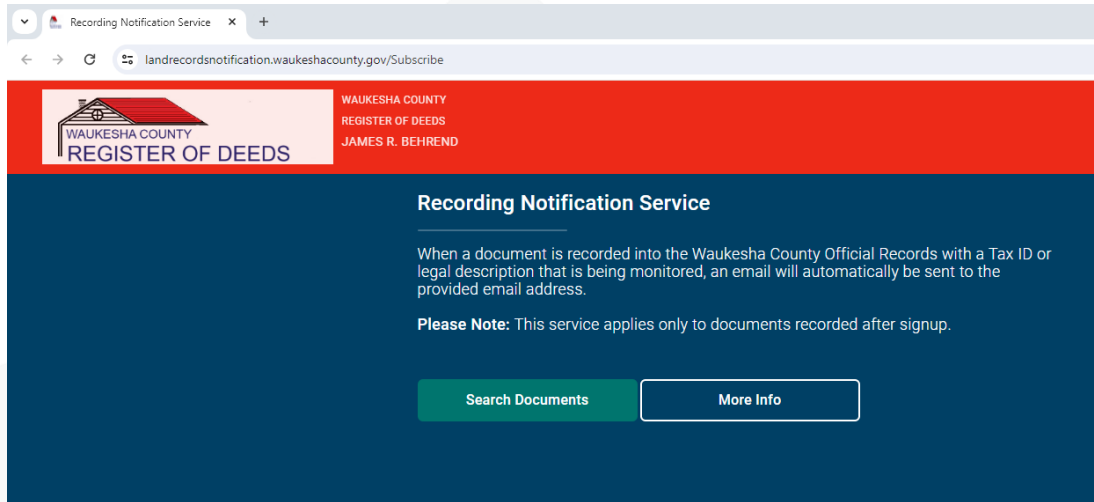


Subscribing to New Recording Notification:

1. Navigate to: <https://landrecordsnotification.waukeshacounty.gov/>
2. Complete the registration form by entering:
 - a. A valid email address



SIGN UP

Enter Email Address*

Re-Enter Email Address*

- b. Enter a Registration Option.
Users can click the plus to add additional registrations, up to ten total. Items with a star are required.

Enter Identifying Information to be monitored

Select* Tax ID Tax ID* +

Enter Identifying Information to be monitored

Select* Subdivision Subdivision* Do Not Use Block Lot* +

Enter Identifying Information to be monitored

Select* Certified Survey Map Map Name* Block Lot* +

Enter Identifying Information to be monitored

Select* Condo Condo* Building Unit* +



3. Click the "Sign Up" button



After signing up, check your email and follow the instructions to activate your subscription.

Sign Up


4. The user will be sent an email to confirm activation:

[EXTERNAL] Waukesha County Recording Notification

 do-not-reply@waukeshacounty.gov
To 

  Reply  Reply All  Forward  

Tue 4/9/2024 4:48 PM

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515 W Moreland Blvd, Waukesha, WI 53188
P 262-548-7589, F 262-548-7576
wclandrecords@waukeshacounty.gov

A request was made to create a subscription with the Waukesha County Recording Notification Service using this email address. Your options are

- [Click Here](#) to approve the subscription
- [Visit the Recording Notification Service page](#) to learn more
- Discard this email, canceling the subscription

If clicking "Click Here" doesn't work, copy-paste the following link into your browser:

<https://landrecordsnotification.waukeshacounty.gov/ActivateAccount?EmailAddress=do-not-reply@waukeshacounty.gov&Key=ksNyt5eDCisCoR9jxvQf8fLAILYmBtSUhz5%2fmjWto4%3d>

Contact our office for assistance.

We value your feedback. Please visit the [Customer Satisfaction Survey](#) to tell us how we did.

Confidentiality: This e-mail is intended for the specific delivery to and use by the person(s) to whom it is addressed. If you have received this e-mail in error, you are notified that any disclosure, copying, distribution and use of this e-mail or any attachment is prohibited. Please reply to the sender immediately if you have received the e-mail in error, and delete the original and any copy from your computer. Thank you.

Notice: Waukesha County is subject to Wisconsin's Public records law.

