

**OPEN MEETING MINUTES**  
**Waukesha County Human Services Center**  
**Virtual Microsoft Teams Meeting**  
**Coordinated Services Team (CST)**  
**July 28, 2021**

**Present CST Committee:** Bob Alioto, Danielle Birdeau, Fred Garcia, Amanda Huber (Chair), Angie Krueger, Vickie Smith

**Absent CST Committee:** Hugh Davis, Tracy Loken-Weber (Vice Chair), Maura McMahon, Brianne Ortega

**Guests:** Jessica Hannaman, Rachel Kelley

**1. Call to Order**

Chair Huber called the meeting to order at 12:04 p.m.

**2. Approval of Minutes**

Motion: Birdeau moved, second by Garcia, to approve the Coordinated Services Team (CST) minutes of June 23, 2021. Motion passed without a negative vote.

**3. Committee Business**

**a. Elections (Term: September 1, 2021 – August 31, 2022)**

Motion: Birdeau moved, second by Alioto, to elect Huber as the Chair of the Coordinated Services Team. Motion passed without a negative vote.

Krueger arrived at 12:10 p.m.

Motion: Huber moved, second by Garcia, to elect Smith as the Vice Chair of the Coordinated Services Team. Motion passed without a negative vote.

**b. Membership Terms (Term: September 1, 2021 – August 31, 2024)**

Motion: Garcia moved, second by Krueger, to extend membership terms from 2 to 3 years for the Coordinated Services Team. Motion passed without a negative vote.

Motion: Birdeau moved, second by Alioto, to reappoint membership of Health and Human Services to fulfill the role of Mental Health and Alcohol and Drug Abuse Services for the Coordinated Services Team. Motion passed without a negative vote.

Motion: Garcia moved, second by Krueger, to reappoint membership of Health and Human Services to fulfill the role of Children who are Mentally Disabled and Family Support Program for the Coordinated Services Team. Motion passed without a negative vote.

Loken-Weber has resigned as of the end of the term, August 30.

Attendees discussed ideas on ways to recruit new parent members.

Motion: Birdeau moved, second by Smith, to change the meeting time for the September 22 meeting from 12 p.m. to 1 p.m. to accommodate for the Wisconsin Family Ties education series.

**4. Update on Partnership with Wisconsin Family Ties – Supplemental Grant**

Waukesha County is partnering with Wisconsin Family Ties to offer a 4-part education series for families, educators, school personnel, and county and community service providers to increase their understanding of youth mental health needs and services.

The topics for the series include:

- In Our Shoes – Certified parent peer support specialist sharing their experiences
- Accessing Services
- Special Ed/IEP Process
- Wraparound Principles

The sessions will be held virtually on Wednesdays from 12:00 p.m. – 1:00 p.m. beginning September 8. For more information or to register, go to: <https://www.wifamilyties.org/training/>.

**5. Discussion on CST Committee Vision and Goals for 2022**

- Increase enrollment
- Increase data/tracking
- Presentations to explain what CST is and its purpose for the community
- Huber to present on the CST philosophy in September

**6. Committee and Organizational Updates**

- **HHS Staff Liaison**  
There were no updates from the HHS Staff Liaison.
- **Comprehensive Community Services (CCS)**  
There were no CCS updates.
- **Coordinated Services Team (CST)**  
There were no additional CST updates.
- **Children and Family Services Advisory Committee (CAFSAC) Updates**  
There were no CAFSAC updates.
- **Mental Health Advisory Committee (MHAC) Updates**  
There were no MHAC updates.

**7. Agency Updates / Announcements**

There were no agency updates or announcements.

**8. Discussion Items for Next Agenda**

- CST Philosophy presentation

**9. Public Comment**

There was no public comment.

**10. Adjourn**

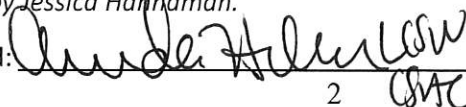
Motion: Garcia moved, second by Smith, to adjourn the CST meeting at 1:01 p.m. Motion carried unanimously.

**11. Next Meeting**

The next meeting is scheduled for September 22, 2021, at 1:00 p.m. in Room 271 of the Waukesha County Health & Human Services Center.

*Respectfully submitted by Jessica Hannaman.*

Minutes Were Approved:

  
2  
CSTC

Date:

09/22/21