

MINUTES OF: Public Health Advisory Committee Meeting
DATE: Thursday, August 9, 2018
TIME: 8:00am-9:30am
LOCATION: Health & Human Services Building, Public Health Center Room 1001



Members Present: Mary Baer, Citizen Member; Dr. Ross Clay, Citizen Member; Jessica Kadow, ProHealth Care Community Outreach Hispanic Health Resource Center; Mary Reich, Lake Area Free Clinic, Executive Director

Members Absent: Kerri Ackerman, Waukesha Sixteenth Street Community Health Center; Dr. Steven Andrews, Waukesha County Medical Society; Vicki Dallmann-Papke, HHS Board Liaison / ProHealth Care

Ex Officio Members Present: Teri Bull, Waukesha County Public Health Division, Administrative Specialist; Bridget Gnad, Waukesha County DHHS, Emergency Preparedness Coordinator; Mary Jo Hamman, Waukesha County Public Health Division, WIC Supervisor; Ben Jones, Waukesha County Public Health Division, Manager / Health Officer; Liz Laatsch, Waukesha County Public Health Division, CD Supervisor; Mary Smith, Aging & Disability Resource Center of Waukesha County, Manager; Sarah Ward, Waukesha County Environmental Health Division, Manager

Ex Officio Members Absent: Theresa Imp, Waukesha County Public Health Division, Family & Community Health Supervisor; Trista Neary, Waukesha County Public Health Division, Administrative Specialist

Guests: Betty Koepsel

AGENDA	TOPICS	DISCUSSION	ACTION ITEMS	DATE DUE
Call to Order		Mary Baer called the meeting to order at 8:01am.		
Approval of Minutes		MOTION: Dr. Ross Clay moved, second by Jessica Kadow to approve the minutes from June 14, 2018. Motion carried 4-0.		
Advisory Committee	Recruitment Update	Mary Baer welcomed and introduced Betty Koepsel to the Committee. Betty shared her background information and expressed her interest in joining the Committee. Recommendation of appointment to the Public Health Advisory Committee will be submitted to the Board for approval.		
	By Laws Update	Mary Baer will attend the HHS Board meeting on Thursday, August 16, where she and Vicki Dallmann-Papke will present the Public Health Advisory Committee By Laws to the HHS Board for approval.		
Agency Reports	Find-A-Ride – Mary Baer	Mary Baer reported Find-A-Ride Waukesha County has two pilot sites in Menomonee Falls. Find-A-Ride will roll out a software package that allows doctors' offices to find rides for elderly and/or disabled adults so they can make it to their medical appointments. The Find-A-Ride service will grow slowly and have its next sites in Muskego and New Berlin. Paul Farrow champions this service, per Mary. The pilot is only available within Waukesha County limits.		
Committee Reports	Health & Human Services Board – Vicki Dallmann-Papke	No Update		