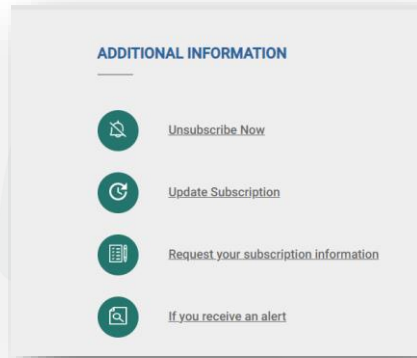
5. The user will activate the subscription by completing the following steps:

- a. Click the Click Here link provided in the Waukesha County automated email
- b. -OR- By copying and pasting the link into your browser
- c. The user will be taken to the "Activation Successful" confirmation screen

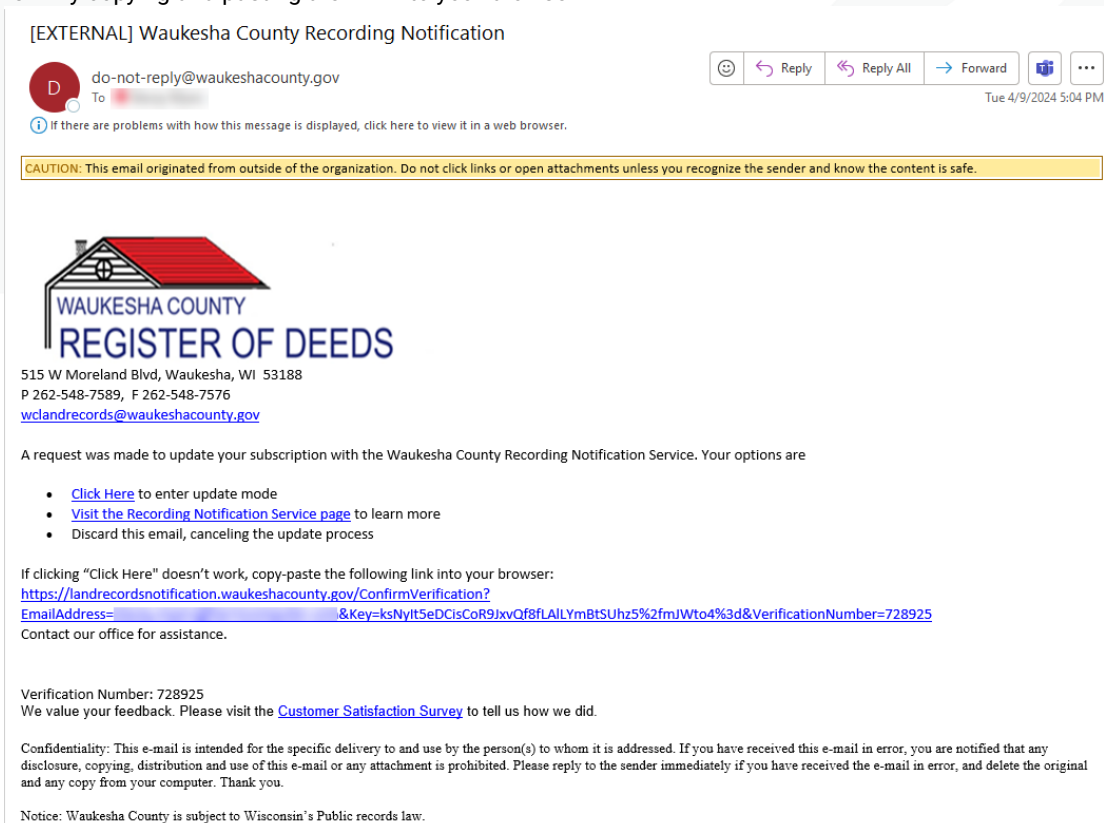
ACTIVATION SUCCESSFUL

Updating Existing Recording Subscription:

