

**178<sup>th</sup> BOARD YEAR**

**LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL**

File No.	Rec/Ref:	To:	Title
178-O-080	01/03/24 01/03/24	LU	ORD: Amend The District Zoning Map Of The Waukesha County Shoreland Protection Ordinance And The Waukesha County Zoning Code For The Town Of Ottawa By Rezoning Certain Lands Located In Part Of The NW ¼ Of Section 12, T6N, R17E, Town Of Ottawa, Waukesha County, Wisconsin, From The A-T Agricultural Transition District To The AD-10 Agricultural Density-10 District (RZ135)
178-O-081	01/03/24 01/03/24	PW FI	ORD: Transfer Jurisdiction Of Silvernail Road Segment To Waukesha County
178-O-082	01/03/24 01/03/24	PW FI	ORD: Transfer Jurisdiction Of County Truck Highway D Segment To The City Of Waukesha
178-O-083	01/03/24 01/03/24	EX LU FI	ORD: Modify The 2024-2028 Capital Plan And 2024 Capital Projects Budget To Appropriate Additional Expenditures For Capital Project #202208, Golf Course Infrastructure Plan, Funded With Golf Course Fund Balance
178-O-084	01/03/24 01/03/24	EX PW FI	ORD: Modify The 2024-2028 Capital Plan And 2024 Capital Project Budget To Appropriate Additional Construction Expenditures For Capital Project #201805 CTH T, Northview Road To I-94 Rehabilitation
178-A-047	12/05/23	EX	APPT: Christine Howard Appointment Of Waukesha County Board Supervisor to the Waukesha County Park And Planning Commission
178-O-085	01/03/24 01/03/24	HS FI	ORD: Modify The 2023 Department Of Health And Human Services Budget To Increase General Government Revenue And Appropriate Additional Expenditures For Children With Long-Term Support Needs – Third Party Administrator

1 AMEND THE DISTRICT ZONING MAP OF THE WAUKESHA COUNTY SHORELAND  
2 PROTECTION ORDINANCE AND THE WAUKESHA COUNTY ZONING CODE FOR THE  
3 TOWN OF OTTAWA BY REZONING CERTAIN LANDS LOCATED IN PART OF THE  
4 NW ¼ OF SECTION 12, T6N, R17E, TOWN OF OTTAWA, WAUKESHA COUNTY,  
5 WISCONSIN, FROM THE A-T AGRICULTURAL TRANSITION DISTRICT TO THE AD-10  
6 AGRICULTURAL DENSITY-10 DISTRICT  
7 (RZ135)  
8

9 WHEREAS, after proper notice was given, a public hearing was held and a recommendation of  
10 approval was made by the Town of Ottawa; and  
11

12 WHEREAS, the matter was referred to and considered by the Waukesha County Park and  
13 Planning Commission, which recommended approval and reported that recommendation to the  
14 Land Use, Parks and Environment Committee and the Waukesha County Board of Supervisors,  
15 as required by Sections 59.69 and 59.692, Wis. Stats.  
16

17 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS  
18 that the District Zoning Map of the Waukesha County Shoreland Protection Ordinance enacted  
19 on October 19, 2023 and the Waukesha County Zoning Code adopted by the Waukesha County  
20 Board of Supervisors on February 26, 1959, for the Town of Ottawa, Waukesha County,  
21 Wisconsin, is hereby amended to rezone certain lands located in part of the NW ¼ of Section 12,  
22 T6N, R17E, Town of Ottawa from the A-T Agricultural Transition District to the AD-10  
23 Agricultural Density-10 District, and as more specifically described in the “Staff Report and  
24 Recommendation” and map on file in the office of the Waukesha County Department of Parks  
25 and Land Use and made a part of this Ordinance by reference RZ135, is hereby approved.  
26


27 BE IT FURTHER ORDAINED that the Waukesha County Clerk shall file a certified copy of  
28 this Ordinance with the Town Clerk of Ottawa.

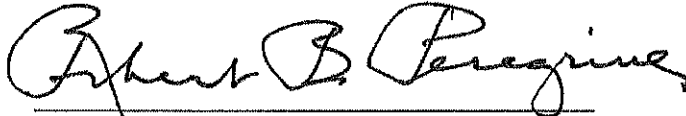
**COMMISSION ACTION**


The Waukesha County Park and Planning Commission, after giving consideration to the subject matter of the Ordinance to amend the Waukesha County Floodland Protection Ordinance and the Waukesha County Zoning Code, hereby recommends approval of (RZ135 WDNR ) in accordance with the attached "Staff Report and Recommendation".

**PARK AND PLANNING COMMISSION**

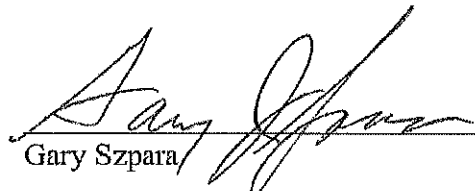
**December 14, 2023**

  
\_\_\_\_\_  
James Siepmann, Chairperson

  
\_\_\_\_\_  
Robert Peregrine

  
\_\_\_\_\_  
Richard Morris

*Absent*  
\_\_\_\_\_  
William Groskopf

  
\_\_\_\_\_  
Gary Szpara

**WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE**  
**STAFF REPORT AND RECOMMENDATION**  
**ZONING MAP AMENDMENT**

**DATE:** December 14, 2023

**FILE NO.:** RZ135

**OWNER/APPLICANT:** State of Wisconsin- Department of Natural Resources  
PO Box 7921  
Madison, WI 53707-7921  
c/o James Jackley  
W1027 St. Paul Avenue  
Milwaukee, WI 53233

**TAX KEY NO(s):** OTWT 1630.998

**LOCATION:**

Part of the NW ¼ of the NW ¼ of Section 12, T6N, R17E, Town of Ottawa. More specifically, the property is located on the east side of Waterville Road between Parry Road and Manor House Road.

**LOT SIZE:** The parcel is approximately 38.4 acres per the GIS.

**EXISTING USE(S):** Agricultural and undeveloped, recreational trail.

**REQUESTED USE:**

The owner is proposing to divide a minimum 10 acre parcel from the NW corner of the parcel and sell it for a residential homesite.

