



**Waukesha County
Criminal Justice Collaborating Council
Evidence-Based Decision Making Policy Team Minutes
Tuesday, October 10, 2017**

Team Members Present:

Hon. Jennifer Dorow, Presiding Judge & Policy Team Chair
Menomonee Falls Police Chief Anna Ruzinski
WCS Program Director Mary Wittwer
DOC Community Corrections Field Supervisor Marla Bell
Victim Witness Coordinator Jen Dunn
State Public Defender Regional Attorney Manager Sam Benedict

County Executive Paul Farrow
District Attorney Sue Opper
CJCC Coordinator Rebecca Luczaj
Clerk of Circuit Court Kathy Madden
District Court Administrator Michael Neimon
DOC Regional Chief Sally Tess

Team Members Absent:

Sheriff Eric Severson
Town of Brookfield Municipal Judge JoAnn Eiring
HHS Director Antwayne Robertson

County Board Chair Paul Decker
Waukesha Police Captain Dan Baumann

Others Present:

NIC Consultant Mimi Carter
WCS Administrator Daniela Imig
Inspector James Gumm

Senior Administrative Assistant Janelle McClain
State Special Projects Coordinator Tommy Gubbin

Welcome

Dorow called the meeting to order at 12:08 p.m.

Review Goals and Agenda for the Meeting

- Overview of the State Policy Team's Recent Work
- Discuss Status of Pretrial Pilot
- Review Progress of Workgroups
- Discuss Next Steps

Approve Minutes from August 8, 2017

Motion: Madden moved, second by Bell, to approve the minutes from August 8, 2017. Motion carried unanimously.

Ruzinski arrived at 12:11 p.m. Tess arrived at 12:12 p.m.

Update on State EBDM Policy Team's Work

Gubbin distributed and reviewed a handout titled "EBDM Presentation to Assembly Corrections Committee and Senate Judiciary and Public Safety Committee; October 17, 2017." Additional details will be available after the conference call that will be happening tomorrow.

Gubbin reviewed the state team's CJCC webpage located at <https://cicc.doj.wi.gov>. Luczaj stated that we are also working on updating the CJCC page on the Waukesha County website.

Gumm arrived at 12:24 p.m.

Gubbin stated that there was a recent State/Local Partnership Survey administered to the state and local EBDM teams. As a result of the survey, the state team will be focusing on:

- Planning more face-to-face meetings where EBDM representatives can meet and interact
- Ensuring that meetings and calls with local teams and representatives are formalized, organized, and consistently productive
- Reviewing the identified local team barriers and attempting to resolve them

Update on Status of Pretrial Pilot

Carter stated that we are still trying to schedule the training with the Arnold Foundation for the new pretrial screening tool; however, she believes we may now be looking into January. They are looking at offering two types of trainings – one for the stakeholders and one for those administering the PSA tool.

Luczaj stated that for the look-back/baseline data project, we need to collect data prior to the new PSA tool for comparison purposes after implementation, so CT/CM/CF cases from the first six months of 2016 were pulled. From the 2541 cases identified for Waukesha County, the DOJ is choosing a sample size between 250 and 350 cases. There will then be a review of those cases to determine the FTA (failure to appear) and NCA (new criminal arrest) rates.

The PSA scoring is based on new arrests (not charges), so the DOJ is working on obtaining NCIC access for all of the EBDM counties in order to have access to this information, as CCAP only captures new charges.

Update on BJA Diversion Grant Application

Luczaj distributed and reviewed a document titled “FY17 Comprehensive Opioid Abuse Site-based Program Awards Category 3: System-level Diversion and Alternatives to Incarceration Projects.”

Waukesha County was not awarded the grant that we had hoped to utilize to hire a Diversion Coordinator, and to assist with the Act 33 DPA (deferred prosecution agreement) cases. Therefore, the Day Report Center staff will be monitoring Act 33 DPAs. Dorow indicated that several CJCC programs are at or over capacity and shifting resources from elsewhere in the CJCC budget is not a viable option, so we may need to reach out to the County Board for additional funding. Dorow said she and Luczaj will be preparing presentations regarding this in the upcoming months.

Workgroup Updates

Dorow suggested having a regular agenda item where we address the positive outcomes that have been realized as a result of the workgroups.

