

**Minutes of the Executive Committee  
November 20, 2017**

Chair Decker called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

**Committee Members Present:** Chairman Paul Decker, Supervisors David Swan, David Zimmermann, James Heinrich, Peter Wolff, Larry Nelson, and Christine Howard.

**Others Present:** Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, and Principal Financial Projects Analyst Bob Ries. Minutes Recorded by Beth Schwartz, County Board Office.

**Approve Minutes of October 16, 2017**

MOTION: Howard moved, second by Swan to approve the minutes of October 16, 2017. Motion carried 7-0.

**Future Meeting Date:** December 11, 2017

**Discuss and Consider Ordinance 172-O-057: Amend Waukesha County Code Of Ordinances To Modify Waukesha County Investment Policy**

Ries said this ordinance will amend the Investment Policy to permit investments in Corporate Securities which impose the following restrictions: 1) Securities must be rated in one of the top two ratings categories by one of the nationally rated agencies, and, 2) Securities must have a maturity of seven years or less from the date of purchase. When the Corporate Portfolio was established in 2013 the intent was to evaluate the strategy after an initial 3-year trial period. The evaluation determined the Corporate Portfolio has been the highest performing of all the County's investment portfolios. This ordinance would give the County the flexibility to add up to a maximum of 18% of the total excluding checking, savings and money market accounts as well as the State of Wisconsin Local Government Investment Pool. This ordinance also modifies the County Investment Policy to allow investment in the Wisconsin Investment Series Cooperative (WISC) Investment Class Pool Fund. WISC was created in 1988 and was initially limited to school districts before being made available to all governmental entities in the State. It is a money market type, pooled investment fund, which invest in securities permitted by the statutes.

A separate Resolution has been submitted authorizing the County to join the Intergovernmental Cooperation Agreement which governs WISC and invest in the fund. The County is looking to add WISC as an additional investment alternative for funds that will be needed in the short-term, for which the longer term portfolios are not a feasible investment option. This ordinance results in no additional tax levy impact. Zimmermann asked what percentage the County is at now, and Ries said at the end of October it was 9.6%. Howard asked if there are plans to immediately increase the Corporate Portfolio to 18%. Ries said there are not, and any future additions will be made after a review of the current market environment and consultations with the portfolio manager. Heinrich asked how 18% was chosen. Ries said the goal was to stay a little below other government agencies. Answering Decker's question, Ries discussed restrictions placed on this investment.

MOTION: Zimmermann moved, second by Howard to approve Ordinance 172-O-057. Motion carried 7-0.

**Discuss and Consider Resolution 172-R-003: Authorizing Entry Into An Intergovernmental Cooperation Agreement Relating to the "Wisconsin Investment Series Cooperative" and Authorizing Participation in the Investment Programs of the Fund**

Ries discussed this resolution which will allow the County to join with other Wisconsin municipalities in accordance with the Intergovernmental Cooperation Act by becoming a participant of the Fund and adopting and entering into the Intergovernmental Cooperation Agreement. The Director of Administration is authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of Waukesha County into the Intergovernmental Cooperation Agreement and to utilize Fund programs through PMA Financial Network, Inc., PMA Securities, Inc. U. S. Bank National Association, and/or their affiliates and successors. Also, the County will be authorized to invest its available monies from time to time and withdraw

such monies from time to time in accordance with the provisions of the Intergovernmental Cooperation Agreement, including investment in the fixed-income program of the Fund through the intermediaries PMA Financial Network, Inc. and PMA Securities, Inc. Ries advised those authorized include himself, Director of Administration Norm Cummings, Treasurer Pam Reeves, and Deputy Treasurer Terry Schultz. The County Board will be advised of any changes.

MOTION: Zimmermann moved, second by Wolff to approve Resolution 172-R-003. Motion carried 7-0.

**Discuss and Consider the Following Appointments:**

MOTION: Nelson moved, second by Howard to approve the appointments en masse.

