



**Waukesha County Criminal Justice Collaborating Council
Victims' Rights Committee Minutes
Monday, August 6, 2018**

Team Members Present:

Jen Dunn	Gina Colletti (proxy for Monica Paz)	Giana Amelunk
Eryn Menden	Hon. Michael Aprahamian	Marla Bell

Team Members Absent:

Monica Paz

Also Present:

Rebecca Luczaj	Janelle McClain
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Dunn called the meeting to order at 12:00 p.m.

Approve Minutes from July 9, 2018 Meeting

Motion: Dunn moved, Colletti second, to approve the minutes from July 9, 2018. Motion carried unanimously.

Discuss Creation of a Standardized Restitution Stipulation Form

Menden distributed a document titled "Stipulation and Order for Restitution."

Dunn stated that Opper supports use of the standardized restitution stipulation form, stating that this has been used in the past.

Menden is concerned that there will still be difficulties getting in touch with defendants in a timely manner, due to last-minute changes in the case.

Dunn will share the form with Opper to determine if there are any concerns with it.

Follow-Up on Use of Restitution Affidavit

Aprahamian stated that the revisions to the local rules still need to be approved. He has informed the criminal and traffic judges what his process is by stating that the victim does not need to appear unless there is an objection, but they are not required to follow that protocol until the local rule revision is approved. Aprahamian stated that the District Attorney's (DA) Office could request that the judge excuse the victim from being present if the affidavit is accepted and there is no objection from the defense.

Follow-Up on Format of Victim Witness Restitution Summaries Sent to Department Of Corrections

Dunn distributed and reviewed a document titled "Dane County Order for Restitution."

The committee discussed difficulties their organizations face trying to protect victims' information, while still allowing for due process for the defendant to confront their accuser, and allowing the victim to be contacted if necessary.

Dunn stated that the Safe at Home program is up and running. It works well for some victims, but it is complicated and more training is needed with law enforcement. The program works best if the victim is moving.

Dunn will follow up with Dane County to determine if they are still using the restitution summary form, and if so, how they ensure victims' privacy is being protected with the use of the form.

Discuss Agenda Items for Next Meeting

- McClain will send a cancellation notice for September 3
- Follow-up on use of restitution stipulation form
- Discuss privacy of victim information

Adjourn

The meeting adjourned at 12:44 p.m.