

174th BOARD YEAR
LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref	Referred to:	Title
174-O-042	06/28/19 07/03/19	Land Use	ORD: Amend The Town Of Oconomowoc District Zoning Map Of The Waukesha County Zoning Code For The Town Of Oconomowoc By Conditionally Rezoning Certain Lands Located In Part Of The SW ¼ And NW ¼ Of The NE ¼ Of Section 5, T8N, R17E, Town Of Oconomowoc, From The FLP Farmland Preservation District To The R-1 Residential District (RZ39)
174-A-011	07/02/19 07/03/19	Executive	APPT: Kathryn McNelly Bell To The Board Of Adjustment
174-A-012	07/02/19 07/03/19	Executive	APPT: Nancy Bonniwell To The Board Of Adjustment
174-O-043	07/02/19 07/03/19	Executive Land Use Finance	ORD: Modify The 2019-2023 Capital Plan To Create Capital Project #201909: Register Of Deeds Pre-1915 Document Digitization Project And Modify 2019 Capital Project Budget
174-O-044	07/02/19 07/03/19	HHS Finance	ORD: Accept WI Department Of Justice CIT Training Grant Funding And Modify The Department Of Health And Human Services - CJCC 2019 Budget
174-O-045	07/02/19 07/03/19	HHS Finance	ORD: Accept WI Department Of Justice Pretrial Pilot Implementation Grant Funding And Modify The Department Of Health And Human Services - CJCC 2019 Budget
174-O-046	08/07/19 08/08/19	Land Use	ORD: Amend The Text Of The Town Of Waukesha Zoning Code By Repealing Section 42-35 And Various Related Subsections Regarding Conditional Use Provisions (RZ43)
174-O-047	08/07/19 08/08/19	Land Use	ORD: Approve Electric Transmission Line Easement To American Transmission Company, LLC For St. Martins-Edgewood-Mukwonago (STEM) Rebuild Project
174-O-048	08/07/19 08/08/19	Land Use Finance	ORD: Authorization To Apply For And Accept Grant Funds To Develop A Strategic Plan For The Waukesha-Ozaukee-Washington County Workforce Development Board
174-O-049	08/08/19 08/08/19	Land Use Finance	ORD: Authorize The Acceptance Of Donated Technical Trail Features For The Minooka Park Mountain Bike Trails
174-O-050	08/08/19 08/08/19	Land Use Finance	ORD: Execute Subgrantee Agreements And Hud Grant Agreement For Community Development Block Grant (CDBG) And Home Investment Partnership (HOME) Programs For The 2020 Program Year
174-A-013	08/07/19 08/08/19	Executive	APPT: Shawn McCauley to the Airport Operations Commission
174-A-014	08/07/19 08/08/19	Executive	APPT: Myra Huth to the Delafield Public Library Board
174-A-015	08/07/19 08/08/19	Executive	APPT: Tricia Madden to the Delafield Public Library Board
174-O-051	08/28/19 09/05/19	Land Use	ORD: Amend The District Zoning Map Of The Town Of Lisbon Zoning Code By Conditionally Rezoning Certain Lands Located In Part Of The SE ¼, SW ¼ And NE ¼ Of Section 16, T8N, R19E, Town Of Lisbon, Waukesha County, Wisconsin, From The A-10 Agricultural And R-1 Suburban Single Family Residential Districts, To The R-1 Suburban Single Family Residential District With A Planned Unit Development Overlay (RZ44)

174th BOARD YEAR
LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref	Referred to:	Title
174-O-052	09/05/19 09/05/19	Land Use Finance	ORD: Authorize Application For And Acceptance Of County Conservation Grant For Okauchee Lake, Oconomowoc And Fox River System Watersheds 2020 Muskellunge Stocking
174-R-001	09/04/19 09/05/19	Executive	RES: Adopt Five-Year Capital Projects Plan
174-O-053	09/05/19 09/05/19	Executive Finance	ORD: Modify 2019 County Library Levy Fund Budget To Appropriate Expenditures To Transfer To The Bridges Library System And Increase Fund Balance Revenues
174-A-016	09/04/19 09/05/19	Executive	APPT: Pat Haukohl to the Community Development Block Grant Board
174-A-017	09/04/19 09/05/19	Executive	APPT: Meg Wartman to the Community Development Block Grant Board
174-A-018	09/05/19 09/05/19	Executive	APPT: Carla Friedrich to the Aging & Disabilities Resource Center Advisory Board
174-A-019	09/05/19 09/05/19	Executive	APPT: Sandie Heberling to the Aging & Disabilities Resource Center Advisory Board
174-A-020	09/05/19 09/05/19	Executive	APPT: Phyllis Wesolowski to the Aging & Disabilities Resource Center Advisory Board
174-A-021	09/05/19 09/05/19	Executive	APPT: Wendy Johnson to the Aging & Disabilities Resource Center Advisory Board
174-A-022	09/05/19 09/05/19	Executive	APPT: Paulette LaMountain to the Aging & Disabilities Resource Center Advisory Board
174-A-023	09/05/19 09/05/19	Executive	APPT: Sandy Wolff to the Aging & Disabilities Resource Center Advisory Board
174-A-024	09/05/19 09/05/19	Executive	APPT: James M. Kebisek to the Veteran's Service Commission
174-O-054	09/05/19 09/05/19	Judiciary Finance	ORD: Approve 1 st Amendment Of Lease With U.S. Cellular Operating Company LLC At Menomonee Park
174-O-055	09/05/19 09/05/19	Judiciary Finance	ORD: Authorize Department Of Emergency Preparedness Telecommunicator Training Program