**EXISTING ZONING DISTRICT CLASSIFICATION(S):**

A-T Agricultural Transition District requiring a minimum lot size of 20 acres and a minimum average width of 300 feet.

**PROPOSED ZONING DISTRICT CLASSIFICATION(S):**

AD-10 Agricultural Density-10 District requiring a density of one dwelling unit per ten acres and a minimum lot size of one acre and a minimum average width of 150 feet.

**CONFORMANCE WITH THE WAUKESHA COUNTY COMPREHENSIVE DEVELOPMENT PLAN (CDP) AND THE TOWN OF OTTAWA COMPREHENSIVE DEVELOPMENT PLAN (CDP):**

The Waukesha County CDP designates the property as Rural Residential and Other Agricultural Land (having a density of 5.0-34.9 acres per dwelling unit), and the Town of Ottawa CDP designates the property as Agricultural 10 Acre Density which is more restrictive and therefore prevails. If the rezone is recommended for approval by the Town and approved by Waukesha County, the minimum 10 acre lot would comply with both CDPs.

**PARK AND OPEN SPACE PLAN:**

The Park and Open Space Plan (POSP) designates a portion of the overall parcel for ownership by a non-profit agency and also for the establishment of the Ice Age Trail along its east and south borders (currently). In this case, compliance with the POSP has been achieved by the Wisconsin Department of Natural Resources (DNR) purchasing the property as they plan to retain the larger remnant parcel

and possibly construct a small parking lot for a trailhead and an interpretive site, and preserve a rare drumlin located on the property. In cooperation with the Ice Age Trail (IAT) Alliance, a non-profit agency, this purchase will help to provide additional off road trail for the Alliance. In the future, the trail may be re-routed to include traversing the drumlin.

**PUBLIC HEARING DATE:** December 4, 2023

**PUBLIC COMMENT :**

One property owner in the area read from his comments. Although he was mixing terms between zoning and land use, the town planner was able to clarify that he was asking for what was being proposed – that only one ten acre parcel homesite be developed to help preserve the rural character of the town and that the remainder of property be preserved for open space and recreational use. Ottawa Land LLC, the owner of the adjacent quarry, also spoke and said that the trail is a positive aspect for Ottawa, but for the quarry they have to be concerned about hiker safety so trespass and hunting are concerns. The DNR indicated that the trail is well signed against trespass onto private property and overall IAT hikers are respectful of private property. As for hunting, this property will likely not be conducive to much hunting land as the National Park Service requires a 300’ buffer on either side of the final trail location which is closed to hunting and the land itself is not prime habitat for deer.

**TOWN PLAN COMMISSION ACTION:**

On December 4, 2023, the Town of Ottawa Plan Commission unanimously recommended approval of the zoning amendment request to the Waukesha County Park and Planning Commission subject to the Town Planner’s report and recommendation (incorporated herein).

**STAFF ANALYSIS:**

The parcel has an existing farm access from Waterville Road, a state designated Rustic Road with a heavy tree line along its entire length which has an 80 foot established road right of way. Future driveways from the parcel shall be carefully evaluated by the Town Building Inspector to ensure safe ingress/egress onto Waterville Road. The property contains steep topography between 12-20% which encompass the only known drumlin along the Ice Age Trail in Waukesha County. The soils on the parcel are all well drained with slopes up to 12% with the exception of the band of 12-20% slopes running NW-SE through the central portion of the parcel and in the SW corner of the parcel. It is these physical features on which the trail planning is based and focuses the planning to the southeastern three-fourths of the overall parcel leaving the balance of the property in the northwestern corner available for other use such as a residential homesite.

The majority of the property is under the Waukesha County Zoning Code with the southwestern most corner under the Waukesha County Shoreland Protection Ordinance due to a navigable stream located just off of the subject property. In order to divide the 10 acre parcel as proposed, which is under the jurisdiction of the Zoning Code, a zoning change is required. The existing A-T District is intended to reflect the transitional nature of lands that are currently in agricultural or open space use but are planned for and are likely to be developed for other land uses over time. Therefore, a rezone to the AD-10 District has been requested for a portion of the parcel, which complies with both the Town and County CDPs. The purpose of this ten acre density district is to allow for agricultural and rural use (fields, pastures, natural open space, etc.) of lands to continue while also allowing for development on lands located in rural or semi-rural areas. A formal Certified Survey Map for a minimum ten acre parcel (allowing for one residential homesite) will be considered by both the Town and the County once the zoning change has been forwarded to the County for consideration.

The zoning districts surrounding the parcel are: AD-10 with EC overlay to the north; an access strip zoned A-T to the south and then south of that AD-10 with EC overlay as well as a smaller A-2 with EC overlay parcel to the south; Waterville Road to the west (RRD-5 and EC overlay west of Waterville Road); and Q-1 to the east. The adjacent land use designations are: County – Rural Density and Other Agricultural Land and SEC and Extractive (SDR11-3-4.9 ac/du and PEC west of Waterville Road); and Town – Agricultural 10 Acre Density and SEC and Extractive.

**STAFF RECOMMENDATION:**

Based on the above analysis, the Planning and Zoning staff recommends **approval** of the rezoning request. The proposal is consistent with the Town and County Comprehensive Development Plans as required and will comply with the Waukesha County Zoning Code in that the proposed approximately ten acre parcel is being rezoned to AD-10 and will meet the required use, lot size and density requirements and will be compatible with surrounding land uses and zoning categories and maintain the rural character of the Town of Ottawa.

