

OPEN MEETING MINUTES

Waukesha County Health and Human Services Virtual Business Skype Meeting ADRC Advisory Board September 3, 2020

Present Committee Members: Judie Berthelsen
Pat Carriveau, Secretary
Carla Friedrich
Sandie Heberling
Christine Howard
Wendy Johnson
Betty Koepsel
Susan Schweda, Chair
Phyllis Wesolowski, Vice Chair
Sandy Wolff

Absent Committee Members: None

HHS Board Liaisons: Christine Howard

HHS Staff Liaisons: Mary Smith
Lisa Bittman
Sally DuPont

Call to Order

The meeting was called to order at 9:35 a.m. by Chair Susan Schweda.

Public Comment

None

Review and Approval of Minutes from August 6, 2020 Meeting

Chair Susan Schweda called for approval of the minutes from August 6, 2020. Vice Chair Phyllis Wesolowski moved to approve the minutes; Judie Berthelsen seconded the motion. All in attendance approved. Motion carried.

Aging Unit Plan Update Review

Mary Smith presented the Aging Unit Plan Update.

ADRC Annual Report Review

- Mary Smith presented a draft of the ADRC Annual Report to the board.
- Mary Smith asked for a vote on the ADRC Annual Report draft. Chair Susan Schweda called for approval of the ADRC Annual Report draft. Vice Chair Phyllis Wesolowski moved to approve the draft; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

ADRC Manager Report – Mary Smith

- Lisa Roberts is serving as Interim Deputy Director of HHS.
- The ADRC Return to Work Plan has been scaled back due to the escalation of the virus.
- The 2021 budget has been presented to the County Executive and in October the budget presentations will advance to the Health & Human Services Committee and the Finance Committee.

ADRC Coordinator Report – Lisa Bittman

- The ADRC is currently interviewing for the following positions:
 - 2 Resource Center staff
 - 1 part-time Caregiver Support Specialist
 - Various Nutrition Program positions
- The majority of the ADRC staff that had been redeployed to Public Health are back working in the ADRC.

Health and Human Services Board Report – Christine Howard

- The Health and Human Services Board met July 9, 2020 for a budget review meeting.
- Christine Howard thanked the members of the ADRC Advisory Board for all the work they do.

Agency Announcements and Updates

None

Adjourn

Chair Susan Schweda called for a motion to adjourn the meeting at 10:58 a.m. Vice Chair Phyllis Wesolowski moved to adjourn; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Minutes were approved 10/01/2020