1 AMEND THE DISTRICT ZONING MAP OF THE TOWN OF LISBON ZONING CODE BY
2 CONDITIONALLY REZONING CERTAIN LANDS LOCATED IN PART OF THE SE ¼, SW
3 ¼ AND NE ¼ OF SECTION 16, T8N, R19E, TOWN OF LISBON, WAUKESHA COUNTY,
4 WISCONSIN, FROM THE A-10 AGRICULTURAL AND R-1 SUBURBAN SINGLE
5 FAMILY RESIDENTIAL DISTRICTS, TO THE R-1 SUBURBAN SINGLE FAMILY
6 RESIDENTIAL DISTRICT WITH A PLANNED UNIT DEVELOPMENT OVERLAY
7 (RZ44)
8
9

10 WHEREAS, after proper notice was given, a public hearing was held and the subject matter of
11 this Ordinance was approved by the Lisbon Town Board on March 25, 2019; and
12

13 WHEREAS, the matter was referred to and considered by the Waukesha County Park and
14 Planning Commission, which recommended approval and reported that recommendation to the
15 Land Use, Parks and Environment Committee and the Waukesha County Board of Supervisors,
16 as required by Section 60.62, Wis. Stats.
17

18 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
19 that the District Zoning Map for the Town of Lisbon Zoning Code, adopted by the Town of
20 Lisbon on April 9, 2010, is hereby amended to conditionally rezone from the A-10 Agricultural
21 and R-1 Suburban Single Family Residential Districts to the R-1 Suburban Single Family
22 Residential District with a Planned Unit Development Overlay, certain lands located in part of
23 the SE ¼, SW ¼ and NE ¼ of Section 16, T8N, R19E, Town of Lisbon, Waukesha County,
24 Wisconsin, and more specifically described in the "Staff Report and Recommendation" and map
25 on file in the office of the Waukesha County Department of Parks and Land Use and made a part
26 of this Ordinance by reference RZ44, is hereby approved, subject to the conditions of Town
27 Ordinances 05-19 and 06-19.
28

29 BE IT FURTHER ORDAINED that the Waukesha County Clerk shall file a certified copy of
30 this Ordinance with the Town Clerk of Lisbon.
31

32 BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon passage,
33 approval and publication.

COMMISSION ACTION

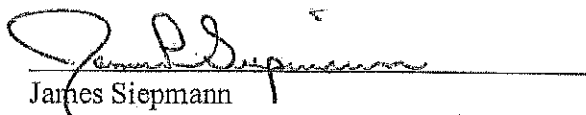
The Waukesha County Park and Planning Commission after giving consideration to the subject matter of the Ordinance to amend the Town of Lisbon Zoning Ordinance hereby recommends approval of RZ44 (Neumann Developments, Inc./Hillside Ridge, LLC) in accordance with the attached "Staff Report and Recommendation".

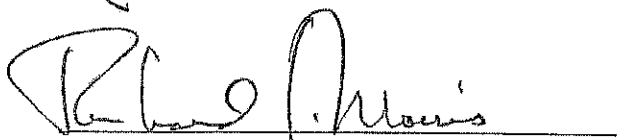
PARK AND PLANNING COMMISSION

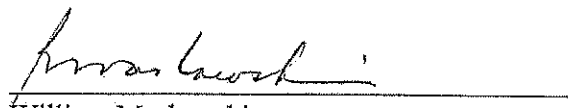
August 15, 2019

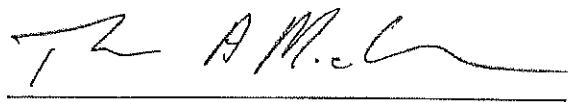

Robert Peregrine, Chairperson


William Mitchell, Vice Chairperson


James Siepmann


Richard Morris


William Maslowski


Thomas Michalski

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE
STAFF REPORT AND RECOMMENDATION
ZONING MAP AMENDMENT

DATE: August 15, 2019

FILE NO.: RZ44

OWNER: Hillside Ridge, LLC
N27 W24025 Paul Court
Pewaukee, WI 53072

APPLICANT: Bryan Lindgren
Neumann Developments, Inc.
N27 W24025 Paul Court, Suite 100
Pewaukee, WI 53072

TAX KEY NO.: LSBT 0205.995 and LSBT 0208.987

LOCATION:

LSBT 0205.995: Part of the SE ¼ and SW ¼ and NE ¼ of Section 16, T8N, R19E, Town of Lisbon, containing approximately 76.7 acres.

LSBT 0208.987: Certified Survey Map No. 1544, Volume 10, Page 220, located in part of the SE ¼ of Section 16, T8N, R19E, Town of Lisbon. More specifically, the property is located at W250 N7551 Hillside Road, containing approximately 2.6 acres. It should be noted this property is currently zoned R-1 Suburban Single Family Residential District (Town).

EXISTING ZONING:

A-10 Agricultural and C-1 Conservancy Districts (Town), and R-1 Suburban Single Family Residential District (Town).

PROPOSED ZONING:

R-1 Suburban Single Family Residential and C-1 Conservancy Districts with a Planned Unit Development Overlay and General Development Plan (GDP) (Town) (refer to rezone map attached).

EXISTING USE:

Agricultural (LSBT 0205.995) and Residential (LSBT 0208.987).

REQUESTED USE:

Single-family residential subdivision (PUD).

COMPLIANCE WITH THE COMPREHENSIVE DEVELOPMENT PLAN (CDP) FOR WAUKESHA COUNTY AND THE TOWN OF LISBON CDP:

The Waukesha County CDP currently designates the subject property as Low Density Residential, Medium Density Residential, Commercial and Office Park, and Other Open Lands to be Preserved. The properties are similarly designated on the Town of Lisbon CDP.