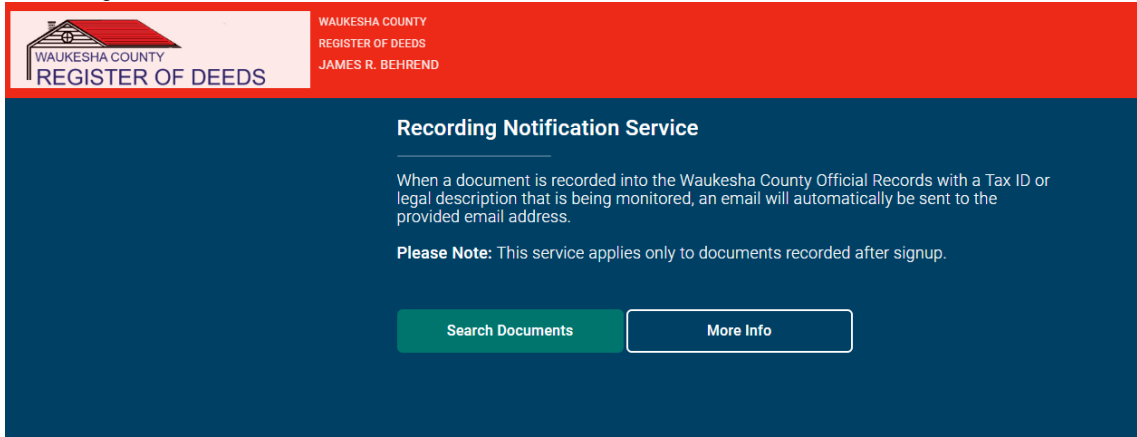
1. Navigate to: <https://landrecordsnotification.waukeshacounty.gov/>
2. Scroll down to "Update Subscription" and click on the link



3. Complete the form by entering the subscriber's email address
4. Click Submit
5. The site will generate a confirmation email to validate the user's identity before proceeding.
6. The user will confirm their request to edit the subscription by completing the following steps:
 - a. Click the Click Here link provided in the Waukesha County automated email
 - b. -OR- By copying and pasting the link into your browser



- c. Your verification number should be automatically entered once you've clicked on the link provided in the automated email. This will redirect you to a screen that should appear as follows, showing the registered entities for editing.:



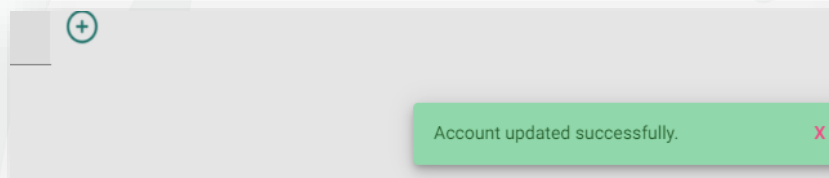
The screenshot shows the 'Recording Notification Service' page. At the top left is the Waukesha County Register of Deeds logo. To the right, it says 'WUKESHA COUNTY REGISTER OF DEEDS JAMES R. BEHREND'. The main heading is 'Recording Notification Service'. Below this, it states: 'When a document is recorded into the Waukesha County Official Records with a Tax ID or legal description that is being monitored, an email will automatically be sent to the provided email address.' A 'Please Note' section follows: 'This service applies only to documents recorded after signup.' At the bottom, there are two buttons: 'Search Documents' (green) and 'More Info' (white with a blue border).

UPDATE SUBSCRIPTION

Enter Identifying Information to be monitored

Select* Tax ID	Tax ID* WAKC10996255				
Select* Subdivision	Subdivision* HEMMINGS ADDITION TO THE VILLAG	Do Not Use	Block A	Lot* 1	
Select* Condo	Condo* PARADISE TRAILS CONDOMINIUM	Building	Unit* 38		

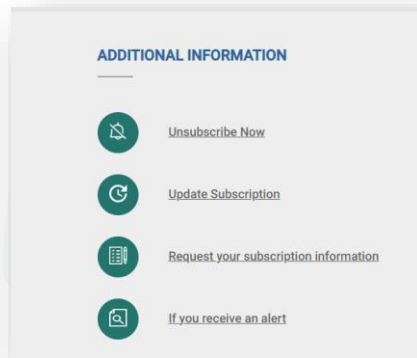
7. Make the edits required on the main form and click Update when complete. A small window should appear in the lower right-hand corner to indicate the update was successful:



A small grey notification window with a green plus icon in the top left corner. Inside the window, a green box contains the text 'Account updated successfully.' followed by a red 'X' icon in the top right corner.

Requesting a List of Registered RNS Subscribed Names(s):

1. Navigate to: <https://landrecordsnotification.waukeshacounty.gov/>
2. Scroll down to "Request your Subscription Information" and click on the link



3. Complete the form by entering the subscriber's email address

A screenshot of the "Recording Notification Service" page. The header is red and contains the Waukesha County Register of Deeds logo and the name "JAMES R. BEHREND". The main content area is dark blue and features the title "Recording Notification Service", a paragraph explaining the service, a "Please Note" section, and two buttons: "Search Documents" and "More Info".

