

OPEN MEETING MINUTES
Waukesha County Mental Health Center
Mental Health Advisory Committee (MHAC)
and
Comprehensive Community Services (CCS) Coordinating Committee
November 14, 2022

Present MHAC Members: Addiction Resource Council (Jessica Brost), CST Liaison (Eve Altizer), CCS Committee Liaison (Courtney McElmeel), NAMI (Mary Madden, Vice Chair), ProHealth Care (Nancy Rader Perrin), WCTC (Amy Machgan, Co-Chair)

Absent MHAC Members: Cathy Friend, DOC – Probation and Parole (Shannon Stydahar), LSS/Friendships-Clubhouse (Shannon Hammer), Homes for Independent Living (Pauline Glainyk-Buehler), Peer Specialists of Waukesha County (Susie Austin), Public Defender’s Office (Maura McMahan), TJ Findley (Co-Chair)

Present CCS Committee: Tracy Allman (Vice Chair), Kate Hensleigh, Jacob Matteson, Angela Nigh, James Washkuhn

Absent CCS Committee: Lisa Bittman, Pauline Glainyk-Buehler, Jean Goodsett (Chair), Shannon Hammer, Lisa Hoefler, Shane Serafin, Marie Umlauf

Absent HHS Board Liaison: Vicki Dallmann-Papke

Present HHS Staff Liaison: Eve Altizer (CCS), Amanda Huber (CCS), Courtney McElmeel (CCS), Kirk Yauchler (MHAC)

Absent HHS Staff Liaison: Brad Haas (MHAC)

Guests: Brea Lopez, Janelle McClain, Charlene Perrault, Cassie Heeps, Joe Kiel, Julie Schumann

1. Call to Order

MHAC Co-Chair Machgan called the meeting to order at 1:33 p.m. Introductions were exchanged among the committee members and guests.

2. Review and Approval of Minutes

a. Mental Health Advisory Committee (MHAC)

Motion: Madden moved, second by Brost, to approve the joint Mental Health and Substance Use Advisory Committee minutes of September 20, 2022. Motion passed without a negative vote.

b. Comprehensive Community Services (CCS) Coordinating Committee

Motion: Nigh moved, second by Mattson, to approve the CCS Coordinating Committee minutes of September 19, 2022. Motion passed without a negative vote.

3. Committee Business

a. Mental Health Advisory Committee

There was no committee business.

b. CCS Coordinating Committee

Motion: Nigh moved, second by Mattson, to approve the Charlene (“Charlie”) Perrault as a member of the CCS Coordinating Committee. Motion passed without a negative vote.

Huber arrived at 1:40 p.m.

4. Community Needs Presentation for Annual 2023 HHS Board Presentation Discussion

The Community Needs Presentation will be held on April 27 from 1-3 p.m. The order of presentations has not been determined yet.

Madden and Yauchler gave a brief history of the Community/Unmet Needs Presentation.

Attendees discussed housing and transportation issues that they have dealt with. Some of these issues include:

- Many places closing without new places opening to take those tenants
- Places not taking vouchers
- Lack of group homes (that allow people to transition to try to live independently) has increased inpatient stays

Attendees commented that they would like to education landlords about the voucher program and discrimination in leasing (i.e. when a potential resident is on disability).

5. Educational Topics for 2023 Committee Meetings

The MHAC put together the following tentative schedule for educational presentations at committee meetings:

March: Crisis Updates – Wrucke (Responsible Person to Arrange: Machgan)

April: CSP Report (Haas)

May: (joint MHAC/CCCS) Fair Housing Council (Madden)

June: Elder Services – ADRC (Machgan)

July: Youth Services (Huber, Altizer)

Sept: (joint SUAC/MHAC) Housing Action Coalition (i.e. Overflow Shelter) (Haas)

Oct: TBD

Nov: (joint MHAC/CCS) TBD

McElmeel left at 2:16 p.m.

6. Committee and Organizational Updates

a. HHS Board Liaison Report

There was no HHS Board Liaison report.

b. HHS Staff Liaison Report

Yauchler announced that Whole Health Clinical Group, that runs the crisis stabilization facility facilities for Milwaukee County, will be a consultant for Waukesha County – advising on the process to license and facility requirements to be licensed as a Community-Based Residential Facility (CBRF). The current inpatient unit will be divided between an inpatient unit and a crisis stabilization unit. Per the grant requirements, the crisis stabilization unit must be open by January 1, 2024. Other parts of the project include crisis and court monitoring services moving over to the Mental Health Center from the Human Services Center, and CSP and TSSU receiving some updating.

The adult CCS program has filled Julie Bjorklund’s RN position with Misty Gray. McElmeel will be transitioning to Crisis Stabilization Supervisor, starting out at a few hours a week and gradually increasing her time once her existing position is filled. The area is still trying to fill the positions for a therapist and two TILA positions.

Waukesha County is continuing to work to create an EHR for vendors. This will allow all vendor records, currently on paper and sent via security mail, to be inputted into the EHR directly. A small group will begin to be onboarded in January 2024, and more vendors will be added as time goes on.

c. Comprehensive Community Services (CCS) Coordinating Committee

Altizer reported that the CCS unit has 15 vendors serving youth and adults, and they are looking to add another 3-4 vendors soon.

The satisfaction survey was completed at the end of October. While definite numbers are not available yet, it appears that the youth returned surveys was double last year, and the adult returned surveys also increased.

The Caregiver Support Group continues to be held, with the unit looking at ways to expand the group in 2023.

The 2022 Youth CCS goal was to serve 75 youth; the unit has served 60 youth this year, with approximately 5 admissions currently pending. The 2023 Youth CCS goal is to add 4 service facilitators, 1 staff member, and double the number of youth enrolled.

d. Coordinated Services Team (CST)

The CST continues to review how to increase parent membership. Currently, CST has 3 parent members and 2 parent

e. Peer Specialists of Waukesha County

No Peer Specialists report.

7. Agency Updates / Announcements

Madden announced that the CHIPP Steering Committee has finished surveying constituents. The top 3 issues that CHIPP will be focusing on are: mental health, substance use, and aging well. Action teams will start to be assembled. If anyone is interested in being on a team, email

Madden or McClain to request information. The commitment would be from January through August.

The United for Waukesha Resiliency Center is now open to provide services for those affected by the 2021 Christmas Parade Tragedy.

NAMI Waukesha offices are moving on January 2 from 217 Wisconsin Avenue to Grandview and Silvernail by the Business Alliance. The move allows NAMI to be located on a busline.

8. Discuss Agenda Items for Next Meeting

There are no agenda items for the next meeting.

9. Public Comment

There was no public comment.

10. Adjourn

Motion: Madden moved, second by Perrault, to adjourn the meeting at 2:48 p.m. Motion passed unanimously.

Minutes respectfully submitted by Janelle McClain.

Minutes Were Approved: *Amy Mackgon* Date: 1/9/2023