

Waukesha County Board of Supervisors

**Minutes of the Executive Committee
Monday, March 18, 2024**

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Keith Hammitt, Jim Heinrich, Jacob LaFontain, Larry Nelson

Absent: Tyler Foti, Peter Wolff

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, County Clerk Meg Wartman, Senior Landscape Architect Lynda Fink, Chief of Staff Shawn Lundie, Parks System Manager Steve Brunner, Supervisor Joel Gaughan, Senior Financial Analyst Willem Weigel, Director of Administration Andy Thelke, Budget Manager Bill Duckwitz

Approve Minutes of February 19

MOTION: LaFontain moved, second by Hammitt to approve the minutes of February 19. Motion carried 5-0

Discuss and Consider Legal Advertising Contract with Waukesha Freeman

Wartman was present to discuss this item and distributed contract information from the Purchasing Division which included pricing, terms, and conditions. This contract extension runs through May 21, 2025.

MOTION: Hammitt moved, second by LaFontain to approve the legal advertising contract between Waukesha County and Conley Media LLC. Motion carried 5-0

Discuss and Consider Ordinance 178-O-108 Modify The 2024-2028 Capital Plan And 2024 Capital Projects Budget To Appropriate Additional Expenditures For Capital Project #202212, Fox River Park Improvements

Fink presented that this ordinance modifies the 2024-2028 Capital Plan and 2024 Capital Budget to increase expenditure authority for Capital Project #202212, Fox River Park Improvements by \$111,400. The increase in project expenditures is needed to cover an expanded scope and resulting higher-than-budget bid results. The additional project costs are covered with additional grant funds from multiple sources noted in the ordinance.

MOTION: Heinrich moved, second by Hammitt to approve Ordinance 178-O-108. Motion carried 5-0

Discuss and Consider Ordinance 178-O-109 Modify The 2024-2028 Capital Plan And The 2024 Capital Budget To Create Capital Project #202419 Naga-Waukee Beach House Repair

Fink presented that this ordinance modifies the 2024-2028 Capital Plan and 2024 Capital Budget to create Capital Project #202419 Naga-Waukee Beach House Repair for immediate repairs to the

building to allow for continued use of the facility, and to prevent further degradation. The project is expected to cost \$192,000 and would be funded with Parkland Management and Land Acquisition (Tarmann) Fund balance.

MOTION: Nelson moved, second by Heinrich to approve Ordinance 178-O-109. Motion carried 5-0

Overview of Budget Task Force

Lundie gave a PowerPoint presentation on the Budget Task Force. He said that during discussions on the tax levy during last year's budget process, multiple funding challenges were presented such as the 6th criminal court, funding state-run DA positions, reduction of a snow plow route, funding for Sheriff's Department body cameras, and well-established issues within the Sheriff's Department on County jail operations, and the Huber program. Lundie added that department heads approach the County Executive's office regarding funding challenges and service level challenges on a regular basis. As a result of these challenges and discussions, the County Executive created the Budget Task Force as a way to gather public input on budgets and services and provide direction for how the county should consider moving in the future.

Lundie explained that this will not put the county on any specific path for a pre-determined outcome such as a county sales tax or any other changes to county services. The Task Force will be facilitated by an independent consultant, who will gather input from people with differing perspectives from across the county. The recommendations from the consultant will be non-binding, but will play an important role in what the County Executive presents to the County Board.

Lundie said the Finance Committee approved the RFP in February. The process involved DOA staff, three department heads, representation from County Board staff and Lundie. Raftelis, a nationally recognized consulting firm that specializes in budgeting, financial projections and meeting facilitation, was the highest rated proposer. There have already been two individual meetings with them to discuss goals, expectations and the timeline.

The Task Force will be comprised of two phases. Phase One will examine the county's fiscal health and project revenues and expenses for the next 5 – 10 years. Phase Two involves the creation of a Budget Task Force and the facilitation of Task Force meetings to review the financial data and have participants make recommendations.

The Task Force will be comprised of 30-40 Waukesha County residents including supervisors, elected officials, business leaders and the public. The consultant will present the educational materials at the meetings, financial analysis, and budget scenarios over approximately four separate public meetings.

Some Supervisors will serve on the Task Force, all others will be invited to observe, and then the consultant will make a presentation of the final report to the County Board most likely in August. Also, the County Board will have to approve any future actions that come out of this recommended by the County Executive and Budget Department.

In answering Heinrich's question, Raftelis was selected because they had a better understanding of this process and more experience on the facilitation side than the other proposers.

Discuss and Consider the Following Appointments:

178-A-049 Reappointment of Christine Beck to the Health and Human Services Advisory Board

178-A-050 Reappointment of Mary Baer to the Health and Human Services Advisory Board

178-A-051 Reappointment of Robert Menefee, Jr. to the Health and Human Services Advisory Board

178-A-052 Appointment of Dr. Kimberly McElroy to the Health and Human Services Advisory Board

MOTION: Nelson moved, second by Heinrich to approve the above-listed appointments. Motion carried 5-0

Motion to Allow Secretary Wolff to Approve the Final Set(s) of Committee Minutes on Behalf of the Committee

MOTION: Hammitt moved, second by LaFontain to allow Secretary Wolff to approve the final set(s) of committee minutes on behalf of the committee. Motion carried 5-0

Next Meeting Date

April 1 (or may be held before April 9 County Board meeting)

Legislative Update

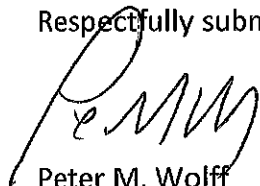
Fraley reported the assembly has already adjourned. In the final session, bills considered were the business development tax credit, victim services funding, and tax deeded land.

Standing Committee Reports

Hammitt, Heinrich, Nelson gave reports on their respective committees and Decker gave report on the WCA Board of Directors.

MOTION: Heinrich moved, second by LaFontain to adjourn at 9:39 a.m. Motion carried 5-0

Respectfully submitted,



Peter M. Wolff

Secretary – Executive Committee