	<p>Environmental Health Division – Sarah Ward</p>	<p>Sarah reported the Environmental Health (EH) Division would complete the interviews for the Well & Septic Sanitarian position and Lab position by this week. They have more turnaround. Mike Radomski, EH Supervisor, retires in October.</p> <p>Their license year is 7/1 through 6/30. EH completed their licensing by the end of July, which was the first year they met their goal date of end of July.</p> <p>On 8/8, they received their first positive crow for West Nile Virus. Sarah will issue a press release by 8/10. As of 7/1, blue-green algae is a Category II reportable disease. The state is responsible for the investigations. Blue-green algae is naturally occurring and distinctive. EH is responsible for looking at the lakes involved and working with the Parks & Recreation directors for advisories and closures of beaches and boat launches; EH is only concerned with public access points. Sarah said she had concerns regarding the public's response to boat launch closures. The hot weather conditions at the end of June attributed to blue-green algae exposures at Pewaukee Lake and Little Muskego Lake. Exposure can cause illness in people. No test exists for people; it is only based on symptoms.</p> <p>EH had interesting cases with humane animal bites. One involved the Police Department wasting their resources looking for a stray dog when the dog who bit the child was the family's dog.</p> <p>Per Sarah, the dangerous animal ordinances have been going very effectively. They have about 10 per year, with an increase in bites in the summer.</p>		
	<p>Aging & Disability Resource Center – Mary Smith</p>	<p>Mary Smith reported the ADRC completed the draft of their 2019-2021 three-year plan and submitted it to the state. Their final plan is due November 2018. The ADRC had many public input sessions. Around 190 people attended in total. They received 200 survey responses. Mary stated she tied many goals in with CHIPP.</p> <p>The ADRC will have a public hearing on Thursday, September 20, 2018, at 3pm at HHS. More information to come.</p> <p>Mary Smith left the meeting at 9:00am.</p>	<p>Mary will share the ADRC's three-year plan with the Committee at the September meeting.</p>	<p>9/13/18</p>
<p>Public Health Division Reports</p>	<p>Manager / Health Officer – Ben Jones</p>	<p>Ben Jones introduced Bridget Gnad, Waukesha County DHHS Emergency Preparedness Coordinator, to the Committee. Bridget further shared she worked for Waukesha County's Public Health Division prior to her current position. Bridget will integrate into the Public Health management team and will report on Public Health preparedness efforts in the future.</p>		
	<p>Budget Review</p>	<p>The Waukesha County standard is to maintain at least a Level II status. Ben distributed copies of the PH Division budget review draft and went through each page with the Committee. In the review, the budget grouped Family and Community Health (FCH) with WIC, and it grouped Communicable Disease</p>		