The proposed zoning category and project density complies with plan recommendations.

PUBLIC HEARING DATES: March 14, 2019 and April 11, 2019.

PUBLIC COMMENT:

- A property owner on Howard Lane expressed concerns of the notice, which referenced an incorrect street address, there was not a conceptual process for the PUD and that the development did not provide for open spaces as the plan standards outline. In addition, she had concerns with flooding and high groundwater in the area and that the developer did not meet with adjacent land owners regarding addressing the water issues.
- A property owner on Good Hope Road also expressed concerns with the water table, increase in traffic and did not like the increase in developments since she bought her property 10 years ago.
- Four property owners expressed concerns regarding water and there being no place for it to go.
- A citizen wanted further explanation of the clay-lined ponds being drained near the wetlands. She expressed concerns that the Town has spent a lot of money fixing water problems because of developments and didn't want the Town to spend more money taking on more water issues.
- A property owner to the south on Howard Lane expressed concerns about the tot lot location and a deeded easement on the property that was left out of the plans. She asked that the easement be included in the PUD. She asked if a bike trail and tot lot is a benefit to the overall community and expressed concerns for standing groundwater and that the area is susceptible to flooding. She suggested an agreement be required that the developer be financially liable for a period of 8 to 10 years for any water damage from flooding and wondered how an HOA could be responsible for maintaining the retention ponds.
- A property owner on Howard Lane expressed concerns about the amount of houses going in with no place for the water to go and indicated that he had shown photographs to the Town and developer. He further explained that there is a natural kettle where the water collects and once the lots are sold the residents and Town are left with the liability.
- A property owner on Hwy 164 said he moved to his location to be able to ride dirt bikes and make noise without having to worry about neighbors calling the police. He questioned if he would now have the police called on him every day if a subdivision goes in.

It should be noted the groundwater and stormwater issues were discussed at the County Development Review Team meeting on February 5, 2019, and the developer is working with the County Land Resources Division on plans to address these issues through the review of the plat.

TOWN PLAN COMMISSION ACTION:

On March 14, 2019, the Town of Lisbon Plan Commission unanimously approved the rezone request, however, held over the request for the Planned Unit Development Overlay and the General Development Plan. On April 11, 2019, the Town of Lisbon Plan Commission unanimously approved the ordinance establishing a Planned Unit Development Overlay District and the General Development Plan with a recommendation to the Town Board and the Village of Sussex Joint Plan Committee (JPC) of the same.

TOWN BOARD ACTION:

On March 25, 2019, the Town Board unanimously approved Ordinance No. 05-19 (attached) specific to the subject rezoning request, and on May 28, 2019, approved Ordinance No. 06-19 (attached) specific to the Planned Unit Overlay District and General Development Plan (concept plan) with a recommendation to Waukesha County of the same.

VILLAGE OF SUSSEX/TOWN OF LISBON JPC ACTION:

On July 11, 2019, the Town of Lisbon and Village of Sussex Joint Planning Committee (JPC) unanimously approved the request to rezone the property as requested from the A-10 Agricultural District to the R-1 Suburban Single-Family Residential District with a recommendation to Waukesha County of the same.

On July 11, 2019, the JPC also unanimously approved the request to approve a Planned Unit Overlay District for the subject lands. The approval was contingent that the recreational trail be located outside of the special use area (Outlot 6) and any use of the special use area (Outlot 6) would come back to the JPC, and recommendation to Waukesha County of the same.

STAFF ANALYSIS:

The subject property, which contains two separate tax key parcels and approximately 79 acres, is located between State Hwy 164 and Hillside Road. The petitioner is proposing a 54 lot single family residential Planned Unit Development (PUD) to be served by private on-site septic systems and private wells. The property is currently zoned A-10 Agricultural District, R-1 Suburban Single-Family Residential District, and contains wetland along the southern boundary of the property which the Town has zoned C-1 Conservancy District. Only approximately 75 acres of land is proposed to be rezoned to R-1 as one of the parcels is currently zoned R-1 (the 2.6 acre parcel), and Outlot 6 of the plat is not part of the rezone proposal due to its Commercial and Office Park designation on the CDPs.

The proposed PUD would allow for a minimum lot size of 30,000 square feet, a minimum average lot width of 110 feet, a 35 foot road setback, a 20 foot offset (side and rear), and would provide a minimum of 40% open space within the development with 80% of the open space being upland. The PUD concept will provide for more efficient and flexible design while providing for stormwater management, subdivision amenities such as a trail system, protection of natural resources, and the preservation of open spaces, which lends to the retention of the rural character of the Town of Lisbon. The Town's PUD Overlay District first requires the submittal of a General Development Plan ("GDP"), which has been approved by the Town as noted above. A Specific Development Plan ("SDP") is required to be submitted and approved by the Town within one year or the PUD automatically terminates.

It should be noted that neither the rezone application submitted to the Town, nor Town (rezone) Ordinance actions included tax parcel LSBT 0205.994, owned by Payne and Dolan, which is a 1.1 acre lot, zoned R-1 with no PUD Overlay District, and is completely surrounded by the subject property. Having said that, the submitted Preliminary Plat for Hillside Ridge proposes fifty-five (55) lots and shows this land to remain unplatted, though the density and open space calculations shown in the Summary Table on the Plat include this lot as part of the total area.