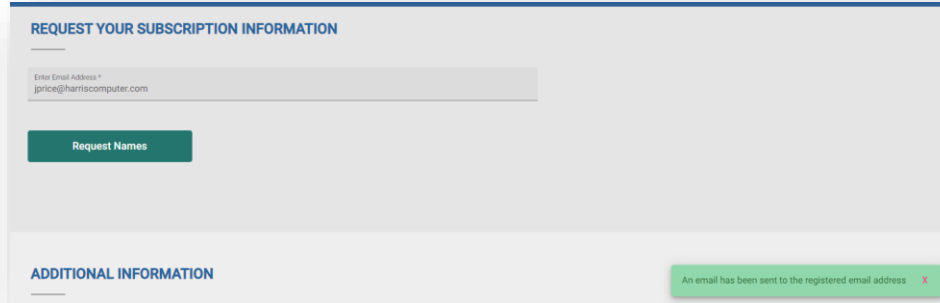
REQUEST YOUR SUBSCRIPTION INFORMATION

Enter Email Address*

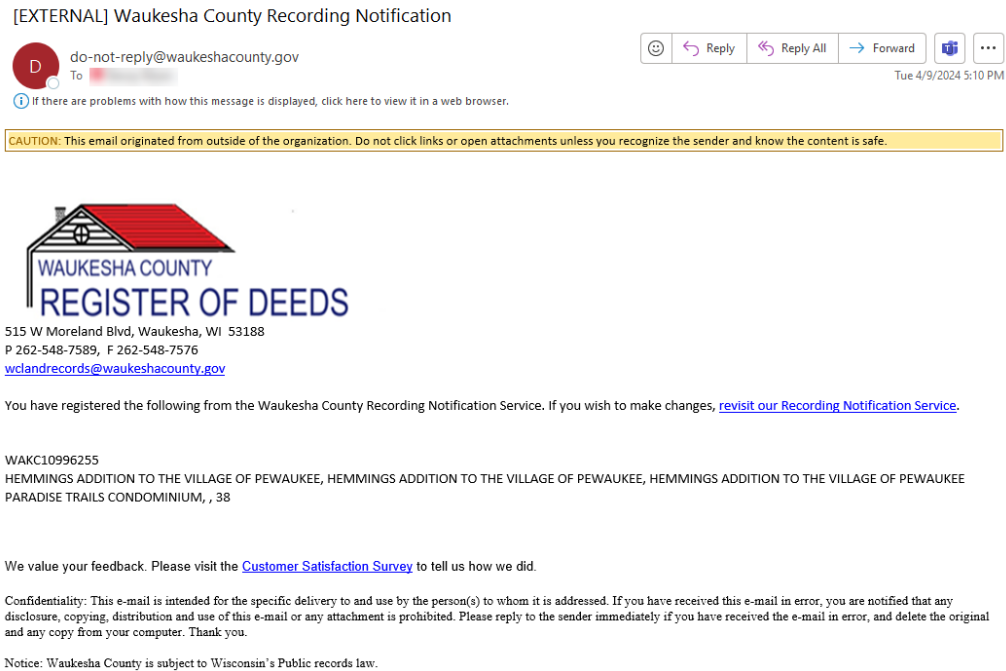
Request Names

4. Click the Request button.

5. The site will generate a confirmation email to validate the user's identity before proceeding. A confirmation window will appear in the lower right-hand corner, as shown:



6. The user will receive an email containing the list of registrations via email.




[EXTERNAL] Waukesha County Recording Notification

do-not-reply@waukeshacounty.gov
To [redacted]

Tue 4/9/2024 5:10 PM

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WAUKESHA COUNTY
REGISTER OF DEEDS

515 W Moreland Blvd, Waukesha, WI 53188
P 262-548-7589, F 262-548-7576
wclandrecords@waukeshacounty.gov

You have registered the following from the Waukesha County Recording Notification Service. If you wish to make changes, [revisit our Recording Notification Service](#).

WAKC10996255
HEMMINGS ADDITION TO THE VILLAGE OF PEWAUKEE, HEMMINGS ADDITION TO THE VILLAGE OF PEWAUKEE, HEMMINGS ADDITION TO THE VILLAGE OF PEWAUKEE
PARADISE TRAILS CONDOMINIUM, , 38

We value your feedback. Please visit the [Customer Satisfaction Survey](#) to tell us how we did.


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Notice: Waukesha County is subject to Wisconsin's Public records law.

Notification Email (on registration Match):

1. When a Tax ID or legal description is recorded (and then imported) that matches a registration, the registered user will receive an email notification. This will include details that matched, index details of the recorded document, and a link to directly view the document.

