

**MEETING MINUTES**  
**AIRPORT OPERATIONS COMMISSION MEETING**

Wednesday, July 12th, 2023 – 8:00 a.m.  
Waukesha County Airport  
Terminal Building Conference Room  
2525 Aviation Drive

**In Attendance.**

Commissioners: Stephen Betzler, Abby Lorenz, Kurt Weis  
Excused: Mike Crowley, Shawn McCauley  
Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy  
Others: James Brown, Jason Curran, Sue Davies, Sean Donham, Kaylyn Finn, Brandon Rissley, Don Shine, Patricia Stark.

**Public comment/correspondence.**

Public comment given by James Brown and Patricia Stark regarding concerns with timely lease agreements and communication between the county and tenants.

**Approve or Modify Meeting Minutes from June 7th 2023.**

Meeting Minutes approved by Commissioner Lorenz and second offered by Commissioner Weis.  
Motion approved unanimously.

**Chairman's Report.**

None.

**PR/Marketing Taskforce for Youth Participation in Aviation**

Commissioner Lorenz put together an executive summary for increasing youth participation in aviation. Document included target audience, key messaging, marketing channels, PR Plan, implementation, and measurement metrics. Commissioner Lorenz proposed plan to the commission.

Motion made by Commissioner Betzler to accept the PR/Marketing Taskforce for Youth Participation in Aviation proposal and enable Commissioner Lorenz build out a taskforce and report back to the commission. Second offered by Commissioner Weis. Motion approved unanimously.

**Operations Report.**

**June 2023 Fuel Farm Flowage:** Jet A fuel sales decreased by -23% in June 2023 compared to June 2022. 100LL sales increased in June 2023 compared to June 2022 where there was no upload. Overall total gallons are down -18%.

Tower Operations: Total Traffic decreased by -12% compared to June last year. General Aviation decreased by -15%, Air Taxi increased by 51% and there were 17 military aircraft in June 2023 compared to 4 in June 2022.

Regional airports comparison for June 2023 shows Kenosha ahead of Waukesha, Janesville, Waukegan and Timmeman for general aviation operations.

Smokey days from Canadian fires affected operations. Tower manager estimated Waukesha was down approximately 1,500 operations due to haze.

**Manager's Report.**

Parking lot construction is currently in progress. The curb and gutter will be done this week and crews will transition to the other lot next week. Ramp Project will be started after EAA AirVenture and 13 failed blocks will be replaced.

Anderson Landscape snow contract will be terminated this year due to pricing issues and removal will be brought in house. Two full-time maintenance workers will be hired, and an ordinance will be brought forth in August for funding.

Lease agreements and communication between the county and tenants are being addressed by the airport manager.

Food Truck Friday's are going well and the airport typically get 200-250 people out for the event each Friday.

Waukesha Airport and Spring City Aviation will be participating in the County Fair July 19<sup>th</sup> and 20<sup>th</sup>. This year the airport will be partnering with County 4-H on STEM related activities.

Dream Flights will be happening again this year on August 17<sup>th</sup>.

EAA will be happening at the end of the month and airport manager will be presenting on Paul Poberezny, founder of EAA.

**Future Commission Items.**

PR/Marketing Taskforce for Youth Participation in Aviation Reports

**Adjourn Meeting.**

Motion to adjourn offered by Commissioner Lorenz and second offered by Commission Weis. Motion carried unanimously. Meeting adjourned at 8:29 a.m.

Respectfully Submitted,



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Kurt J. Weis

Secretary  
Waukesha County Airport Operations Commission