Pretrial Workgroup

Luczaj distributed and reviewed the “Pretrial Workgroup Dashboard.”

Dorow stated that the workgroup continues to prepare for implementation of the Pretrial Pilot project. Currently, the workgroup is reviewing the MOU, consents, and decision-making framework. The Critical Incident Review Protocol will be finalized and presented at the December Policy Team meeting.

Case Processing Workgroup

Luczaj distributed and reviewed the “Case Processing Workgroup Dashboard.” The workgroup is going to review the work plan to better determine which statistics to include on the dashboard.

Neimon reported that the workgroup is continuing to monitor outcomes of the State Public Defender (SPD) eligibility referral process and pretrial conferencing pilot. The workgroup is hoping to expand pretrial conferencing next year, but there may be scheduling conflicts. At this time, capacity is being reached so quickly that we are losing the initially identified benefits of reducing the length of case processing.

Mental Health Workgroup

Luczaj distributed and reviewed the “Mental Health Workgroup Dashboard.”

Ruzinski reported that the quarterly meeting with the emergency department physicians and now, Winnebago Mental Health Institute staff, continue to be very positive and helpful to everyone. At yesterday’s meeting, everyone reviewed the medical clearance mapping that the workgroup created a few months ago, so that the emergency department element could be added. Now that the Mental Health Center (MHC) staff have 10 licenses for read-only access to Epic, the ED physicians feel that the length of time to complete the medical clearance process will be dramatically reduced. There will be a meeting to determine what information the MHC providers have access to so that the ED staff can plan accordingly.

Andy Dresang presented on the Community Health Improvement Plan and Process (CHIPP) since one of CHIPP’s top priorities is mental health; we want to ensure we do not duplicate processes.

Janesville Police Department will be coming to review their Mental Health Flag pilot project with the workgroup at an upcoming meeting. The program allows those with known mental health issues to be flagged in the CAD (computer-aided dispatch) system with additional information provided regarding the person that will help law enforcement, such as triggers or successful ways to calm the person down.

Victim Rights Workgroup

Luczaj distributed and reviewed the “Victim Rights Workgroup Dashboard.”

Dunn reported that the workgroup reviewed the work plan at yesterday’s meeting to gauge their progress on identified goals.

Legislation is currently being drafted based on a memo that was sent by the workgroup noting issues with the new restitution legislation.

A satisfaction survey has been distributed to stakeholders regarding the restitution specialist that started earlier this year in the DA’s Office; feedback thus far has been positive.

Alternative Interventions Workgroup

Benedict distributed and reviewed the “Alternative Interventions Workgroup Dashboard.” In response to a question about graduation rates, Luczaj stated that treatment courts across the country may not be serving the high-risk/high-need population, so the national average could be skewed if low-risk individuals are included in the numbers.

The workgroup has discussed how we can serve those who are ineligible for DTC based upon being low or moderate risk. The hope is that those who qualify for an Act 33 DPA will include this low to moderate risk population.

Benedict distributed and reviewed a document titled "EBDM Alternative Interventions Workgroup Day Report Center Utilization Recommendations," which was developed by the workgroup. The Policy Team approved of all of the recommendations outlined in the document, and it will be presented to the CJCC Executive Committee at their meeting on November 13.

Next Steps

The next EBDM Policy Team meeting will be on December 5 at 12:00 p.m.

Carter stated that Phase VI technical assistance is currently budgeted to expire in December 2017. Due to internal changes, NIC has not made a decision regarding the budget allocation for FY18. The state team has submitted a request to NIC for continued EBDM technical assistance; however, if technical assistance is continued, it would most likely not be continuing at the same level as it was in Phase VI.

At December's meeting, Dorow would like to review how to merge EBDM with the CJCC, as we would like to reconvene the CJCC in early 2018. Farrow added that those who participated in CJCC meetings, but not EBDM, would like to be brought back into the loop. Carter added that at the state level, the CJCC meets quarterly, the EBDM Policy Team is a subcommittee of CJCC, and then the EBDM workgroups became subcommittees of the CJCC. Most of the work is being done at the EBDM Policy Team level, and regardless of what happens with NIC's involvement, it appears that the state is going to continue with the current structure moving forward.

Adjourn

Motion: Madden moved, second by Ruzinski, to adjourn the meeting at 1:50 p.m. Motion carried unanimously.