The lands surrounding the subject property are zoned as used. Lands to the north and west appear to be in agricultural, single-family residential and/or open space uses and are zoned A-10 Agricultural District and A-5 Mini Farm District (Town). Two single-family residential subdivisions across Hillside Road to the east (Polo Fields and Hidden Oaks Addition No. 1) are zoned R-1 Suburban Single-Family Residential. The lands to the south are zoned a number of different districts including P-I Public and Institutional District (Gospel Fellowship of Sussex), R-1 Suburban Single Family Residential, R-2 Single Family Residential, A-3 Agricultural/Residential Estate District and A-10 Agricultural District.

At a County Development Review Team meeting held on February 5, 2019, County staff made recommendations to the developer to keep steep slope areas in commonly owned outlots and/or to verify any maximum slope restrictions enforced by the Town since some of the lots propose building envelopes on slopes greater than 12%. County staff also identified a drainage way in the northwest part of the property and indicated that the developer must request a navigability determination from the DNR for this waterway. Initial review of the preliminary plat does not indicate these items have been addressed and therefore they will be conditions of the preliminary plat review letter.

STAFF RECOMMENDATION:

Based on the above analysis, the Planning and Zoning Division Staff recommends approval of the rezone request to R-1 Suburban Single Family Residential District and PUD Overlay District as conditioned by Town Ordinances 05-19 and 06-19. The conditions require, a Specific Development Plan prepared in substantial conformity with the General Development Plan to be submitted to and approved by the Town of Lisbon no later than April 11, 2020 or the PUD shall automatically terminate.

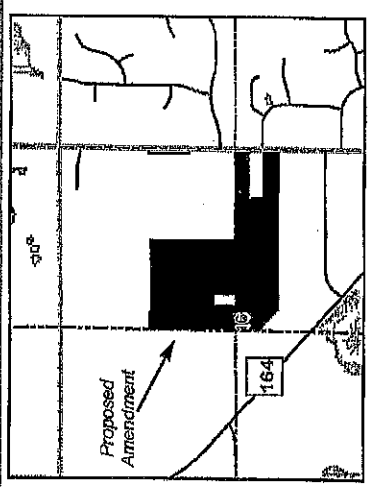
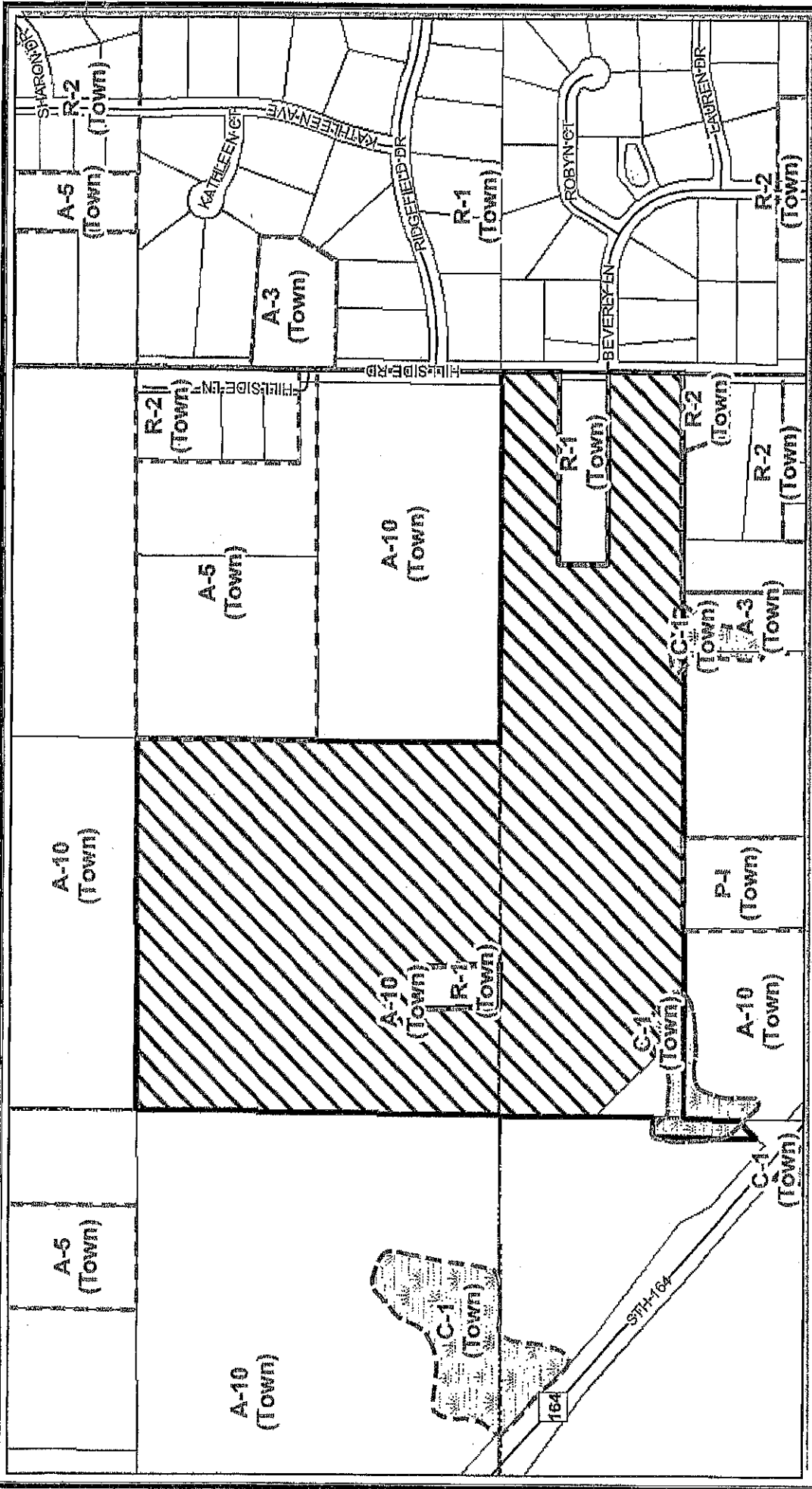
As conditioned, the rezoning and PUD Overlay will serve to allow a subdivision to be developed as a PUD, which will provide for a more creative and flexible design intended to preserve open space, protect natural resources, provide for improved stormwater management, and offer amenities such as walking trails. In addition, the zoning change and PUD Overlay will comply with the Town and County Comprehensive Development Plans and are within the purpose and intent of the Town of Lisbon's Zoning Ordinance.