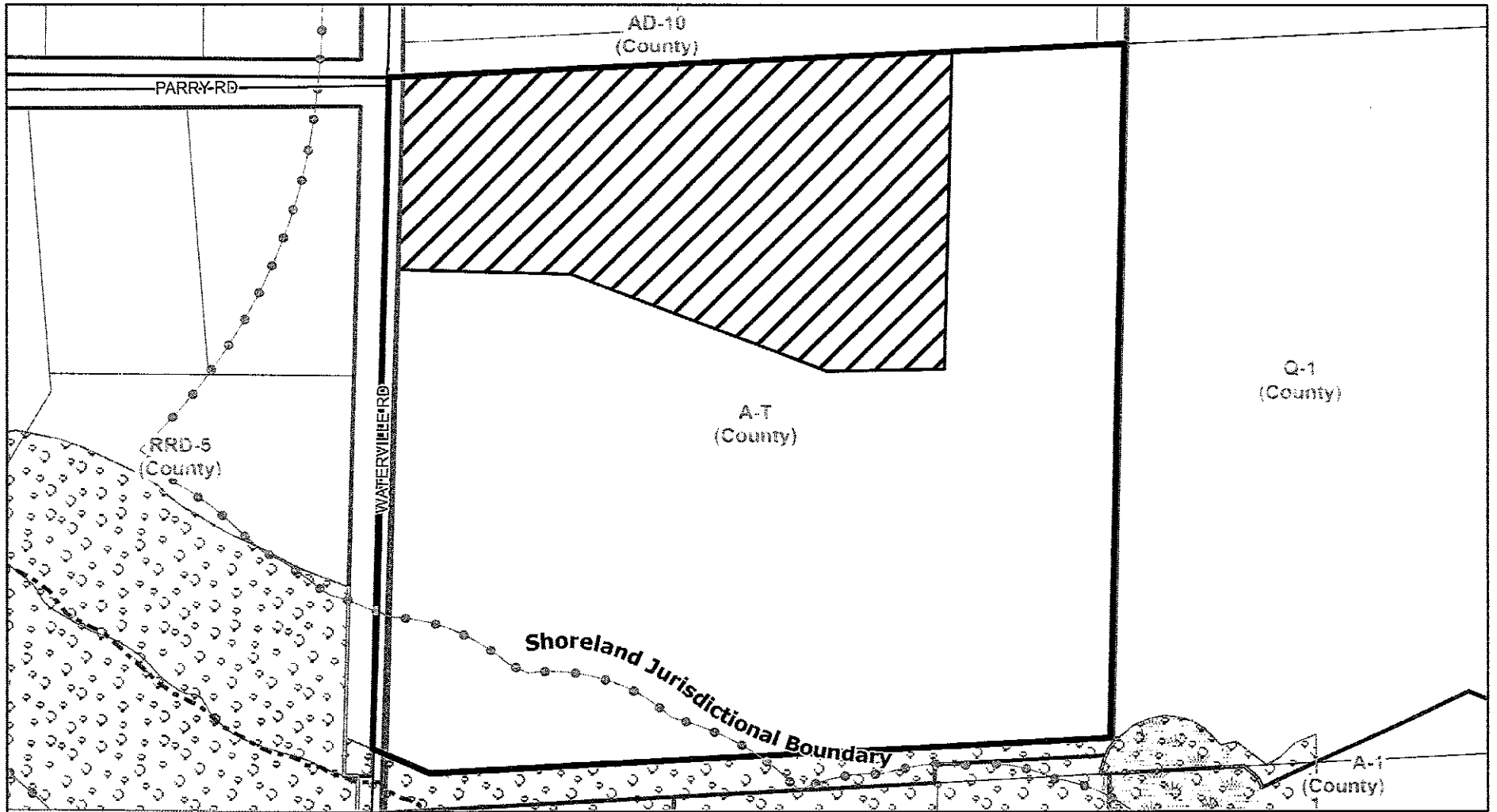
Respectfully submitted,

*Sandra L. Scherer*

Sandy Scherer  
Senior Planner

Attachment: Zoning Amendment Map


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# ZONING AMENDMENT

PART OF THE NW 1/4, SECTION 12,  
TOWN OF OTTAWA

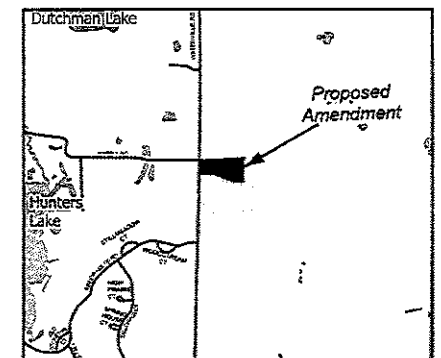


 CONDITIONAL COUNTY ZONING CHANGE FROM A-T AGRICULTURAL TRANSITION DISTRICT TO AD-10 AGRICULTURAL DENSITY-10 DISTRICT

 EC Environmental Corridor Overlay

 C-1 Conservancy Overlay

FILE.....RZ135  
 DATE OF PLAN COMMISSION.....12/14/23  
 AREA OF CHANGE.....10.3 ACRES  
 TAX KEY NUMBER.....OTWT 1630.998



Prepared by the Waukesha County Department of Parks and Land Use

1 TRANSFER JURISDICTION OF SILVERNAIL ROAD SEGMENT TO WAUKESHA COUNTY

2  
3  
4 WHEREAS, capital project #201310 Runway 10/28 Safety Zones was previously approved by the  
5 County Board to bring Runway 10-28 into compliance with the design standards established by the  
6 Federal Aviation Administration (FAA); and

7  
8 WHEREAS, through a review of alternatives analyzed in the environmental process, the  
9 realignment of Silvernail Road was determined to be the only practicable and feasible alternative  
10 for providing the separation distances necessary for correcting the runway safety areas on both  
11 ends of the runway while also maintaining existing runway length; and

12  
13 WHEREAS, a Finding of No Significant Impact (FONSI), meaning that a project does not have a  
14 significant environmental impact and can proceed, was issued by the FAA for the realignment of  
15 Silvernail Road and other related actions; and

16  
17 WHEREAS, Silvernail Road lies within the jurisdiction of the City of Waukesha, and transferring  
18 jurisdiction of a portion of this road would permit the county to realign the road; and

19  
20 WHEREAS, Section 83.025(1)(a), Wisconsin Statutes, permits a County Board to make additions  
21 to the County Trunk Highway System with the approval of the Wisconsin Department of  
22 Transportation (“WDOT”) and the governing body of the city, village or town in which the  
23 proposed addition is located; and

24  
25 WHEREAS, the County and the City desire to add a portion of Silvernail Road to the County  
26 Trunk Highway System to create County Trunk Highway TJ (“CTH TJ”) within the City, as more  
27 specifically described below, and transfer jurisdiction over it to the County upon receipt of WDOT  
28 approval; and

29  
30 WHEREAS, the addition to the County Trunk Highway System is described as follows: Silvernail  
31 Road from the intersection with CTH T (North Grandview Boulevard) located in the NE ¼ of  
32 Section 28 of Township 07 North, Range 19 East, easterly a distance of 1.18 miles to the  
33 intersection with CTH JJ (Bluemound Road) located in the NW ¼ of Section 27 of Township 07  
34 North, Range 19 East, City of Waukesha, Waukesha County.

