

# Waukesha County Board of Supervisors

## Minutes of the Executive Committee Monday, August 16, 2021

Chair Decker called the meeting to order at 8:30 a.m.

**Present:** Supervisors Paul Decker, Jim Heinrich, Dave Swan, Tim Dondlinger, Bill Mitchell, Peter Wolff, and Dave Zimmermann.

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Airport Manager Kurt Stanich, Human Resources Manager Renee Gage, Director of Administration Andrew Thelke, Employee Benefits Administrator Andrea Mohr, Administrative Specialist Mary Pedersen, County Board Supervisor Joel Gaughan, and Citizens Francis Heintz Taylor, John Heintz Taylor, and Barbara Pfarr.

### Public Comment

Pfarr spoke in opposition to Wolff's proposed resolution (see below) and believes this issue should be under the purview of school boards.

### Approve Minutes of July 19, 2021

MOTION: Swan moved, second by Mitchell to approve the minutes of July 19. Motion carried 7-0.

### Next Meeting Dates

- September 13 (Redistricting)
- September 20 (Capital Projects)

### Standing Committee Reports

Committee chairs gave reports on their respective committee meetings.

### Review Redistricting Timeline

Spaeth said census numbers have been sent to the State and we should be able to adhere to our timeline.

### Discuss and Consider Ordinance 176-O-057 Approve Amended and Restated Medical Clinic Intergovernmental Cooperation Agreement Between Waukesha County and the City of Waukesha

Thelke, Gage, and Mohr were present to discuss this ordinance to approve an amended intergovernmental agreement covering the oversight, management, and financial terms of operating a shared on-site medical clinic. Thelke said the agreement specifies a two-member advisory council to include the County's Director of Administration and the City Administrator. The cost-share basis is as follows: County at 65% and City at 35% in 2022 based on the rolling three-year average of clinic utilization for the three preceding years under the prior agreement, adjusted for the removal of non-continuing party. The cost share will be updated annually for the rolling three-year average utilization. Exceptions to the cost-share arrangement may include programs specifically requested by individual parties and other items that can be billed directly to the parties, subject to advisory council approval.

As part of the transition to a two-party clinic, the 2022 Waukesha County Employee Health Clinic budget will be adjusted to reflect projected patient volume. Staff will work with the City and the contracted clinic provider to adjust contracted clinic staffing, operations, and clinic provider administrative costs to right-size clinic operations while continuing to provide services focused on reducing health claims costs. It is anticipated that these adjustments will result in minimal impact to the County's clinic budget in 2022. The term of this intergovernmental agreement is through December 31, 2024 with the option for five two-year renewals.

MOTION: Heinrich moved, second by Wolff to approve Ordinance 176-O-057. Motion carried 7-0.

**Ordinance 176-O-055 Modify The 2021-2025 Capital Plan For The Creation Of Capital Project #202108 – Airport Perimeter Road Extension And Modify 2021 Capital Project Budget**

Stanich discussed this ordinance which modifies the 2021-2025 capital plan to create capital project #202108 (Airport Perimeter Road Extension) and modifies the 2021 capital project budget. He indicated that this project was not included in the proposed 2021-2025 capital plan as the Federal Aviation Administration (FAA) Runway Safety Action Team had not yet prioritized this project and made available State or Federal funds. However, in 2021, the County received notification that the FAA Runway Safety Action Team prioritized the construction of the perimeter road in order to remove all airport service vehicle traffic from the runways and taxiways to increase safety.

Funding has been approved to begin design work for the project in 2021 and the total project cost is estimated at \$2,496,000. The estimated County share is \$124,800 which is net of 95% state/ federal funding. The County share of design costs is \$21,300 and is scheduled to take place in 2021. The County share of construction costs is \$103,500 for 2022 and this request will be included in the 2022-2026 capital plan. The entire County share of the project will be funded with Airport Fund balance

After the road is constructed, ongoing pavement maintenance costs are estimated to be about \$1,300 per year over time as road maintenance is needed. Snow removal costs are expected to be about \$9,200 per year. The net remaining Airport Fund balance as of 12/31/2020, factoring in future obligated fund balance use is estimated at \$1,037,800. This ordinance does not result in an ongoing direct tax levy impact.

MOTION: Swan moved, second by Dondlinger to approve Ordinance 176-O-055. Motion carried 7-0.

**Ordinance 176-O-056 Modify The 2021-2025 Capital Plan For The Creation Of Capital Project #202109 – Airport Parking Lot Rehabilitation And Expansion And Modify 2021 Capital Project Budget**

Stanich discussed this ordinance which modifies the 2021-2025 capital plan to create capital project #202109 (Airport Parking Lot Rehabilitation and Expansion) and modifies the 2021 capital project budget. This project was not included in the proposed 2021-2025 capital plan due to the unavailability of State or Federal funds. However, in 2021, the County received notification from the State Bureau of Aeronautics that funding has been approved to begin design work for the project in 2021. Total project costs are estimated at \$1,650,000. The estimated County share is \$82,500 which is net of 95% state/federal funding. The County share of design costs is \$7,500 with design scheduled to take place in 2021. The County share of construction costs is \$75,000 and this request will be

included in the 2022-2026 capital plan. The entire County share of the project will be funded with Airport Fund balance.

Additionally, staff are currently working on an agreement with Capital Flight, LLC, to become a multiple services aeronautical service provider at Waukesha County Airport (see above). In order to accommodate the increased anticipated vehicle parking demands at the airport for this development, the existing terminal parking lot must be rehabilitated and expanded. Overall, the Capital Flight agreement is estimated to generate an additional \$39,000 of annual revenues adjusted annually each year for CPI which generates a return on investment to cover the \$82,500 in parking lot rehabilitation/expansion costs and related maintenance (e.g., snow removal at approximately \$3,000 annually) in seven years. The net remaining Airport Fund balance as of 12/31/2020, factoring in future obligated fund balance use is estimated at \$1,037,800. This ordinance does not result in an ongoing direct tax levy impact.

MOTION: Swan moved, second by Mitchell to approve Ordinance 176-O-056. Motion carried 7-0.

**Appeal of Supervisor Wolff - Sec. 4-85 Resolutions Ruled Out of Order**

Decker said Wolff's resolution titled "Resolution On Equality Over Equity" pertaining to critical race theory is outside of the purview of the County Board; it is a school board issue and, therefore, he said he ruled it out of order. Wolff said he appealed Decker's decision because he believes critical race theory just isn't in the schools but also in businesses and governments. He explained why he does not support the theory and this resolution would be used to encourage local governments and school boards to also oppose the theory. Swan felt this was it out of order and should be up to local school boards to decide.

MOTION: Mitchell moved, second by Wolff to overrule the chair's decision. Motion defeated 2-5. Wolff and Mitchell voted yes.

**Discuss and Consider the Following Appointments: 176-A-016 Kim Khoury to the Hartland Library Board of Trustees, 176-A-017 Judith Tharman to the Aging & Disability Resource Center Advisory Board, 176-A-018 Betty Koepsel to the Aging & Disability Resource Center Advisory Board, and 176-A-019 Joel Gaughan to the Aging & Disability Resource Center Advisory Board**

MOTION: Dondlinger moved, second by Heinrich to approve the above-listed appointments. Motion carried 7-0.

**Legislative Update**

Ignatowski gave an update on the State legislature and current bills in circulation.

MOTION: Wolff moved, second by Mitchell to adjourn at 9:22 a.m. Motion carried 7-0.

Respectfully submitted,

*Peter M. Wolff*

Peter M. Wolff  
Secretary