[EXTERNAL] Waukesha County Recording Notification

 do-not-reply@waukeshacounty.gov
To [Redacted]
 ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.

 Reply  Reply All  Forward  

Tue 4/16/2024 9:21 AM



515 W Moreland Blvd, Waukesha, WI 53188
P 262-548-7589, F 262-548-7576
wclandrecords@waukeshacounty.gov

You have subscribed with the Waukesha County Recording Notification Service for notice when your property is associated with a land records recording. New documents have been recorded matching your subscription criteria. The documents are listed below, you can view them by following the link at the bottom of the page.

If you have questions regarding this activity, please contact our office for assistance. To update or cancel your subscription for these notices, please [revisit our Recording Notification Service](#).

PLAT OF FIFTH CONTINUATION HIAWATHA HEIGHTS,2,2

Instrument Number : 4761230
Date Recorded : 4/5/2024 3:45:16 PM
Document Type : LSPN
Grantor : NEWREZ LLC
Grantee : HAAS JANE DOE

<https://landrecordspublicaccess.waukeshacounty.gov/RealEstate/SearchDetail.aspx?docId=4761230&ms=0>


We value your feedback. Please visit the [Customer Satisfaction Survey](#) to tell us how we did.

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Notice: Waukesha County is subject to Wisconsin's Public records law.

2. The public will have the ability to update their subscription if the match was not of interest by clicking the link.

[EXTERNAL] Waukesha County Recording Notification

 do-not-reply@waukeshacounty.gov
To [Redacted]
 ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.

 Reply  Reply All  Forward  

Tue 4/16/2024 9:21 AM



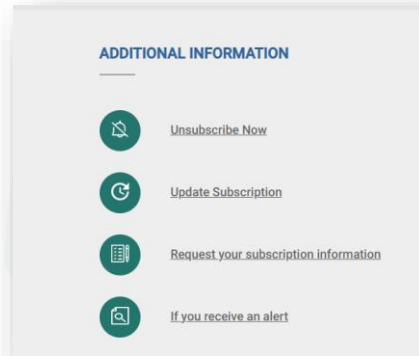
515 W Moreland Blvd, Waukesha, WI 53188
P 262-548-7589, F 262-548-7576
wclandrecords@waukeshacounty.gov

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If you have questions regarding this activity, please contact our office for assistance. To update or cancel your subscription for these notices, please [revisit our Recording Notification Service](#).

Unsubscribing to Recording Notifications:

1. Navigate to: <https://landrecordsnotification.waukeshacounty.gov/>
 - a. Scroll down to "Unsubscribe Now" and click on the link



2. Complete the form by entering the subscriber's email address and click Unsubscribe.



WUKESHA COUNTY
REGISTER OF DEEDS
JAMES R. BEHREND

Recording Notification Service

When a document is recorded into the Waukesha County Official Records with a Tax ID or legal description that is being monitored, an email will automatically be sent to the provided email address.

Please Note: This service applies only to documents recorded after signup.

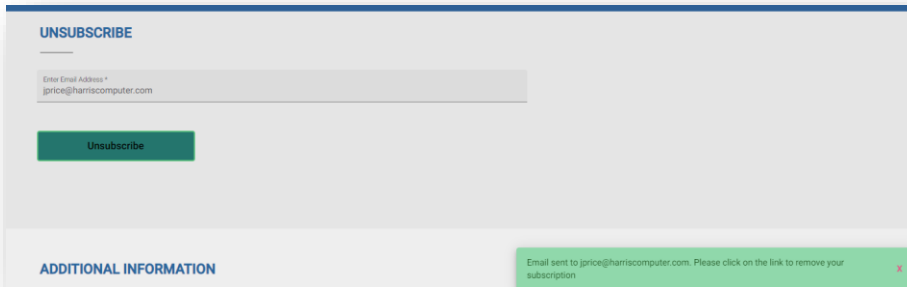
[Search Documents](#) [More Info](#)