35  
36 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS  
37 that the Waukesha County Executive is authorized to execute the Jurisdictional Transfer  
38 Agreement adding CTH TJ to the County Trunk Highway System from the intersection with CTH  
39 T (North Grandview Boulevard) located in the NE ¼ of Section 28 of Township 07 North, Range  
40 19 East, easterly a distance of 1.18 miles to the intersection with CTH JJ (Bluemound Road)  
41 located in the NW ¼ of Section 27 of Township 07 North, Range 19 East, City of Waukesha,  
42 Waukesha County and transferring jurisdiction thereof from the City of Waukesha to Waukesha  
43 County, a copy of which is on file in the office of the County Clerk.

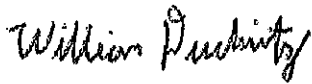
44  
45 BE IT FURTHER ORDAINED that the County Department of Public Works is directed to take all  
46 necessary actions to implement the terms and conditions of the Jurisdictional Transfer Agreement.



FISCAL NOTE

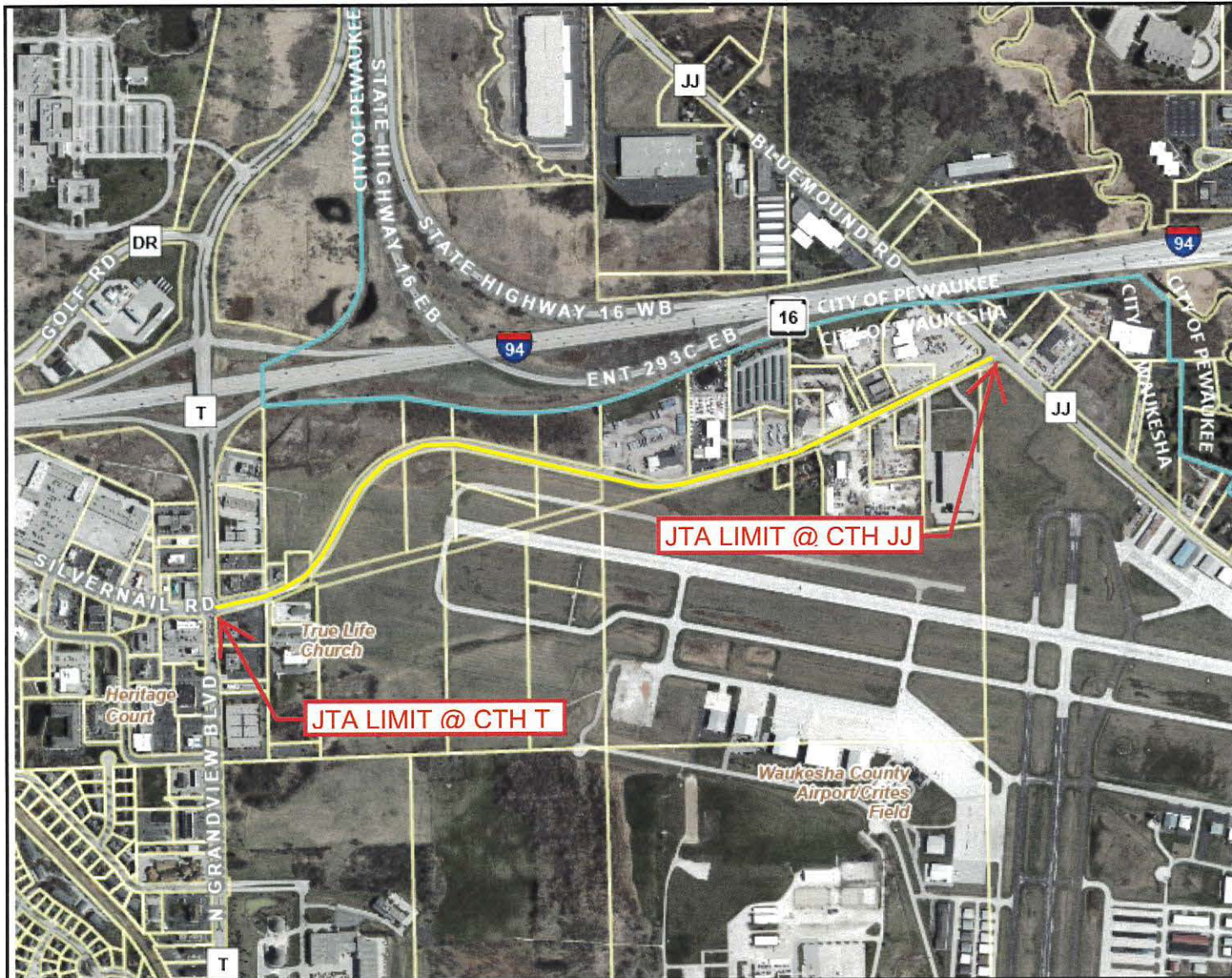
TRANSFER JURISDICTION OF SILVERNAIL ROAD SEGMENT TO WAUKESHA COUNTY

This ordinance authorizes a jurisdictional transfer of about 1.18 miles of Silvernail Road, from the City of Waukesha to the county trunk highway (CTH) system to form CTH TJ. The jurisdictional transfer of Silvernail Road to Waukesha County does not have any measurable direct annual operating cost since the county already performs routine maintenance on the highway through an agreement with the city. With the JTA, Waukesha County takes on longer term costs for future highway rehabilitation but will also be taking jurisdiction of a roadway that has 0.54-miles of newly constructed pavement. Long-term highway rehabilitation will be done as part of future Capital Projects planning and budgeting.



