

OPEN MEETING MINUTES

Waukesha County Health and Human Services Department ADRC Advisory Board October 6, 2022

Present Board Members: Pat Carriveau
Joel Gaughan
Marj Kozlowski, Secretary
Susan Schweda, Vice Chair
Judith Tharman, Chair
Sandy Wolff

Absent Board Members: Betty Koepsel

HHS Board Liaison: Mary Baer (Present)

HHS Staff Liaisons: Mary Smith (Absent)
Lisa Bittman (Present)
Sally DuPont (Present)

Call to Order

The meeting was called to order at 9:31 a.m. by Chair Tharman.

Review and Approval of Minutes from September 1, 2022 Meeting

Chair Tharman called for approval of the minutes from September 1, 2022. Vice Chair Schweda moved to approve the minutes; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

Hispanic “Connector” Update – Lisa Bittman, ADRC Coordinator

Lisa Bittman gave an update on the partnership with the Hispanic Resource Center:

- Current division operating plans contain priorities to increase ADRC usage by the Hispanic Community.
- The ADRC has started to collaborate with the Hispanic Resource Center and to build larger connections with the various Hispanic community leadership.
- In August Lisa was able to meet with Saul Juarez from the Hispanic Resource Center to begin an intentional collaboration.
- Lisa shared the overarching goals for the ADRC:
 - To increase awareness of existing ADRC programs and services within the Hispanic community in Waukesha County.
 - To develop new programs and services to best address specific needs of aging and adults with disabilities within the Hispanic community.

Lisa and Saul will meet to finalize the following next steps:

- Train ADRC on all Hispanic Resource Center program areas, highlighting those that serve adults with disabilities or older adults.
- Train Hispanic Resource Center staff on all ADRC program areas, especially those that work with adults with disabilities or older adults.
- Enhance ADRC capacity to engage with Hispanic consumers/callers via bilingual staff.
- Increase use of ADRC programs by the Hispanic community.
- Health promotion activities in Waukesha County.
- DCS services to Waukesha County.

Elder Justice/APS Conference Report Out – Lisa Bittman, ADRC Coordinator

Lisa Bittman gave background information on ITeam:

- ITeam is an Interdisciplinary Team with an intention of fostering more seamless responses to elder abuse. The team has a shared goal and shared definition of the problem they are addressing and is characterized by shared decision making, partnerships and interdependency.
- The current scope/goal of the Waukesha County ITeam:
 - Education about each other's agencies.
 - Updating each other on what is happening within our agencies.
 - Posing questions to each other.
 - 2 sub-committees of the Waukesha County ITeam:
 - FAST
 - DCBI

Lisa Bittman gave a report out on what was covered at the conference:

- Challenges/Barriers to Collaboration
 - Ability to case conference/share information between agencies without MOUs.
 - Difference between physical presence at a meeting and actual engagement within the meetings.
 - With current staffing situations, where ITeams fall within the priority status.
 - Different ideologies of how to handle cases; different professions speak different languages.
 - Who has the authority to do what within the team.
 - Lack of community resources to support consumer needs.
 - Issues of inequity in a community.
- Benefits to Collaboration
 - The 'brain trust'.
 - Recognize and utilize the strengths of each agency.
 - Discover ways to improve.
 - The benefit to victims/offenders.
- Desiree Rew, MSW, LCSW, MBA, Presented on Self-Care:
 - Not just talking the talk but modeling the expectations.
 - If your employees looked at you, what would they see?
 - Identifying what self-care looks like for yourself – it is not the same for everyone.

ADRC Manager Report – Lisa Bittman

- The transportation consultant recommendation review will be covered at the November ADRC board meeting.
- The budget is currently in the approval process at the County Board and Mary Smith will share more once it is finalized.
- The specialized transportation RFP was issued and the ADRC received no successful proposals. Therefore, the ADRC did not award a contract. The ADRC is in discussions with the Purchasing Department at the County for next steps.
- The current food vendor for the ADRC Nutrition program, Taher, came in with a significant increase request for 2023. The ADRC is in discussions with the Purchasing Department at the County.
- The ADRC plans to reopen La Casa on November 1, 2022.
- There are 2 ADRC board candidates in process.

ADRC Coordinator Report – Lisa Bittman

- Staffing updates:
 - Health Promotion/Nutrition Program Support
 - Katie Riemenschneider is leaving and there will be an opening for her position.
 - Nutrition Services
 - A Congregate Dining Manager for La Casa has been hired.
 - The Menomonee Falls position is open and has been posted.
 - 1 or 2 more subs are needed for the dining sites. The position has been posted.
 - Resource Center
 - A new hire is scheduled to start October 25, 2022.
 - There is one full-time Resource Center Specialist position open.
 - There is one LTE Call Center position for 3 days a week that is open.
 - Aging Services
 - There is one Care Giver Specialist position open for 25-29 hours a week.

Health and Human Services Board Report – Mary Baer

The Health and Human Services Board met on September 22, 2022:

- Mary Baer recommended that Mikie Blask, ADRC Supervisor, give a presentation to the Health and Human Services Board, with an overview of the Long-Term Care Functional Screen.
- The Health and Human Services Board reviewed the ADRC Aging Unit Plan.
- There was much discussion on how the unfunded mandates affect Public Health.
- The CHIPP Steering Committee process was discussed. Leading issues for the next cycle are:
 - Healthy Aging
 - Mental Health
 - Substance Use
- The Health and Human Services Board reviewed and discussed the Clinical Division privileging of medical staff for 2023. Eight candidates were approved unanimously.
- Mary Smith, ADRC Manager, gave a presentation to the Health and Human Services Board on the ADRC of Waukesha County. Mary Baer recommended the presentation should be an agenda item for the ADRC Advisory Board once the board is fully staffed.

County Board Report – Joel Gaughan

Joel reported out on the County Board meeting held on September 27, 2022:

- The County Board approved Pat Carriveau’s appointment to the ADRC Advisory Board.
- The County Board agreed to settle with the Waukesha City Council for the demolition of the Moor Downs Mud Baths building. Part of the settlement was for the County to maintain the Moor Downs Golf Course for 10 years.
- The County Executive presented the budget, and the County Board has started to review the budget. The budget adoption is slotted for November 15, 2022.

Agency Announcements and Updates

There were no agency announcements or updates.

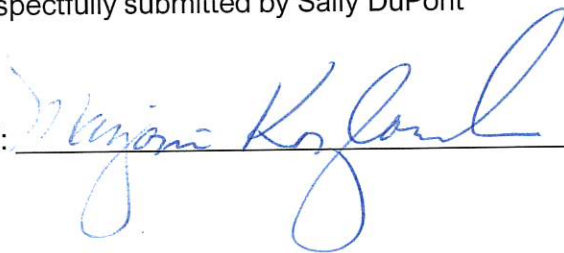
Public Comment

There were no public comments.

Adjourn

Chair Tharman called for a motion to adjourn the meeting at 10:58 a.m. Marj Kozlowski moved to adjourn; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont

Approved:  Date: 11-3-2022