

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, May 11th, 2022 – 8:00 a.m.

Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance.

Commissioners: Mike Crowley, Stephen Betzler, Abby Lorenz, Shawn McCauley, Kurt Weis
Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy
Others: Kelly Henway, Donald Shine

Public comment/correspondence.

Correspondence made by Capital Airport pilots regarding airspace issues and interactions with UES Air Traffic Controllers which spurred a meeting with individuals from the FAA and State to discuss concerns. Outcome was to schedule a pilot/controller seminar on May 16th at Steins Aviation. Presenters will be Jurg Grossenbacher, FAA FFAST Program Manager at the Milwaukee FSDO, and Andy Groth, Waukesha Air Traffic Manager. Meeting is public and pilots will be invited to discuss possible improvement efforts.

Approve or Modify Meeting Minutes from April 13th, 2022.

Meeting Minutes approved by Commissioner Lorenz and second offered by Commissioner McCauley. Motion approved unanimously.

Chairman's Report.

None.

Discussion and Action on Assignment and Assumption of Lease with Consent of Lessor for 576 Northview Road.

Motion to approve offered by Commissioner Chairman Crowley and second offered by Commissioner McCauley. Motion approved unanimously.

Discussion and Action on Hangar Land Lease Agreement between Waukesha County and Metro Hangar Partners, LLC for 507 Bluemound Road.

Motion to table offered by Commissioner Lorenz and second offered by Commissioner McCauley. Motion approved unanimously.

Discussion and Action on Sign Request by Spring City Aviation.

Motion to approve offered by Commissioner Betzler and second offered by Commissioner Chairman Crowley. Motion approved unanimously.

Operations Report.

April 2022 Fuel Farm Flowage: Jet A fuel sales increased by 32% in April 2022 compared to April 2021. 100LL sales were down 100% from April last year due to no upload this month. Total fuel sales were up 21%. Overall total gallons up 26%.

Tower Operations: Total Traffic decreased by 4% compared to April last year. General Aviation decreased by 6%, Air Taxi increased by 4% and there were 38 military aircraft compared to 10 in April 2021.

Regional airports comparison for April 2022 shows Waukesha behind Kenosha and ahead of Janesville for General Aviation operations.

Manager's Report.

Waukesha County Airport Tenant Survey went out last week. Results will be discussed during the Commission Meeting in June.

Waukesha County Airport hosted multiple events this month including Kingdom Prep Lutheran High School Aviation Days, Flight Into knows Ice Tenant Appreciation, and a Bonanza Pilot Proficient Program. The airport also took part in the Recreational Aviation Foundation (RAF) Conference which aims to improve back county flying. Upcoming events including Food Truck Friday opening day scheduled for June 3rd and Plane Safe's 20-year anniversary on June 4.

Waukesha County Airport is working with the Wisconsin Airport Management Association (WAMA) to support airports in our State. Wisconsin will be divided into 5 regional sections and chapters will be created. There will be approximately 30 airports per region.

Capital Projects in Progress:

- Perimeter road and terminal ramp project starting late May.
- Capital Flight expected to break ground Fall 2022.
- Parking lot replacement design scheduled for Spring 2023.
- Runway safety area project expected to begin 2026.
- Master Plan Discussion.

Additional Projects:

- Maintenance on T-Hangar roofs is in progress and the airport is working with the insurance company.
- Airport working on getting a new beacon.
- Airport working on securing funding for new AWOS system.
- Airport working on new electrical line on taxiway A due to age and lighting strikes.
- 12 new tie downs created on the north ramp.

Future Commission Items.

Results of Bi-Annual Survey to be discussed during June meeting.

Adjourn Meeting.

Motion to adjourn offered by Commissioner McCauley and second offered by Chairman Lorenz. Motion carried unanimously. Meeting adjourned at 8:50 a.m.

Respectfully Submitted,



Kurt J Weis

Secretary
Waukesha County Airport Operations Commission