Respectfully submitted,

Benjamin Greenberg

Benjamin Greenberg
Senior Land Use Specialist

Attachments: Rezone Map
Town Ordinance 05-19
Town Ordinance 06-19



CONDITIONAL TOWN ZONING CHANGE FROM A-10 AGRICULTURAL DISTRICT TO R-1 RESIDENTIAL DISTRICT (74.9 AC)

1 inch = 500 feet

0 250 500 Feet

FILE.....RZ44
 DATE OF PLAN COMMISSION.....09/15/19
 AREA OF CHANGE.....74.9 ACRES
 TAX KEY NUMBER.....LSBT 0205.996

Prepared by the Waukesha County Department of Parks and Land Use

ZONING AMENDMENT

PART OF THE SW 1/4 OF THE NE 1/4 SECTION 16 TOWN OF LSIBON

Ord. 05-19

ORDINANCE REZONING LSBT 0205.995, FROM A-10 AGRICULTURAL DISTRICT TO R-1 SUBURBAN SINGLE-FAMILY RESIDENTIAL DISTRICT IN THE TOWN OF LISBON, WAUKESHA COUNTY, WISCONSIN

WHEREAS, property owner, Hillside Ridge LLC petitioned the Town of Lisbon to rezone property described more specifically in Exhibit A from A-10 Agricultural District R-1 to Suburban Single Family Residential District; and

WHEREAS, the change in zoning is consistent with the Town of Lisbon Comprehensive Plan Land-Use element; and

WHEREAS, the Lisbon Plan Commission and Town Board of Supervisors held a Joint Public Hearing on the rezoning request on Thursday, March 14, 2019.

NOW, THEREFORE, the Town Board of the Town of Lisbon, Waukesha County, Wisconsin, does ordain as follows:

SECTION 1: The following described property is rezoned from A-10 Agricultural District to R-1 Suburban Single-Family Residential District:

SW1/4 NE1/4 SEC 16 T8N R19E EX DOC #0495939 :: ALSO N1/2 N1/2 SE1/4 SEC 16 T8N R19E EX CSM #1544 :: ALSO PT N1/2 SW1/4 SEC 16 T8N R19E; COM CTR SEC; S2°25'58"W ON & ALG E LI OF SAID SW1/4 551.98 FT THE BGN; S02°25'58"W ALG SAID E LI 563.00 FT TO POINT ON CTRLI HWY J; N45°47'12"W 88.51 FT; N02°25'58"W 503.05 FT; S88°29'42"E 66.01 FT TO BGN :: EX DOC #0616032 :: DOC #4376882

ALSO KNOWN AS LSBT 0205.995

SECTION 2: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect upon passage and posting as provided by law.

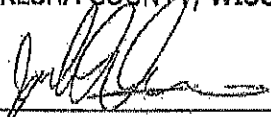
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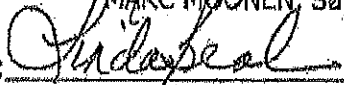
PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County,
Wisconsin this 25th day of March, 2019.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