		<p>CD) with Public Health Preparedness.</p> <p>Ben reviewed changes in grant funding as well as projected revenue changes. The proposed budget eliminates one public health nurse, decreases the FTE count of WIC nutritionist by 0.5.</p> <p>They are able to change Ben's former position of Epidemiologist / Health Officer to Public Health Coordinator for 2019. Ben will work with Human Resources to determine whether they can fill the position prior to 2019. This position would be one position lower than the manager position and oversee all operations. Ben said the reorganization of the Division would reposition them for the future.</p> <p>Bridget's position changed slightly to be a supervisor-level position, and they plan to hire an on-call preparedness employee under Bridget to advance the Preparedness program.</p> <p>Mary Jo Hamman suggested a change to separate WIC from FCH in the budget. Ben acknowledged her suggestion.</p> <p>Dr. Clay asked whether the 2019 budget would continue to allot money for accreditation as in past years. He asked whether the coordinator would have experience with accreditation. Ben stated that he, Laura Kleber, and Antwayne Robertson would proceed with doing best practice and positioning for accreditation. Restructuring the management team and the Public Health Coordinator position would aid them in doing so. West Allis is reapplying for reaccreditation; however, Kenosha is not reapplying. Washington/Ozaukee is not applying for accreditation. Ben said it was unclear from the state or nationally if funding would be tied with accreditation. Sarah Ward commented Environmental Health was also being mindful of positioning themselves for accreditation, as Public Health's accreditation tied in with Environmental Health's accreditation.</p> <p>The final pages in the budget were activities. Ben noted a decrease in travel due to the Yellow Fever vaccine shortage, a decrease in WIC numbers that affected Public Health in general, and a large increase in CD referrals. Ben highlighted new activities that the Electronic Medical Record made possible. Namely, FCH showed the number of Lead Case Management cases the Division managed and added the number of home visits of Child-At-Risk cases, which gives a truer sense of the workload. The 1,000 decrease in HealthChecks balanced the 1,000 increase in CD referrals – The Division transferred one PHN from FCH to CD.</p> <p>Jessica Kadow asked about head lice. Ben said the PHNs helped school nurses manage head lice. Liz Laatsch commented the Nurse Call Center was the first line and the PHNs provided education. If chronic, the nurse would write a referral and follow up with the family.</p>		
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	CHIPP Update	<p>The action teams' plans are complete. Now will determine how to track data. The kick-off event where they will unveil the CHIPP plans will be Tuesday, October 2, from 7:30-9:30am, location to be determined.</p> <p>The Hispanic Collaborative Network (HCN) Health Fair will be Wednesday, September 26, from 4-7pm at Waukesha South High School. Plans involving community partners and encourage visibility. HCN to provide flyer. Ben requested the Committee share news of the HCN Fair.</p>		
	<p>Communicable Disease – Liz Laatsch</p> <p>New Reportable Diseases</p>	<p>Liz reported that as of 7/1, the state had new reportable diseases. Liz distributed the “Diseases Reportable at the State and National Level” chart to the Committee. Under Category II, Latent Tuberculosis Infection (LTBI) was the most notable change. Since 7/1, the PH Division had 23 LTBI reports. Liz and Ben expect the numbers to increase as more people report. A webinar on 8/9 will provide training and direction on LTBI reporting from the state. Ben stated many of the new reportable diseases came as a surprise. Liz said they are still working on a process for LTBI to decrease the current confusion among the PHNs.</p> <p>PH saw an increase in CD in cyclospora infection from McDonald's and Kwik Trip salads. Waukesha County had nine cases since June, of which 3 linked to Kwik Trip. Increase in Legionella reports, which also increase statewide. Waukesha County had 12 reports since 6/1. In 2017, Waukesha County only had 12 all year. The cases are not localized. Liz assigned one PHN to all the Legionella cases. The state has a webinar next week. Ben stated it was very difficult to locate the source.</p>	Liz will update the Committee on Legionella at the September meeting.	9/13/18
	<p>Family & Community Health – Theresa Imp</p>	No Update		
	<p>WIC – Mary Jo Hamman</p> <p>Breastfeeding Coalition & Global Big Latch On Event</p>	<p>The Breastfeeding (BF) Coalition's members planned the Waukesha County Big Latch On event within two months. The event was Saturday, August 4. In attendance were 106 individuals, including 30 breastfeeding moms. Mary Jo thanked Sarah Ward for recommending the Brookfield Farmers' Market, which was a beautiful venue for their event. Mary Jo gave background information on the event, stating Big Latch On events occur globally during World Breastfeeding Week. The goal is to promote breastfeeding, raise awareness, and increase acceptance. Women have the legal right to breastfeed in public. A <i>Waukesha Freeman</i> photographer was at the event. Heather interviewed with the <i>Waukesha Freeman</i> Monday, and the article ran in their Tuesday paper on 8/7. Mary Jo heard feedback from the attendees that it was an emotional event, and the peer breastfeeding support moved them.</p> <p>The BF Coalition's Advisory Committee unanimously approved the BF Coalition's Vision Statement and Mission Statement. Mary Jo read the</p>		

		<p>statements to the Committee. The Wisconsin Breastfeeding Coalition approved the Waukesha County BF Coalition as a chapter. The BF Coalition can now use the Wisconsin Breastfeeding Coalition's logo, which will help with marketing and authenticity. The BF Coalition is working on developing a charter. They identified three long-term goals, three short-term goals, and three parking lot goals.</p> <p>WIC's decrease in funding caused them to close Thursday onsite appointments. They are in the process of pursuing satellite sites. Mary Jo is outreaching outlier communities. The Sussex library welcomed WIC, and they could host the WIC satellite clinic after their story time event. The Lake Area Free Clinic and Mukwonago are other potential sites, per Mary Jo. Mary Baer inquired about the fear of the Hispanic/Latino community receiving WIC. Mary Jo said receiving WIC services was not considered a public charge now; however, if that changed, it could affect their path to citizenship.</p>		
Walk-In Items		No Walk-In Items		
Next Meeting		Thursday, September 13, 2018		
Adjournment		<p>MOTION: Dr. Ross Clay moved, second by Jessica Kadow to adjourn. Motion carried 4-0.</p> <p>9:30am</p>		

Minutes by: Teri Bull

Minutes Approved On: 9/13/18