

Minutes of the Land Use, Parks and Environment (LUPE) Committee

Tuesday, January 19, 2021

Chair Mitchell called the meeting to order at 8:30 a.m.

Present: Supervisors Bill Mitchell, Keith Hammitt, Tom Michalski, Jacob LaFontain, Richard Morris, and Tom Schellinger. **Absent:** Chris Mommaerts.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Planning and Zoning Manager Jason Fruth, Workforce Development Director Laura Catherman, Director of Parks and Land Use Dale Shaver, and Business Manager Steve Trimborn.

Approve Minutes – December 15, 2020

MOTION: Michalski moved, second by Hammitt to approve the minutes of December 15. Motion carried 6-0.

Executive Committee Report – January 18, 2021

Mitchell advised the Executive Committee, at their last meeting, approved several appointments including Elizabeth Aldred as the new Health & Human Services Director, discussed a draft resolution on County Board size, and heard internal audit reports on the airport (fixed base operator review), courthouse tower construction (interim report), and Information Technology project management.

Future Agenda Items

- Review Year-end Financials for Expo Center (Schellinger)

Future Meeting Dates

- February 16, 2021
- March 16, 2021

Discuss and Consider 175-O-064 Amend The Waukesha County Shoreland And Floodland Protection Ordinance District Zoning Map Of The Town Of Genesee By Rezoning Certain Lands Located In Part Of The NE ¼ Of Section 27, T6N, R18E, Town Of Genesee, Waukesha County, Wisconsin, From The A-2 Rural Home District To The R-2 Residential District (RZ67)

Fruth discussed this ordinance which will rezone three parcels located in the Town of Genesee which are subject to the Waukesha County Shoreland and Floodland Protection Ordinance from the A-2 Rural Home District to the R-2 Residential District. This will allow the petitioner to reconfigure the parcel boundaries so each parcel can accommodate their own private septic mound system. A public hearing was held and the subject matter of this Ordinance was approved by the Genesee Town Board. This matter was then referred to and considered by the Park and Planning Commission which is recommending approval to this Committee and the County Board.

MOTION: Schellinger moved, second by Morris to approve Ordinance 175-O-064. Motion carried 6-0.

Discuss and Consider 175-O-065 Amend The Text Of The Town Of Merton Zoning Code By Repealing And Re-Creating Section 17.03 Regarding Definitions And Section 17.28 Regarding Legal Non-Conforming Structures And Uses (RZ70)

Fruth discussed this ordinance to approve text amendments to the Town of Merton Zoning Code regarding Section 17.03 definitions and Section 17.28 legal non-conforming structures and uses. A public hearing was held and the subject matter of this Ordinance was approved by the Town of Merton Board. This matter was then referred to and considered by the Park and Planning Commission which is recommending approval to this Committee and the County Board.

MOTION: Morris moved, second by Michalski to approve Ordinance 175-O-065. Motion carried 6-0.

Discuss and Consider 175-O-066 Amend The District Zoning Map Of The Town Of Brookfield Zoning Code By Rezoning Certain Lands Located In Part Of The SW ¼ Of Section 28, T7N, R20E, Town Of Brookfield, Waukesha County, Wisconsin, From The RS-2 Single-Family Residential District To The RM-1 Multi-Family Residential District (RZ71)

Fruth discussed this ordinance which will approve a rezone of property located in the Town of Brookfield from the RS-2 Single-Family Residential District to the RM-1 Multi-Family Residential District to allow four two-family buildings. A public hearing was held and the subject matter of this Ordinance was approved by the Brookfield Town Board. This matter was referred to and considered by the Park and Planning Commission which is recommending approval to this Committee and the County Board.

MOTION: Schellinger moved, second by LaFontain to approve Ordinance 175-O-066. Motion carried 6-0.

Discuss and Consider 175-O-067 Amend The 2021 Budget And Authorize Acceptance And Appropriation Of Statewide Employment Recovery Dislocated Worker Grant Funds For Workforce Development Services In Waukesha, Ozaukee, And Washington Counties

Catherman discussed this ordinance which modifies the 2021 Department of Parks and Land Use – Workforce Fund budget by appropriating \$250,000 of the total \$275,000 of Statewide Employment Recovery Dislocated Worker Grant funding award overseen by the Wisconsin Department of Workforce Development. This funding was received to address an increase in unemployment resulting from the COVID-19 pandemic, but funding may be used for all dislocated workers regardless of whether the need is related to the pandemic.

The grant is expected to cover \$25,000 of personnel which is already included in the 2021 budget and no additional expenditure authority is required. Operating expenditures are increased by \$250,000 to fund contracted services to assist qualifying individuals with employment services. General government revenues are increased by \$250,000 to fund these expenses. The grant period is through September 2022 and estimated grant funding remaining for use after 2021 will be built into their 2022 budget request. This ordinance results in no additional direct tax levy impact.

MOTION: Schellinger moved, second by Michalski to approve Ordinance 175-O-067. Motion carried 6-0.

Overview of Department of Parks and Land Use Strategic Plan

Catherman presented a PowerPoint on the Department of Parks and Land Use 2020-2022 Strategic Plan. Catherman discussed the process established for developing their strategic plan which included an environmental scan that was used to create objectives for the department.

Legislative Update

Ignatowski presented a PowerPoint on the upcoming legislative session.

MOTION: Michalski moved, second by Morris to adjourn at 9:51 a.m. Motion carried 6-0.

Respectfully submitted,

Richard Morris

Richard Morris
Secretary