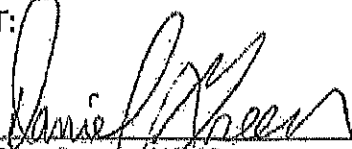
BY: 
JOSEPH OSTERMAN, Chairman

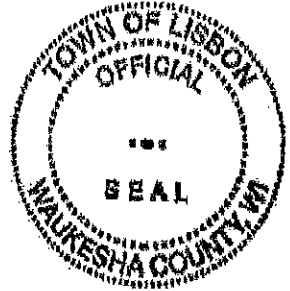
BY: absent
TEDIA GAMINO, Supervisor

BY: 
MARC MOONEN, Supervisor

BY: 
LINDA BEAL, Supervisor

BY: absent
REBECCA PLOTECHER, Supervisor

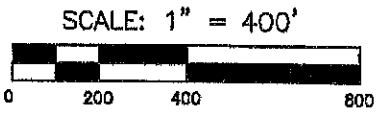
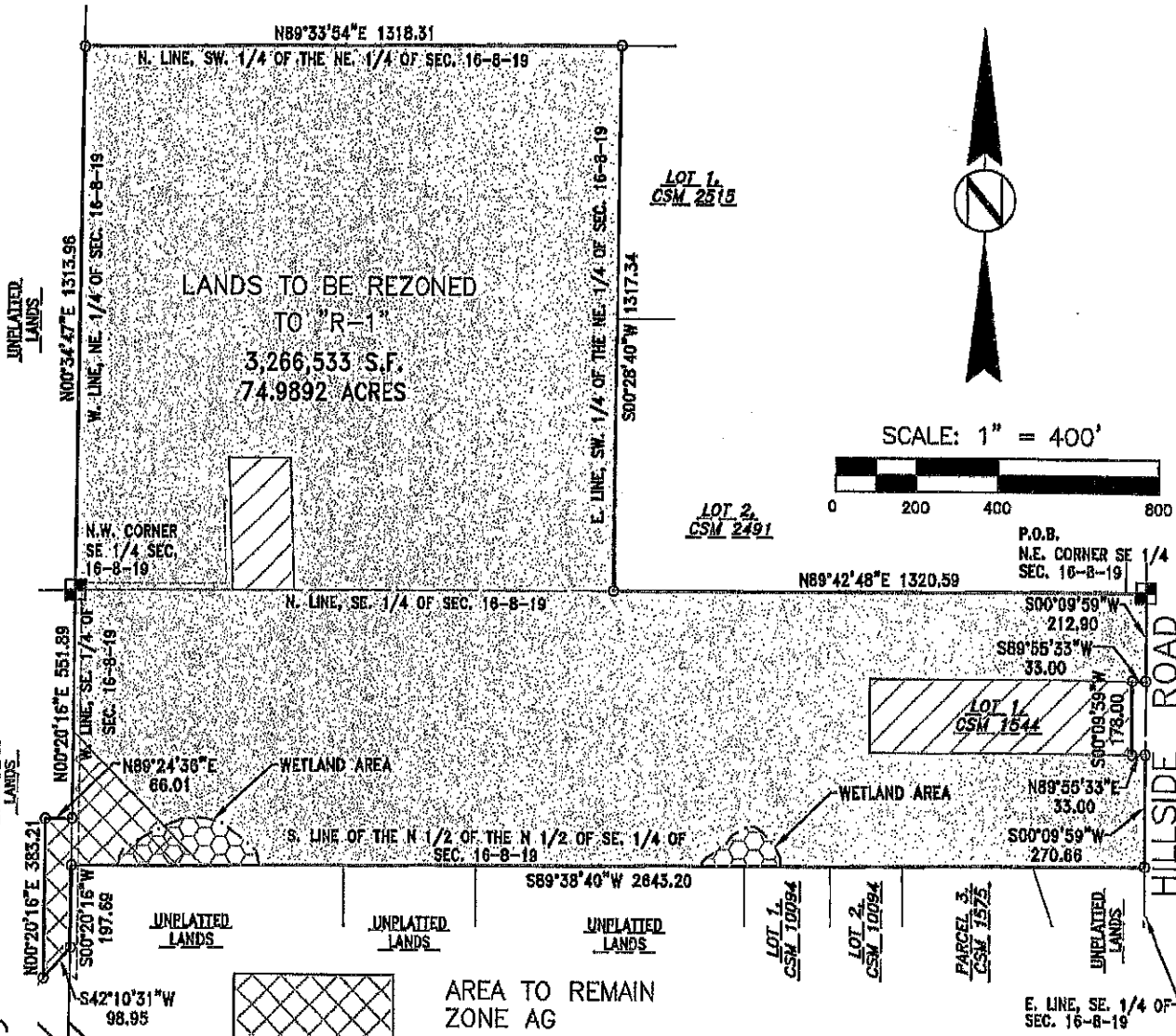
ATTEST:
BY: 
Dan Green, WEMC
Town Clerk


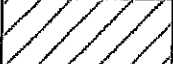

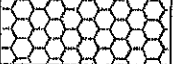


REZONING EXHIBIT "A"

BEING A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 AND A PART OF THE NORTHEAST 1/4 AND NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 ALL IN SECTION 16, TOWN 8 NORTH, RANGE 19 EAST, IN THE TOWN OF LISBON, WAUKESHA COUNTY, WISCONSIN

UNRELATED LANDS



-  AREA TO REMAIN ZONE AG
-  CURRENTLY ZONED R-1
-  AREA TO BE REZONED R-1
-  AREA TO REMAIN C-1



PHONE: 414.949.8962
 501 MAPLE AVENUE
 DELAFIELD, WI 53018-9351
 www.sehinc.com

PROJECT NO. NEUMA #149952

SHEET 1 OF 1

Ord. 06-19

AN ORDINANCE ESTABLISHING A PLANNED UNIT DEVELOPMENT OVERLAY ZONING CLASSIFICATION OF PROPERTY LOCATED ALONG HILLSIDE ROAD IN THE TOWN OF LISBON, LSBT 0205.995 & LSBT 0208.987

WHEREAS, Hillside Ridge LLC, the new owner of the property identified by LSBT 0205.995, along with the owners of LSBT 0208.987, and described more particularly on Exhibit A which is appended hereto and incorporated herein by reference, has requested that the Town of Lisbon establish a Planned Unit Development Overlay Zoning Classification, the purpose of which is to allow a development of the property as a Planned Unit Development, but consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications; and,

WHEREAS, in accordance with the Zoning Code of the Town of Lisbon, the applicant has submitted a General Development Plan outlining the proposed development of the property; and,

WHEREAS, the Town Plan Commission, on April 11, 2019, considered the request for establishment of a Planned Unit Development Zoning District in accordance with the terms of the Development Plan, and after conducting a Public Hearing, has recommended to the Town Board that the Planned Unit Development Zoning Classification be established as it relates to the property;

NOW, THEREFORE, the Town Board of Lisbon does ordain as follows:

SECTION 1: In accordance with a General Development Plan submitted by the Property owner, and incorporated in this Ordinance by reference, the Property described on Exhibit A may be developed as a Planned Unit Development, consistent with the underlying R-1 Suburban Single Family Residential District and C-1 Conservancy/Wetland and Floodplain District Zoning Classifications, subject to the following conditions:

- A. The number of Single Family Residential Dwelling Units shall not exceed fifty-five (55) units.
- B. The minimum lot size shall be not less than 30,000 square feet for any Single-Family Residential Unit.

