

MEETING MINUTES

AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, March 13, 2019 – 8:00 a.m.

Waukesha County Airport

Terminal Building Conference Room

2525 Aviation Drive

In Attendance

Commissioners: Mike Crowley, Abby Lorenz, Steve Betzler, Kurt Weis

Staff: Kurt Stanich, Matt Grenoble, Aimee Scrima

Others: Julie Trombley, Nick Read

Approve/Modify Meeting minutes of February 13, 2019.

Motion to pass the meeting minutes by Commission Lorenz. Second by Commissioner Weis. Motion Carried.

Approve/Modify Meeting minutes of February 28, 2019 8:00 a.m.

Motion to pass the meeting minutes by Commission Lorenz. Second by Commissioner Crowley. Motion Carried.

Approve/Modify Meeting minutes of February 28, 2019 1:00 p.m.

Motion to pass the meeting minutes by Commission Crowley. Second by Commissioner Betzler. Motion Carried.

Public comment/correspondence

We received a call from a family of a 30,000 hour pilot who passed away. Mr. Stanich had previously assisted with a flyover during his funeral some years back. We were honored to receive some of his items including his old log books, and a set of his wings from his time as a United Airlines pilot.

Chairman's Report

None.

Discussion and action on Land Lease Agreement between Jupiter Condominium Association, Inc and Waukesha County for 684 Northview Road.

The land lease holder is reviewing and is not in its final form. Motion to table the land lease agreement by Commission Lorenz. Second by Commissioner Weis. Motion Carried.

Operations Report.

Fuel Farm Flowage: Jet A fuel is down about 17% compared to this month last year, and there were no 100 LL deliveries. A year-to-date analysis shows a slight decrease of 100LL and a slight increase for Jet A deliveries, up 9% overall.

Tower Operations: February shows a decrease of about 10% in operations overall, likely due to the weather. General Aviation is up approximately 4% and reflects an increase of air taxi of 12% compared to February 2018. Tower operations, year-to-date, shows an increase of 4% overall, reflecting an increase of 12% in military operations, and an increase of 3% for GA. A January 2019 comparison with similar airports shows Waukesha's operations for January behind Kenosha and Waukegan.

Manager's Report.

Spring City Aviation broke ground on their new hangar. Airport staff is pleased to see it moving along.

Stein's Aircraft Services is in its new lease negotiations and it's expected to be complete by the end of the month, set for approval on April's Commission meeting agenda.

County staff has been working with airport staff on the terms in the new Snow Removal contract which will go out for RFP soon.

March 28 is Legislative Day in Madison and the Commissioners are welcome to attend with Mr. Stanich and Chairman Crowley, This event is hosted by the Wisconsin Airport Manager's Association.

Mr. Stanich is looking towards a busy spring with airport staff attendance at the Snow Symposium, the Wisconsin Aviation Conference and the U.S. Contract Tower Association Conference.

The popular summer event, Food Truck Fridays, will continue in 2019.

The Gathering of Warbirds will return on May 25. They have filed for a waiver from the FAA and are working with Corporation Counsel on the airport's Special Use Agreement.

Future Commission Items

None.

Adjourn Meeting

Motion to adjourn by Commissioner Betzler. Second by Commissioner Lorenz. Motion carried unanimously. Meeting adjourned at 8:23 a.m.

Respectfully Submitted,



Kurt J. Weis

Secretary
Waukesha County Airport Operations Commission