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William Duckwitz  
Budget Manager  
12/27/2023  
WW



**Legend**

- Municipal Boundary
- Points of Interest
- Parcel\_Dimension\_2K
- Note\_Text\_2K
- Lots\_2K
  - Lot
  - Unit
  - General Common Element
  - Outlot
- SimultaneousConveyance
  - Assessor Plat
  - CSM
  - Condominium
  - Subdivision
- Cartoline\_2K
  - EA-Easement\_Line
  - PL-DA
  - PL-Extended\_Tie\_line
  - PL-Meander\_Line
  - PL-Note
  - PL-Tie
  - PL-Tie\_Line
  - <all other values>
- Road Centerlines\_2K
- Railroad\_2K
- TaxParcel\_2K
- Waterbodies\_2K\_Labels
- Waterlines\_2K\_Labels

0 1,093.19Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.

**Notes:**

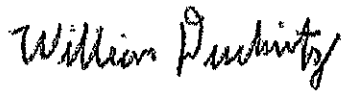
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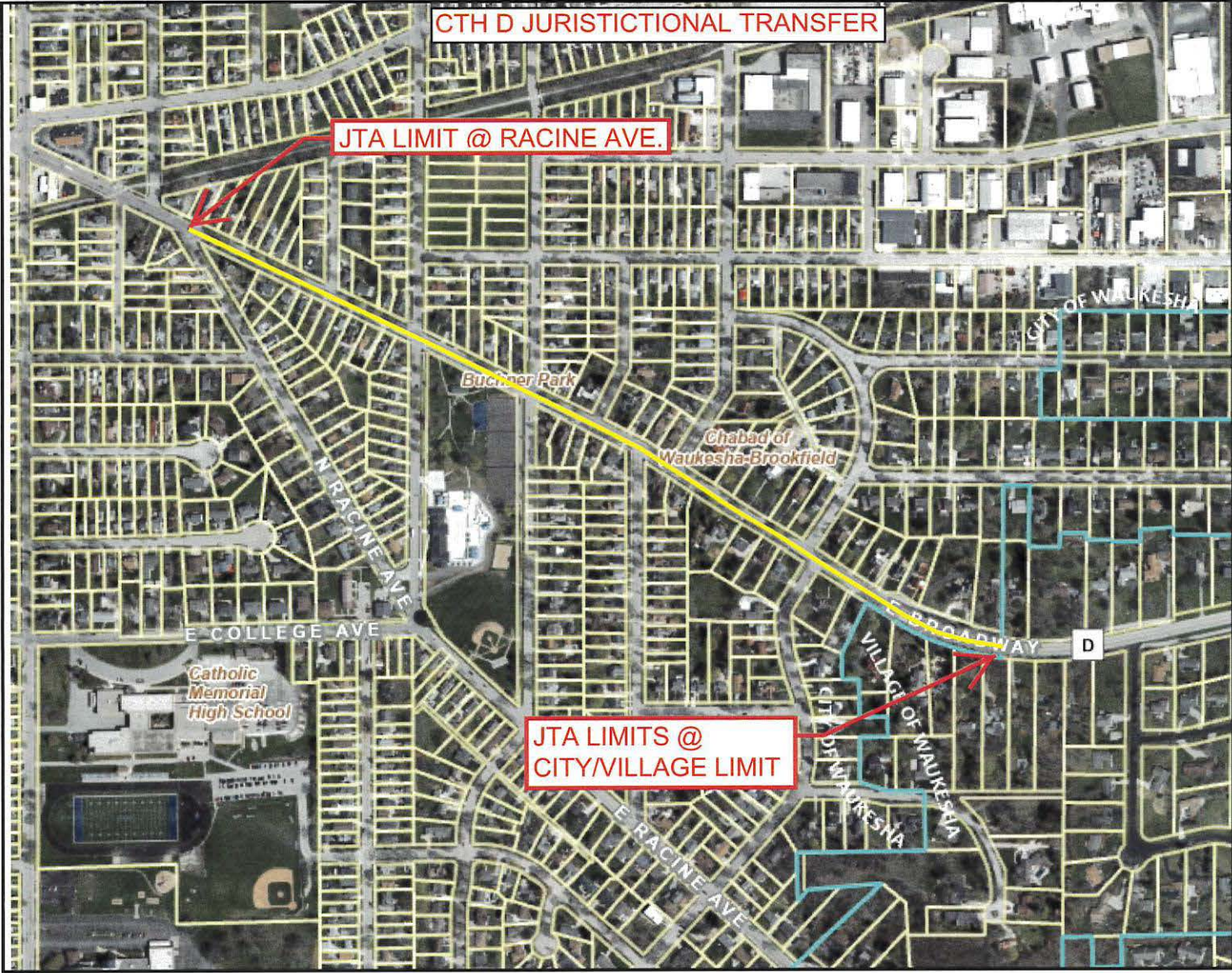
FISCAL NOTE  
TRANSFER JURISDICTION OF COUNTY TRUCK HIGHWAY D SEGMENT TO THE  
CITY OF WAUKESHA

This ordinance authorizes a jurisdictional transfer of about 0.62 miles of county trunk highway (CTH) D from Waukesha County to the City of Waukesha. Currently, the county is responsible for maintaining that stretch of roadway, which includes snow plowing, road repairs, and pavement replacement. Transferring responsibility of this road segment to the county will marginally save the county on staff time, material, and equipment costs. While the action is favorable from a county cost and tax levy standpoint, the entire CTH system is approximately 400 centerline miles long, and this transfer is unlikely to have a noticeable effect on county costs overall.



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William Duckwitz  
Budget Manager  
12/27/2023  
WW



- Legend**
- Municipal Boundary
  - Points of Interest
  - Parcel\_Dimension\_2K
  - Note\_Text\_2K
  - Lots\_2K
    - Lot
    - Unit
    - General Common Element
    - Outlot
  - SimultaneousConveyance
    - Assessor Plat
    - CSM
    - Condominium
    - Subdivision
  - Cartoline\_2K
    - EA-Easement\_Line
    - PL-DA
    - PL-Extended\_Tie\_line
    - PL-Meander\_Line
    - PL-Note
    - PL-Tie
    - PL-Tie\_Line
    - <all other values>
  - Road Centerlines\_2K
  - Railroad\_2K
  - TaxParcel\_2K
  - Waterbodies\_2K\_Labels
  - Waterlines\_2K\_Labels

0 546.60 Feet

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**Notes:**

Printed: 12/6/2023



1 MODIFY THE 2024-2028 CAPITAL PLAN AND 2024 CAPITAL PROJECTS BUDGET TO  
2 APPROPRIATE ADDITIONAL EXPENDITURES FOR CAPITAL PROJECT #202208, GOLF  
3 COURSE INFRASTRUCTURE PLAN, FUNDED WITH GOLF COURSE FUND BALANCE  
4