UNSUBSCRIBE

Enter Email Address*

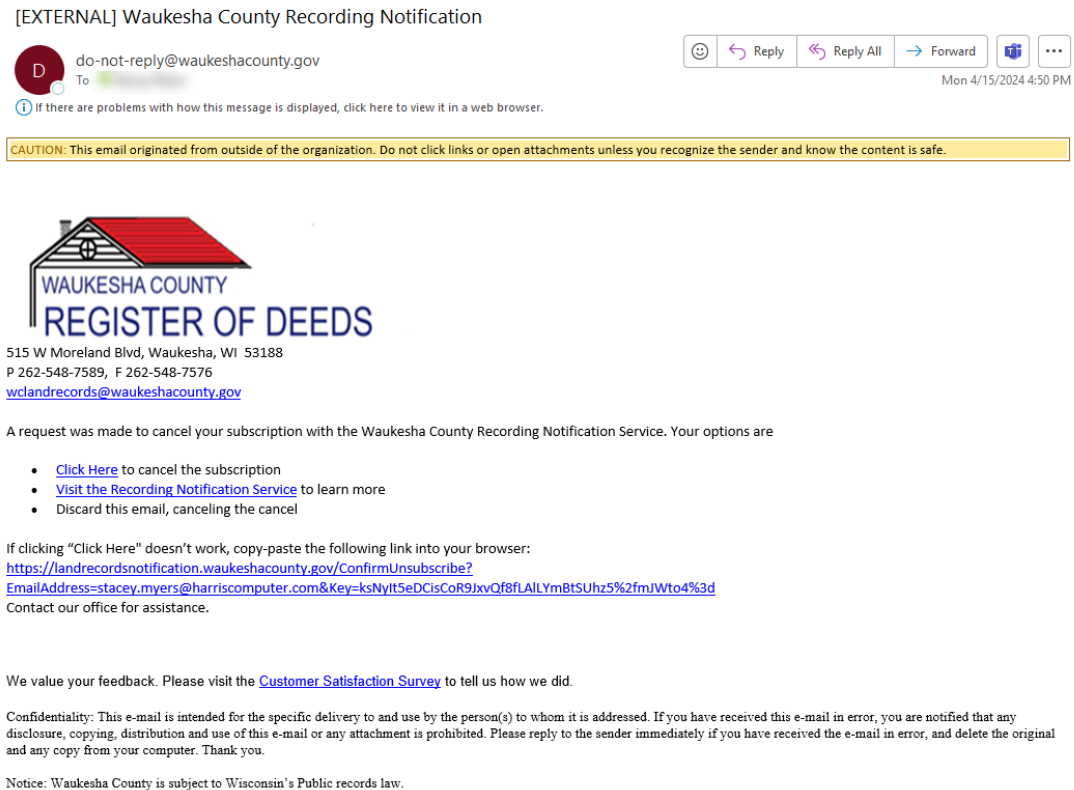
Unsubscribe

3. The site will generate a confirmation email to validate the user's identity before proceeding. A confirmation window will appear in the lower right-hand corner.



The screenshot shows a web form titled "UNSUBSCRIBE". It features a text input field labeled "Enter Email Address" with the email "jprice@harriscomputer.com" entered. Below the input is a green "Unsubscribe" button. At the bottom, there is an "ADDITIONAL INFORMATION" section and a green notification box that says "Email sent to jprice@harriscomputer.com. Please click on the link to remove your subscription".

4. The user will receive an email containing a link to unsubscribe. Click the "Click Here" link to continue.




[EXTERNAL] Waukesha County Recording Notification

do-not-reply@waukeshacounty.gov
To [redacted]

Mon 4/15/2024 4:50 PM

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515 W Moreland Blvd, Waukesha, WI 53188
P 262-548-7589, F 262-548-7576
wclandrecords@waukeshacounty.gov

A request was made to cancel your subscription with the Waukesha County Recording Notification Service. Your options are

- [Click Here](#) to cancel the subscription
- [Visit the Recording Notification Service](#) to learn more
- Discard this email, canceling the cancel


If clicking "Click Here" doesn't work, copy-paste the following link into your browser:
<https://landrecordsnotification.waukeshacounty.gov/ConfirmUnsubscribe?EmailAddress=stacey.myers@harriscomputer.com&Key=ksNylt5eDCisCoR9JxvQf8fLALYmBT5Uh25%2fmjWto4%3d>
Contact our office for assistance.

We value your feedback. Please visit the [Customer Satisfaction Survey](#) to tell us how we did.

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Notice: Waukesha County is subject to Wisconsin's Public records law.

5. The user will be redirected to the site and see a message stating "Unsubscribe successful".



The screenshot shows a white box with a blue header that says "UNSUBSCRIBE SUCCESSFUL". Below the header, it says "Unsubscribed successfully."