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- C. The minimum required open space shall be 40% of the entire development site, less Planned Hillside Road dedications.
- D. The minimum lot size, lot width, public road set back, and yard setbacks may be modified from those minimum requirements contained in the underlying R- 1 Suburban Single Family Residential Zoning Classification, such reductions, if any, to be determined by the Plan Commission and Town Board upon review and approval of a specific development plan.

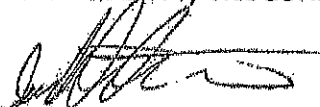
SECTION 2: All ordinances or parts of this ordinance conflicting or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This Ordinance shall become effective upon passage and publication as required by law and upon satisfaction of any the contingencies set forth by Resolution of the Plan Commission.

SECTION 4: Notwithstanding anything contained in this Ordinance to the contrary, this Zoning Ordinance is contingent upon the approval, not later than April 11, 2020, of a Specific Development Plan as required by the Town Zoning Code of the Town of Lisbon. In the event a Specific Development Plan implementing the Planned Unit Development authorized by this Ordinance is not adopted and approved by the Town Board on or before April 11, 2020, then this Ordinance shall lapse and the right to develop the Property as a Planned Unit Development under the terms of this Ordinance shall automatically terminate.

PASSED AND ADOPTED by the Town Board of the Town of Lisbon, Waukesha County, Wisconsin this day this 28th day of May, 2019.

TOWN BOARD, TOWN OF LISBON
WAUKESHA COUNTY, WISCONSIN

BY: 
JOSEPH OSTERMAN, Chairman

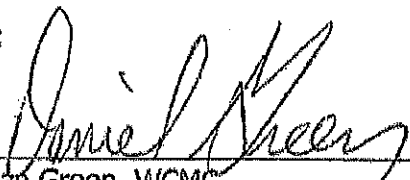
BY: 
TEDIA GAMINO, Supervisor

BY: 
MARC MOONEN, Supervisor

BY: 
LINDA BEAL, Supervisor

BY: 
REBECCA PLOTECHER, Supervisor

ATTEST:

BY: 
Dan Green, WCMC
Town Clerk



1 AUTHORIZE APPLICATION FOR AND ACCEPTANCE OF COUNTY CONSERVATION
2 GRANT FOR OKAUCHEE LAKE, OCONOMOWOC AND FOX RIVER SYSTEM
3 WATERSHEDS 2020 MUSKELLUNGE STOCKING
4
5

6 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding
7 available through the County Conservation Aids Program specifically for the installation of fish
8 and game projects under § 23.09(12), Wis. Stats; and
9

10 WHEREAS, Waukesha County has entered into an agreement with The Muskellunge Club of
11 Wisconsin (MCW) and the Milwaukee Chapter of Muskies (MCM) to stock fingerlings into
12 Okauchee Lake and the Oconomowoc and Fox River system watersheds which is contingent
13 upon the Board authorizing application and acceptance of grant funding; and
14

15 WHEREAS, the MCW and the MCM have an amount in their budget sufficient to satisfy and
16 agreed to pay all required matching funds; and
17

18 WHEREAS, the State of Wisconsin requires County application and management of County
19 Conservation Fund projects; and
20

21 WHEREAS, the proposed project will benefit the entire Oconomowoc and Fox River watersheds
22 by helping to maintain a diverse and healthy gamefish population and improving water quality
23 through bio-manipulation.
24

25 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
26 that the Waukesha County Department of Parks and Land Use, through its Director or his
27 designee, is authorized to apply for and accept distribution of WDNR County Conservation
28 financial aid available for the stocking of Muskellunge fingerlings into Okauchee Lake, the
29 Oconomowoc and Fox River system watersheds.
30

31 BE IT FURTHER ORDAINED that the Waukesha County Department of Parks and Land Use
32 will submit to the WDNR reimbursement claims along with necessary supporting documentation
33 within one year of the project end date.


FISCAL NOTE

AUTHORIZE APPLICATION FOR AND ACCEPTANCE OF COUNTY CONSERVATION
GRANT FOR OKAUCHEE LAKE, OCONOMOWOC AND FOX RIVER SYSTEM
WATERSHEDS 2020 MUSKELLUNGE STOCKING

This ordinance authorizes the Waukesha County Department of Parks and Land Use to apply for and accept up to \$5,500 of County Conservation Aid Grant revenues from the State of Wisconsin Department of Natural Resources (WDNR) for the purposes of stocking muskies into Okauchee Lake and the Oconomowoc and Fox River system watersheds. The department indicates that the grant funds are incorporated into the Department of Parks and Land Use 2020 budget request.

According to Parks staff, the total estimated cost to complete this project is approximately \$11,000, with half coming from the State grant, and remaining project costs of up to \$5,500 coming from matching contributions from two area muskellunge clubs. The Department will reimburse the muskellunge clubs for project costs, based on awarded grant funds provided, upon project completion.

This ordinance results in no direct tax levy impact.