5 WHEREAS, the Department of Parks and Land Use completed an update of its projected golf  
6 course infrastructure maintenance program, which identified needed upgrades to aging  
7 equipment and facilities at the Naga-Waukee War Memorial Golf Course and Moor Downs Golf  
8 Course; and  
9

10 WHEREAS, the County Board first approved capital project #202208 Golf Course Infrastructure  
11 Plan in the 2022-2026 Capital Plan, which has been subsequently updated to fund a multi-year  
12 effort to address major infrastructure maintenance, including irrigation system repair and  
13 replacement, pump station replacement, HVAC replacement, cart path renovation, completion of  
14 a new clubhouse well and an irrigation well, replacement of the clubhouse roof, pedestrian  
15 bridge upgrades, renovation of the clubhouse restrooms and patio pavement, and installation of a  
16 protective netting barrier between Moor Downs and the Waukesha Employee Health & Wellness  
17 Center; and  
18

19 WHEREAS, the original budget of \$778,000 for the 2024 phase of the capital project did not  
20 anticipate \$235,000 of additional funding needed for construction of phase 2 of the irrigation  
21 system renovation project, due to a higher-than-expected public bid for construction, with the  
22 higher bid primarily due to increased material and labor costs; and  
23

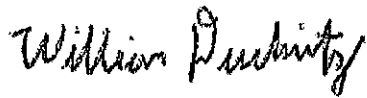
24 WHEREAS, the Department of Parks and Land Use requests to increase the 2024 project  
25 expenditure budget by \$235,000 and use \$235,000 of additional Golf Course Fund balance to  
26 cover the above budget amount.  
27

28 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS  
29 that the 2024-2028 Capital Plan and 2024 Capital Projects budget be modified to appropriate  
30 additional expenditure authority by \$235,000 and increase use of Golf Course Fund balance by  
31 \$235,000 for capital project #202208 Golf Course Infrastructure Plan.

FISCAL NOTE

MODIFY THE 2024-2028 CAPITAL PLAN AND 2024 CAPITAL PROJECTS BUDGET TO APPROPRIATE ADDITIONAL EXPENDITURES FOR CAPITAL PROJECT #202208, GOLF COURSE INFRASTRUCTURE PLAN, FUNDED WITH GOLF COURSE FUND BALANCE

This ordinance modifies the 2024-2028 Capital Plan and 2024 Capital Projects budget for capital project #202208 Golf Course Infrastructure Plan to increase expenditures \$235,000 due to a higher-than-expected public bid for construction, with the higher bid primarily due to increased material and labor costs. These costs increases will be covered with \$235,000 of additional Golf Course Fund balance use.



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William Duckwitz

Budget Manager

12/29/2023

WW

JE #2024-00000032

CAPITAL BUDGET SUMMARY							
Year	2022	2023	2024	2024	2025	2026	Total
Project Phase	Design/Const.	Construction	Construction	Ordinance	Construction	Construction	Project
Expenditure Budget	\$862,000	\$1,055,000	\$778,000	\$235,000	\$250,000	\$250,000	\$3,430,000
Revenue Budget	<u>\$862,000</u>	<u>\$1,055,000</u>	<u>\$778,000</u>	<u>\$235,000</u>	<u>\$250,000</u>	<u>\$250,000</u>	<u>\$3,430,000</u>
Net Costs After Revenues Applied	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>COST DOCUMENTATION</b>				<b>REVENUE</b>			
Design / Engineering	\$6,000						
Construction	\$3,104,000						\$3,345,000
Contingency	\$320,000						
							\$85,000
Total Project Cost	\$3,430,000						\$3,430,000
<b>EXPENDITURE BUDGET</b>	<b>\$3,430,000</b>						<b>\$3,430,000</b>
							<b>REVENUE BUDGET</b>
							<b>\$3,430,000</b>

**Project Scope & Description:**

The Department of Parks and Land Use has completed an update of its projected golf course infrastructure maintenance program. The Golf Course Fund balance level has stabilized due to the elimination of operational losses from the sale of Wanaki Golf Course, along with the transfer of the proceeds from the sale of Wanaki Golf Course into the fund.

Based on the stabilization of the Golf Course Fund balance, this capital project will address major infrastructure maintenance needed at Naga-Waukee War Memorial Golf Course and Moor Downs Golf Course. Major maintenance projects at the courses include golf course irrigation system repair and replacement, pump station replacement, HVAC replacement, cart path renovation, completion of a new clubhouse well and an irrigation well, replacement of the clubhouse roof, pedestrian bridge upgrades, renovation of the clubhouse restrooms and patio pavement, and installation of a protective netting barrier between Moor Downs and the Waukesha Employee Health & Wellness Center. After completion of a master irrigation system upgrade plan in 2022, project cost estimates have been updated and the system upgrades will begin in 2023, with the balance of the irrigation system upgrades being spread over a four-year period from 2023-2026. Project costs are updated through an ordinance to increase project expenditures and use of Golf Course Fund balance by \$235,000 in the 2024 budget to cover a higher-than-expected public bid for construction for phase 2 of the irrigation system renovation project, with the higher bid primarily due to increased material and labor costs.

This project is mostly funded from the Waukesha County Golf Course fund balance. The capital project expenditure and revenue budgets will be evaluated annually for the duration of the project and adjusted accordingly based on the status of the golf course fund balance. General Fund balance of \$85,000 is budgeted as part of a 50/50 cost share for the cost of the protective netting barrier at Moor Downs, in recognition that general county operations also benefit from the installation.

**Location:** Naga-Waukee War Memorial Golf Course - Town of Delafield, City of Delafield; and Moor Downs Golf Course – City of Waukesha.

**Analysis of Need:** Implementation of the upgrades is necessary to address aging infrastructure and to maintain efficient operation of the Naga-Waukee War Memorial Golf Course and the Moore Downs Golf Course and to continue to provide a quality golf experience to Waukesha County residents.

**Alternatives:** Continue to perform minimum maintenance necessary to sustain golf operations, and rely on continued function of aging infrastructure systems and facilities that are well beyond the anticipated useful lifespan.

