

Waukesha County Board of Supervisors

**Minutes of the Public Works Committee  
Thursday, April 15, 2021**

Chair Swan called the meeting to order at 8:30 a.m.

**Present:** Supervisors Dave Swan, Keith Hammitt, Jim Batzko, Christine Howard, Darlene Johnson, and Chris Mommaerts. **Absent:** Tom Schellinger.

**Also Present:** Legislative Policy Advisor Alex Ignatowski, Public Works Director Allison Bussler, Facilities Manager Shane Waeghe, Facilities Supervisor Javier Ramos, Budget Manager Bill Duckwitz, Budget Management Specialist Michelle Beasley, and Senior Landscape Architect Stephen Siodlarz.

**Approve Minutes of March 11, 2021**

MOTION: Johnson moved, second by Batzko to approve the minutes of March 11. Motion carried 6-0.

**Next Meeting Date**

- May 13, 2021

**Executive Committee Report of March 15, 2021**

Swan said the Executive Committee, at their last meeting, approved an ordinance and three appointments, and heard an update on information technology.

**Advisory Committee Reports**

Howard, a member of the Health & Human Services Board and the Aging & Disabilities Resource Center Board, said they are working on unmet needs in the community and budget shortfalls in the non-profits of which the County collaborates with.

**Announcements**

Per Johnson's request, copies of a letter from the Village of Mukwonago Police Department were distributed which included information on the Mukwonago High School Student Driving Safety Awareness program which Johnson highlighted as outlined.

Ignatowski said the next meeting may be at the Highway Operations Center which could include a demonstration on filling potholes among other agenda items.

Howard said the City of Pewaukee received a special permit to cull deer in her neighborhood due to severe overpopulation. They seized 52 deer and the meat will be tested and some donated to food pantries.

**Ordinance 176-O-007 Approve Contingency Fund Transfer for Building Improvement Plan**

Bussler, Ramos, and Waeghe were present to discuss this ordinance as outlined to approve a transfer of Contingency Fund appropriations to the Department of Public Works Building Improvement Plan (BIP) program. Waeghe said the \$200,000 transfer will be used to help fund a \$300,000 maintenance project to reconstruct exterior structural steel enclosure that protects the

structural integrity of the law enforcement center (LEC) building. The remaining \$100,000 of project costs would be covered through existing appropriations in the 2021 BIP budget. Contingency Funds are being requested because funding the entire \$300,000 project out of base BIP funds would require the delay of maintenance projects and impair the ability to respond to major system maintenance that could arise later in the year. This is a one-time maintenance project expense and does not result a direct tax levy impact.

MOTION: Hammitt moved, second by Johnson to approve Ordinance 176-O-007. Motion carried 6-0.

#### **Bid for Law Enforcement Center Exterior Masonry Repairs**

Ramos and Waeghe discussed this item and said the Law Enforcement Center is in need various repairs to its exterior in order to maintain and extend the life of the building. In addition to the mortar and sealant failures, many parts of the cladding have corroded and have come loose making for an unsafe situation. In order to remedy this, the cladding structures will have to be removed and reconstructed with better designed structures. Ramos said the County contracted with STR-SEG consultants to design, publicly bid, and provide construction administration services. The project was awarded to Berglund Construction Company, the lowest responsible bidder, for a total cost of \$297,500. Ramos noted that three contractors submitted bids for consideration.

MOTION: Batzko moved, second by Hammitt to approve the bid for the Law Enforcement Center exterior masonry repairs. Motion carried 6-0.

Johnson left the meeting at 8:54 a.m.

#### **Bid for Minooka Park Entrance Bypass Lane PLU 21-03**

Siodlarz said after reviewing the proposal form and bid amounts, staff are recommending the contract be awarded to Parking Lot Maintenance, Inc. for a total cost of \$20,528. He said the goal is to have it done by Memorial Day weekend. Five contractors submitted bids for consideration.

Johnson returned at 8:58 a.m.

MOTION: Howard moved, second by Mommaerts to approve the bid for the Minooka Park entrance bypass lane. Motion carried 6-0.

#### **Legislative Update**

Ignatowski said the state budget process is ongoing. The legislature has completed agency briefings, they are now doing public hearings, and executive sessions will begin after that. He said we have held meetings with legislative co-chairs to discuss COVID-19 funding among other County issues/concerns. Also, Annette Ziegler has been named Chief Justice of the Supreme Court.

MOTION: Hammitt moved, second by Johnson to adjourn at 9:09 a.m. Motion carried 6-0.

Respectfully submitted,

*James Batzko*

James Batzko  
Secretary