

OPEN MEETING MINUTES

**Waukesha County Human Services Center
Children and Family Services Advisory Committee (CAFSAC)
March 7, 2019**

Present CAFSAC Committee: Sara Barron, Rob Jadrnicek, Darlene Johnson, Lindsay Just, Sarah Matson, Luke Pinion, Mary Adele Revoy, Diane Ripple, John Schiraj, Karen Villarreal, Mary Wittwer

Absent CAFSAC Committee: Kristin Agenten, Laura Cherone, Pam Groh, Maura McMahon, Raquel Mehring, and Dianna Susitti

HHS Board Liaison: Bob Menefee

HHS Staff Liaison: Lisa Roberts

Guest: Christine Howard

1. Call to Order
Chair Just called the meeting to order at 8:31 a.m.

2. Committee Business
Voting occurred for members whose terms have expired. Just suggested to remove Susitti, as attempts to contact Susitti through email, phone, and letter have not been responded to in the last year.

Jadrnicek arrived at 8:34 a.m.

Motion: Villarreal moved, second by Ripple to renew the CAFSAC members terms for 2019-2020 and to remove Susitti from the CAFSAC committee. Motion passed unanimously.

Howard came to speak about the suggested needs from Public Health, for the Unmet Needs presentation that will occur on March 21, 2019. Howard also informed the committee the name of the presentation has been changed to Critical Community Needs.

Matson arrived at 8:43 a.m.

Howard informed the CAFSAC members that Public Health narrowed their two needs in which they are seeking support. To keep staff levels at a minimum, due to budget and have Public Health staffed with a data analytics person. This is to provide proof that Waukesha County needs the other resources that are provided in the community. The committees that are in support of Public Health will present together with the committees and will also provide a Critical Community Need of their own to the HHS board.

Howard leaves at 8:55 a.m.

Once Howard left, discussion amongst the committee occurred as to what their decision would be. Discussion also occurred as to what CAFSAC needs as a committee.

Motion: Jadrnicek moved, second by Matson to present the following Critical Community Needs 1 and 2 with Public Health, and the third as CAFSAC 2019 Critical Community Need. If Public Health is unwilling to change the wording suggested by CAFSAC, the CAFSAC committee will present on their own.

1. "Focus on the need to maintain the staffing as it is, as families need the services."
2. "To support a position to be created for data analytics, however the focus would be, that it does not come out of other agency contract funding and information is shared with the advisory committees."
3. "A 3% increase for all contracted agencies so they meet the Federal mandate of the Family First Act, which is prevention focused to reduce the amount of burden onto the County."

Revo moved to amend the motion to: present the CAFSAC 2019 Critical Community Need as "a 3% increase for organizations that have contracts with the County, in order for them to meet the mandate of the Family First Act, which is prevention-focused." Amended motion seconded by Just, Johnson voted no. Motion passed.

3. Approval of Minutes

Revo requested a change in the November minutes under 4a to state 4 new HHS Board members.

Motion: Johnson moved, second by Jadrnicek to approve the CAFSAC minutes of November 15, 2018 with the corrections. Motion passed unanimously.

Motion: Johnson moved, second by Barron to approve the CAFSAC minutes of January 17, 2019. Motion passed unanimously.

4. Reports

a. HHS Board Liaison Report

No report.

b. HHS Staff Liaison

No report.

c. Truancy Task force

No report.

5. Agency Updates / Announcements

No report.

6. Other

No report.

7. Adjourn

The meeting adjourned at 10:08 a.m.

8. **Next Meeting**

The next meeting is scheduled for March 21, 2019 at 8:30 a.m. in Room 271 of the Human Services Center, 514 Riverview Avenue.

Respectfully submitted by Mireya Casarrubias


Approved by Chair Just

March 21, 2019
Date