**Ongoing Operating Costs:** Ongoing maintenance will continue to be performed by the staff at Naga-Waukee and Moor Downs Golf Courses. Upgraded infrastructure will result in efficiencies and cost savings pertaining to usage of water and electricity, and fewer labor hours for maintenance and repairs. Costs will continue to be offset by golf course revenue.

**Previous Action:** Approved as a new project in the 2022-2026 capital plan. Approved with a cost and revenue update in the 2023-2027 capital plan. Approved with a cost and revenue update during 2023 through enrolled ordinance 178-55. Approved with a scope, cost, and revenue update in the 2024-2028 capital plan.



1       MODIFY THE 2024-2028 CAPITAL PLAN AND 2024 CAPITAL PROJECT BUDGET TO  
2       APPROPRIATE ADDITIONAL CONSTRUCTION EXPENDITURES FOR CAPITAL  
3       PROJECT #201805 CTH T, NORTHVIEW ROAD TO I-94 REHABILITATION

4  
5       WHEREAS, the County owns and operates a system of county trunk highways (CTH); and

6  
7       WHEREAS, the County undertakes projects for improvement of pavement conditions, traffic  
8       safety and traffic operations at various locations when conditions warrant; and

9  
10       WHEREAS, the CTH T, Northview Road to I-94 Rehabilitation, project in the City of Waukesha  
11       was selected as a poor pavement condition location whereby pavement condition, traffic safety  
12       and traffic operations would be greatly improved by rehabilitating pavement, replacing traffic  
13       signal equipment and realigning turning lanes at intersections; and

14  
15       WHEREAS, the project was approved for Federal Highway Surface Transportation-Urban  
16       Program (STP-Urban) funding through the Wisconsin Department of Transportation (WisDOT),  
17       which assists with financing eligible project costs up to an 80% federal/20% County cost share,  
18       up to a maximum cap, which was originally awarded at \$1,942,100 in September 2020; and

19  
20       WHEREAS, the County entered into a State Municipal Agreement for the project with WisDOT  
21       in October 2020, which outlines federal and County cost sharing and project implementation  
22       responsibilities; and

23  
24       WHEREAS, inflation, increasing material costs, and higher labor costs have resulted in a  
25       significant increase in construction costs for upcoming projects; and

26  
27       WHEREAS, WisDOT received bids for construction and negotiated for the construction  
28       management of this project, and the low bid plus construction management costs exceed the  
29       project budget by a total estimate of \$385,000, including estimated contingency; and

30  
31       WHEREAS, the federal contribution is capped at \$1,942,100 based on the State Municipal  
32       Agreement, and WisDOT does not have a change management process for STP-Urban that  
33       provides the County an opportunity to increase the federal cost share due to cost increases; and

34  
35       WHEREAS, all cost increases at time of bid and construction management contract execution  
36       are the responsibility of the County; and

37  
38       WHEREAS, the County's share of costs would increase \$385,000, and Capital Project Fund  
39       balance can be used to fund it.

40  
41       THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS  
42       that the 2024-2028 Capital Plan and 2024 Capital Projects budget be modified to appropriate  
43       additional expenditures of \$385,000 and increase use of Capital Project Fund balance by  
44       \$385,000 for capital project #201805 CTH T, Northview Road to I-94 Rehabilitation.

FISCAL NOTE

MODIFY THE 2024-2028 CAPITAL PLAN AND 2024 CAPITAL PROJECT BUDGET TO  
APPROPRIATE ADDITIONAL CONSTRUCTION EXPENDITURES FOR CAPITAL  
PROJECT #201805 CTH T, NORTHVIEW ROAD TO I-94 REHABILITATION

This ordinance modifies the 2024-2028 Capital Plan and 2024 Capital Projects budget to increase expenditures by \$385,000 for project #201805 – CTH T, Northview Road to I-94 Rehabilitation. Based on bid results, the negotiated construction management contract, and an increase in contingency, total project costs increased \$385,000, which would be funded with Capital Project Fund balance use.

*William Duckwitz*

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William Duckwitz

Budget Manager

12/29/2023

WW

JE #2024-00000031

<b>Project Title:</b>	CTH T, Northview Road to I-94 Rehabilitation	<b>Project #:</b>	201805
<b>Department:</b>	Public Works - Highways	<b>Project Type:</b>	Rehabilitation
<b>Phase:</b>	Construction	<b>Road Name:</b>	Grandview Boulevard
<b>Budget Action:</b>	C - \$ Update	<b>Manager:</b>	Allison Bussler, DPW Director
<b>Date:</b>	January 3, 2024	<b>Map / Image:</b>	Click Here

CAPITAL BUDGET SUMMARY						
Year	2021	2022	2023	2024	2024	Total
Project Phase	Design	Design/Land	Construction	Construction	Ordinance	Project
Expenditure Budget	\$47,900	\$109,000	\$0	\$900,200	\$385,000	\$1,442,100
Revenue Budget	\$0	\$0	\$0	\$0	\$385,000	\$385,000
Net Cost After Revenues Applied	\$47,900	\$109,000	\$0	\$900,200	\$385,000	\$1,057,100
<b>COST DOCUMENTATION</b>			<b>REVENUE</b>			
Design		\$229,000	Federal Surface Transportation			
WisDOT Design Review		\$16,200	Program (STP) Funding - Design			\$196,200
Land Acquisition		\$109,000	STP Funding - Construction			\$1,745,900
Construction		\$2,500,000	Capital Project Fund Balance			385,000
Construction Management		\$359,600				
WISDOT Construction Review		\$20,400				
Contingency		\$150,000				
Total Project Cost		\$3,384,200	Total Revenue			\$2,327,100
<b>EXPENDITURE BUDGET</b>		\$1,442,100	<b>REVENUE BUDGET</b>			\$385,000

**Project Scope & Description**

This 0.9-mile long project involves the rehabilitation/reconstruction of CTH T to improve the condition of the roadway. Improvements will include milling of and replacing the existing asphaltic pavement, base repairs to the underlying concrete pavement, minor reconfiguration of intersections to improve safety, replacing/upgrading of older traffic signals, and storm water improvements. Traffic volumes along CTH T are approximately 24,000 vehicles per day. Therefore, traffic control will be a major challenge for this project. Federal funds will be used to offset the cost of design and construction for this project. The Department was awarded \$1,942,100 in federal STP funds for this project. Costs were increased \$368,200 due to inflation, material scarcity, current bidding climate and labor costs. WisDOT received multiple competitive bids for this project in December 2023. The contract was awarded with a bid that exceeds the budget by \$200,000. WisDOT has finalized negotiation with the consultant construction manager, and the contract cost exceeds the budget by \$150,000. Updated cost documentation is separating construction management (\$359,600) and WisDOT construction review (\$20,400) to reflect the SMA. Contingency is being increased by \$35,000 to reflect the higher construction award and construction management cost. The total expenditure budget increases of \$385,000 and is covered with Capital Project Fund balance.

