

## Waukesha County Board of Supervisors

### Minutes of the Land Use, Parks & Environment Committee Tuesday, December 14, 2021

Chair Mitchell called the meeting to order at 8:30 a.m.

**Present:** Supervisors Bill Mitchell, Keith Hammitt, Tom Michalski, Chris Mommaerts, Richard Morris, and Tom Schellinger. **Absent:** Steve Whittow.

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Administrative Specialist Mary Pedersen, Senior Financial Analysts Rob Dunn and Alex Klosterman, Recycling Solid Waste Supervisor Analiese Smith, Business Manager Steve Trimborn, Park System Manager Steve Brunner, County Board Chair Paul Decker, and Parks & Land Use Director Dale Shaver.

#### **Approve Minutes of November 16**

MOTION: Morris moved, second by Schellinger to approve the minutes of November 16. Motion carried 6-0.

#### **Next Meeting Date**

- January 18

#### **Executive Committee Report of December 13**

Mitchell said the Executive Committee approved four appointments and went into closed session to discuss pending opioid crisis litigation.

#### **Announcements**

Mitchell thanked everyone for their thoughts and prayers.

#### **Discuss and Consider Ordinance 176-O-088 Modify The 2021 Register Of Deeds Budget To Appropriate Expenditures For Additional Personnel Costs And Increase Charges For Services Revenue**

Dunn discussed this ordinance which appropriates an additional \$25,000 of personnel cost expenditure authority in the Register of Deeds 2021 budget to cover additional personnel cost expenses incurred as a result of changes to employee health insurance plan selections. This additional expenditure authority will be funded with above-budget real estate transfer fee charges resulting from high activity. Per the nine-month General Funds status report, real estate transfer fees are estimated to finish the year approximately \$870,000 above budget with total charges for services estimated to finish over \$1.5 million higher than the budgeted amount. This additional expenditure authority is funded with charges for service revenues and does not result in a direct tax levy impact.

MOTION: Schellinger moved, second by Michalski to approve Ordinance 176-O-088. Motion carried 6-0.

**Discuss and Consider Ordinance 176-O-089 Modify The 2021 MRF Budget To Increase Expenditures For A Portion Of One Time Costs Associated With New Robotic Sorting Equipment**

Smith and Trimborn were present to discuss this ordinance which authorizes the appropriation of \$40,000 of additional expenditure authority in the 2021 Material Recycle Fund (MRF) budget for the County's share of the project costs associated with the purchase and installation of robotic sorting equipment to increase the capture of paper cups, paper cartons, polyethylene terephthalate, and high-density polyethylene. This ordinance also increases the use of the Material Recycling Fund Balance by \$40,000 to cover the costs.

The department estimates that the total project costs are \$330,000, offset by \$250,000 of funding from the Fiber Packaging Institute and the Carton Council. The remaining \$80,000 is split evenly between the City of Milwaukee and Waukesha County per the established intergovernmental agreement. The resulting County's share of the total project costs are \$40,000. Based on current cost share agreements, the County's share of the additional revenue of \$130,700 and an estimated reduction in residue disposal costs of \$25,000 will result in a return on investment of less than one year's time after installation.

MOTION: Schellinger moved, second by Morris to approve Ordinance 176-O-089. Motion carried 6-0.

**Discuss and Consider Ordinance 176-O-087 Modify The 2021 Budget Of The Parks And Land Use Department To Appropriate Additional Expenditure Authority For The Golf Course Fund**

Trimborn and Brunner were present to discuss this ordinance which appropriates an additional \$200,000 of expenditure authority in the Parks and Land Use Golf Course Fund 2021 budget. This figure consists of \$126,000 of operating expenses for above budget irrigation expenses of \$73,500 and \$52,500 of above budget merchandise for resale expenses for both concession sales and pro shop merchandise; \$37,000 of above budget personnel costs associated with higher seasonal and overtime expenses related to higher customer activity; and \$37,000 of higher interdepartmental charges for vehicle maintenance and fuel costs, also related to higher customer activity. Since this fund is classified as an enterprise fund, the budget modification appropriates bottom-line total expenditure authority, as opposed to the appropriation unit level.

The golf courses experienced higher customer activity in 2021 and year to date revenues total \$2.53 million or \$570,000 higher than the 2021 budgeted amount. The above budget expenditures will be funded with \$200,000 of above budget golf course revenues. No tax levy is budgeted in the Parks and Land Use-Golf Course Fund and this ordinance has no impact on tax levy.

MOTION: Morris moved, second by Schellinger to approve Ordinance 176-O-087. Motion carried 6-0.

### **Legislative Update**

Ignatowski referred to his update from last Friday and discussed Next Generation 911 funding, adoption bills, a discussion on bail between our sheriff and state legislators, redistricting, the opioid settlement, and a bill on green lights for snowplows.

### **Discuss and Consider Ordinance 176-O-086 Change The Name Of The Department Of Parks And Land Use To The Department Of Economic And Community Development And Direct The Editor To Change The Name In The Text Of All Waukesha County Ordinances Accordingly**

Shaver discussed this ordinance which changes the name of the Department of Parks and Land Use to the Department of Economic and Community Development and directs the editor to change the name in the text of all Waukesha County ordinances accordingly. The department mission statement was amended to reflect the expanded and diversified functions in the 2017-2019 strategic planning process to state "The Waukesha County Department of Parks and Land Use, working through a combination of collaboration, education and regulation, is dedicated to fostering economic development, sound land use, and the protection, enhancement and enjoyment of the County's natural resources and health of its citizens."

Answering Hammitt's question, Shaver said the cost to make these changes will not be substantial as letterhead is digital and park's signage will not need to change. Schellinger and Hammitt questioned why we need to change the name at all. Mommaerts thought "land" should remain in the title since it's also a big part of their work. Shaver said while zoning is a big part of what the committee sees, it is not the majority of the department's work. Shaver said many municipalities use community development as the name of their department that oversees land use functions.

MOTION: Michalski moved, second by Morris to approve Ordinance 176-O-086.

Hammitt said he thinks the name change will be confusing for the public. Morris said he would like to see the department name amended to include "land."

MOTION: Hammitt moved, second by Morris to amend the department name to Department of Land, Economic and Community Development.

Shaver explained his rationale for the new title and his opposition to an amendment.

Motion carried 5-1. Michalski voted no.

The original motion to approve the ordinance as amended carried 6-0.

### **Discuss and Consider Ordinance 176-O-101 Reauthorization Of Property Assessed Clean Energy (Pace) Financing Loan Program And Participation In Pace Commission**

Shaver discussed this ordinance which reauthorizes the Property Assessed Clean Energy (PACE) Financing Loan Program and the County's participation in the PACE Commission.

MOTION: Schellinger moved, second by Mommaerts to approve Ordinance 176-O-101. Motion carried 6-0.

MOTION: Mommaerts moved, second by Morris to adjourn at 9:45 a.m. Motion carried 6-0.

Respectfully submitted,

*Richard Morris*

Richard Morris  
Secretary