for a one-year extension of the current contract. Engelking explained these issues in detail.

Hammitt had concerns with a lack of ridership which Bussler said is currently below ridership standards due to the pandemic. Bussler said the extra federal funds are to keep the service going because once it's gone, it will be very difficult to get it back and running. Hammitt had concerns about the extension and the additional taxpayer funding. Hammitt requested information on ridership per day, per route. Engelking agreed and said future discussions with the committee will also need to be held.

MOTION: Howard moved, second by Batzko to give the Public Works Department authority to extend the transit contract by one year.

Hammitt asked that the contract be amended to include that this committee is to get detailed ridership information. Staff did not believe this should be included in the contract but had no concerns with providing the requested information to this committee.

Howard suggested the motion be amended to include "with detailed ridership information given to the Public Works Committee monthly for the next five months." Batzko concurred.

Schellinger asked how much money is the county is losing each month. Bussler advised losses are covered by the federal government but we are below budget.

Motion carried 6-0 as amended.

Discuss Continuation of Temporary Service Level Change Flexibility

Bussler and Engelking were present to discuss this item. Bussler said the County has no policy on who makes/approves service level changes, Administration or County Board. Staff have been working with Corporation Counsel and the County Board to develop a policy. Bussler noted Milwaukee County does not bring changes to their County Board. The FTA says counties can develop their own policy. Bussler is suggesting bringing forward a policy stating that major changes be brought to the County Board but minor changes can be made by Administration. What is considered major and minor will be defined. Bussler indicated that she will bring a proposed policy to the Committee in the future.

Legislative Update

Ignatowski gave an update on State adoption bills, redistricting, and the opioid settlement. He noted the Sheriff met with members of our legislative delegation last week to discuss bail reform.

MOTION: Howard moved, second by Hammitt to adjourn at 9:47 a.m. Motion carried 6-0.

Respectfully submitted,

James Batzko

James Batzko
Secretary