

Minutes of the
HOME Board Meeting
May 7th, 2020

Members Present: Joseph Birbaum, Christine Howard, John Kannard, Russell Kutz, Anita Martin, Duane Paulson, Kathleen Schilling, Jeffrey Schleif, Jay Schreurs, Jay Shambeau, Peter Sorce, Maria Watts

Staff: Kristin Silva, Lori Rutzinski, Christina Brockish, and Debbie Narus: Waukesha County

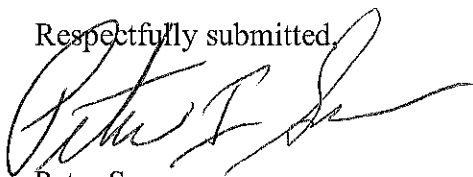
Excused Absence: None

Guests: RoxAnne Witte, Jefferson County

- I. The meeting was called to order by Peter Sorce, Board Chairperson, with a quorum of the Board present at 9:00 a.m. via Microsoft Teams Meeting. The public could call 414-435-2078, Conference ID# 826 810 439 to join the meeting.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Christine Howard and seconded by Joe Birbaum, the minutes from the April 16, 2020 HOME Board meeting were approved, with Anita Martin abstaining as today is her first Board meeting.
- IV. There were no public comments. Kristin Silva welcomed Anita to the HOME Board and introductions were held.
- V. Kristin shared the CARES Act memorandum regarding HOME Waivers. The waivers allow for some of the HOME Fund restrictions to be lifted; thus, freeing up money to address home and/or homelessness concerns related to the COVID-19 Pandemic. A Notice of Funding Availability (NOFA) will be published and applications will be available for one week. There is currently \$578,000 budgeted in the Development line item for 2020, Kristin recommends using \$300,000 for a Tenant Based Rental Assistance (TBRA) program, and \$100,000 to help troubled development projects that are funded with HOME money.

On a motion by Duane Paulson and seconded by Jeffery Schleif, the Board unanimously approved allowing Kristin to request HOME Waivers, as needed, from HUD.
- VI. The Annual Action Plan will need to be amended once the original plan is approved by HUD. No action needs to be taken at this time
- VII. On a motion by Joe and seconded by Jay Shambeau, the Board unanimously approved the meeting adjourned at 9:33 a.m.

Respectfully submitted,



Peter Sorce
Chair, HOME Board