**Location**

City of Waukesha

**Analysis of Need**

The asphalt pavement along this portion of Grandview Boulevard (CTH T) has deteriorated to the point where it now has a pavement condition index (PCI) of 32 at which rehabilitation should be considered. The roadway was rehabilitated and widened in 1997, but that rehabilitation is now at the end of its useful life. The existing pavement structure consists of an asphalt overlay of an older concrete pavement. There are significant transverse and longitudinal cracks, some curb failure, and the existing traffic signals, especially at the Woodburn Road intersection, that are requiring more maintenance attention. The 2012 traffic volumes on CTH T were 24,000 vehicles per day.

**Alternatives**

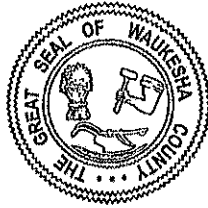
Reconstruct the pavement. The distresses shown in the pavement surface indicate that the underlying concrete pavement is still in a reasonable condition, therefore rehabilitation is a good option. Reconstructing the pavement would at least double the cost of this project.

**Ongoing Operating Costs**

Initial maintenance costs may be reduced following construction.

**Previous Action**

Approved as a new project in the 2018-2022 capital plan. Approved as planned in the 2019-2023 capital plan. Approved as planned in the 2020-2024 capital plan. Approved with a cost update and revenue update in the 2021-2025 capital plan. Approved as planned in the 2022-2026 capital plan. Approved with a delay in the 2023-2027 capital plan. Approved with a cost update in the 2024-2028 capital plan.]



**Waukesha County**  
*Office of the County Executive*

DATE: December 5, 2023  
TO: Paul Decker, County Board Chairman  
FROM: Paul Farrow, County Executive  
SUBJECT: Appointment of Christine Howard to the Waukesha County Park and Planning Commission

I am pleased to submit to the County Board for your consideration the appointment of Christine Howard to the Waukesha County Park and Planning Commission. She will fill a vacancy created when William Mitchell requested to serve as an alternate to reduce his time commitment.

Ms. Howard is a 5<sup>th</sup> generation resident of Waukesha County. She has 30 years of experience as a mortgage loan officer. Outside of her professional roles, Christine has served on the Advisory Board and Executive Committee with the Metropolitan Builders Association and several local non-profit organizations. Ms. Howard's service on the Waukesha County Board's Land Use, Parks and Environment Committee along with her business connections within the community make her a great candidate for service on the Park and Planning Commission.

Thank you for your consideration.

cc: Jason Fruth, Planning and Zoning Manager  
Dale R. Shaver, Director of Parks and Land Use  
Sarah Spaeth, Chief of Staff

1 MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO  
2 INCREASE GENERAL GOVERNMENT REVENUE AND APPROPRIATE ADDITIONAL  
3 EXPENDITURES FOR CHILDREN WITH LONG-TERM SUPPORT NEEDS – THIRD  
4 PARTY ADMINISTRATOR  
5

6 WHEREAS, the Waukesha County Department of Health & Human Services' Children Long-  
7 Term Support (CLTS) waiver program is a fully funded Medicaid program for eligible children  
8 diagnosed with severe and chronic disabilities to purchase supports and services that enable these  
9 children to remain living safely at home and in their communities; and

10  
11 WHEREAS, to receive funds for these supports and services, claims are submitted and paid  
12 through a third-party administrator (TPA) contracted by the State of Wisconsin Department of  
13 Health Services; and

14  
15 WHEREAS, expenditures and revenues in the CLTS-TPA program are pass-through transactions  
16 required by the State of Wisconsin and are informational-only transactions with no tax levy  
17 impact; and

18  
19 WHEREAS, efforts to serve more clients and accommodate ongoing program growth, has  
20 required the purchase of additional supportive goods and services that, along with higher prices,  
21 are expected to result in above budget expenditures and revenues by \$1,000,000; and

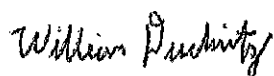
22  
23 WHEREAS, the \$1,000,000 in additional expenditures will be entirely reimbursed and funded  
24 through the CLTS-TPA program, creating an additional \$1,000,000 in general government  
25 revenue not contemplated in the 2023 budget.

26  
27 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS  
28 that the 2023 Waukesha County Department of Health and Human Services, Children Long-  
29 Term Support – Third Party Administrator program budget be modified to increase general  
30 government revenue by \$1,000,000 and operating expenses by \$1,000,000.

FISCAL NOTE

MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO  
INCREASE GENERAL GOVERNMENT REVENUE AND APPROPRIATE ADDITIONAL  
EXPENDITURES FOR CHILDREN WITH LONG-TERM SUPPORT NEEDS – THIRD  
PARTY ADMINISTRATOR

This ordinance modifies the 2023 Waukesha County Health and Human Services budget by appropriating \$1,000,000 of additional operating expenditures for the Children's Long-Term Support (CLTS) waiver program related to efforts to serve more clients and accommodate ongoing program growth through the purchase of additional supportive goods and services. Examples of these include counseling, respite care, home modifications, therapeutic supplies, and assistive technology. This ordinance increases the budget for general government revenue by \$1,000,000. Since this program is supported with pass-through Medicaid funding from the state, these transactions offset and result in neither a favorable nor an unfavorable impact to county. The 2024 budget for CLTS – Third Party Administrator program has been increased \$1,000,000. This ordinance results in no additional tax levy impact.



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William Duckwitz  
Budget Manager  
12/29/2023  
JE 2023-00013729