- a) 172-A-028: Sonia Miranda to the Aging and Disability Resource Center Advisory Board
- b) 172-A-029: Eric Holmes to the Veterans' Service Commission
- c) 172-A-030: Amy Reichert to the Bridges Library Board
- d) 172-A-031: Nancy Wilhelm to the Bridges Library Board
- e) 172-A-032: Jean Yeomans to the Bridges Library Board

Nelson commented that after speaking with Bridges Federated Library Director Connie Meyer, he is in support of the three Bridges Library Board appointments.

Motion carried 7-0.

**County Board Committee Reports by Committee Chairs for the Following 2017 Meetings:**

Land Use, Parks & Environment of October 17- Zimmermann reported the committee approved four ordinances and heard an update on the Private Sewage System Code Maintenance Forfeiture Schedule.

Human Resources of October 17 & November 14- Nelson reported the committee approved an ordinance to modify the 2017 Corporation Counsel, Child Support Division budget to appropriate additional revenue, as well as an ordinance to approve position changes. The committee also approved new and revised classification specifications and went into closed session to discuss collective bargaining issues for those employees covered under the Wisconsin Professional Police Association (WPPA) Union.

Finance of October 18, October 20, October 23 & November 8- Heinrich reported the committee approved the contract procurement process for data connectivity-remote locations, as well as several ordinances and a fund transfer. The committee reviewed estimated year-end governmental fund balances (General, Special Revenues, Capital, Debt) and reviewed the contract procurement process for Court's pretrial and post-conviction services. The committee approved 2018 operating budgets for various departments, then considered amendments and individual supervisor amendments to the 2018 operating budget, and finally approved the ordinance to adopt the 2018 budget.

Public Works of October 24- Swan reported the committee approved a bid for the 2017 lighting improvement project.

Health & Human Services of November 16- Howard reported the committee heard several reports including homelessness, Impact 2-1-1, Parents' Place protection and prevention of abused children, Workplace Relations and Advocacy Focus regarding Alzheimer's.

**Legislative Update**

Spaeth reported that she does not expect much activity in the state legislature through the break until 2018, when they will have a few days in session before breaking for the year. One bill with a hearing after Thanksgiving is placing sexually violent persons upon release, which the Governor vetoed out of the budget. Spaeth summarized the process and said the County has been unable to find placements within the County, causing an overflow of

placements in rural counties such as Jefferson. This bill puts the burden on the County in finding an appropriate residence for the released, however, the Department of Health and Human Services does not have contacts with landlords to ease the placement process. The Wisconsin Counties Association has taken a neutral position and the County is opposed to the bill. Answering Decker's question, Spaeth said there are staff costs associated with this bill. Swan asked about the County's preference. Spaeth said the County would rather the Department of Health Services find placement, their advantage being large and comprehensive databases for housing, and the County can implement it. Zimmermann asked for the status of the dark stores bills. Spaeth said there are not enough votes in the Senate for the bills to move anywhere.

**Update on Regional Transit Leadership Council Executive Committee and Wisconsin Workforce Development Association Board**

Decker reported that the Regional Transit Leadership Council Executive Committee is collaborating with other County Boards in the region to interconnect transportation. This becomes especially important with the introduction of Fox Conn to the region and brings up the issue of interconnecting utilizing the private sector in general. In solving this issue, SEWRPC will do administrative work and make it an economic development plank for M7.

Decker updated the committee on the Wisconsin Workforce Development Association Board. The workforce is divided into sectors, but all sectors need to collaborate in development of skills with education and training. A shortage of skilled labor in construction trades is expected. Part of the remedy is working with schools to persuade kids at an early age to pursue certain trades. The focus is also on veteran organizations and drug and alcohol courts to reach out to untapped resources and bring people to available jobs.

MOTION: Wolff moved, second by Nelson to adjourn the meeting at 9:37 a.m. Motion carried 7-0.

Respectfully submitted,

Peter M. Wolff  
Secretary