Danielle Igielski
Accounting Services Manager
9/4/2019

ADOPT FIVE-YEAR CAPITAL PROJECTS PLAN

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WHEREAS, the County Board's Executive Committee completed its review of capital projects proposed in the County Executive's (2020-2024) Capital Projects Plan; and

WHEREAS, the Executive Committee prepared a listing of recommended capital projects for adoption by the Waukesha County Board of Supervisors as the Waukesha County Five-Year (2020-2024) Capital Projects Plan; and

WHEREAS, the Waukesha County Board of Supervisors has completed its review and made any changes through amendments to the (2020-2024) Capital Projects Plan, and

WHEREAS, a copy of the Capital Projects Plan is available from the Department of Administration and online at the County's website, www.waukeshacounty.gov/capitalplan.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE WAUKESHA COUNTY BOARD OF SUPERVISORS that the Waukesha County Five-Year (2020-2024) Capital Projects Plan, on file in the Office of the County Clerk, is hereby adopted.

1 MODIFY 2019 COUNTY LIBRARY LEVY FUND BUDGET TO APPROPRIATE
2 EXPENDITURES TO TRANSFER TO THE BRIDGES LIBRARY
3 SYSTEM AND INCREASE FUND BALANCE REVENUES
4
5

6 WHEREAS, the creation of a legally separate, multi-county library system (i.e. Bridges Library
7 System), consisting of 16 member libraries in the formerly Waukesha County Federated Library
8 System and 8 member libraries in Jefferson County, was approved by the Waukesha County Board
9 (Enrolled Ordinance 170-31) with an effective date of January 1, 2016; and
10

11 WHEREAS, the intent of creating a multi-county library system was to allow both counties to
12 benefit from strengthened library services, expanded access to materials and resources, and
13 operating efficiencies resulting from economies of scale; and
14

15 WHEREAS, A federated public library system whose territory lies within 2 or more counties
16 constitutes a separate legal entity per Wisconsin State Statute 43.19(2)(a); and
17

18 WHEREAS, Waukesha County serves as the fiscal agent to the Bridges Library System, providing
19 central services support functions, including but not limited to human resources, financial
20 management, information technology management and procurement services; and
21

22 WHEREAS, prior to the start of the Bridges Library System, the Waukesha County Federated
23 Library System (WCFLS) fund balance (excluding the CAFÉ Shared Automation System Fund)
24 was \$611,251 per audited financial statements from 2015; and
25

26 WHEREAS, these funds were transferred to the Waukesha County Library Levy Fund in 2016 to
27 allow for the tracking of funds before and after the multi-county library system formed; and
28

29 WHEREAS, expenditure of funds in the Waukesha County Library Levy Fund is under the control
30 of the Waukesha County Board of Supervisors; and
31

32 WHEREAS, restricted library system funds can only be used for approved library system actions
33 as approved by the appointed Library System Board under Wisconsin State Statute 43.58.
34

35 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS,
36 that the Waukesha County Library Levy Fund 2019 Budget be modified by appropriating
37 expenditures of \$611,251 to transfer to the Bridges Library System and appropriate a
38 corresponding amount of County Library Levy Fund balance restricted for Bridges Library System
39 purposes.

FISCAL NOTE


MODIFY 2019 COUNTY LIBRARY LEVY FUND BUDGET TO APPROPRIATE
EXPENDITURES TO TRANSFER TO THE BRIDGES LIBRARY SYSTEM AND
INCREASE FUND BALANCE REVENUES

This ordinance authorizes the Waukesha County Library Levy Fund to transfer the accumulated fund balance of \$611,251, which is legally restricted for Library System purposes, to the Bridges Library System, a legally separate entity per Wisconsin State Statute 43.19(2)(a).

This fund balance was generated by revenues exceeding expenditures within the Waukesha County Federated Library System. When Jefferson County and Waukesha County joined to become the Bridges Library System, the funds were transferred into the County Library Levy Fund to allow for the tracking of fund balance generated before and after the Bridges Library System was created. Since this funding is restricted for library system purposes, this ordinance transfers the restricted fund balance into the Bridges Library System Fund to make it available for Library System purposes.

The revenue received within the Bridges Library System will lapse to Bridges Library System fund balance, which will be available for future use as approved by the appointed Bridges Library System board.

This ordinance results in no tax levy impact.



Danielle Igielski
Accounting Services Manager
9/4/2019
2019-00009384



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of County Representative to the Community Development Block Grant Board

I am pleased to submit to the County Board for your consideration the appointment of Pat Haukohl to the Community Development Block Grant (CDBG) Board. She will replace Stephen Welch, whose term has ended.

Ms. Haukohl served on the Waukesha County Board from 1996-2014. As a County Board Supervisor, Ms. Haukohl served on the Parks and Land Use Committee, the CDBG Board, the WCA Land Use and Environment Committee, the Finance Committee, the Executive Committee, and the Health and Human Services Committee. Ms. Haukohl was also the First Vice-Chair of the County Board for eight years.

Currently, Ms. Haukohl is a member of the City of Brookfield Fourth of July Committee, and the Vice-Chair of the Waukesha County Historical Society Museum Board of Directors.

Ms. Haukohl's involvement in and connections to the community make her a great candidate for service on the CDBG Board. If appointed, Ms. Haukohl's term will expire in May of 2022.

Thank you for your swift consideration.

cc: Kristin Silva, Community Development Manager
Meg Wartman, County Clerk, Waukesha County



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

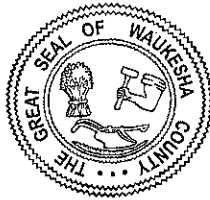
DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of County Representative to the Community Development Block Grant Board

I am pleased to submit to the County Board for your consideration the appointment of Meg Wartman to the Community Development Block Grant (CDBG) Board. She will replace Kathleen Novack, whose term has ended. Ms. Wartman serves as the County Clerk for Waukesha County. She previously served as a Jury Program Assistant in the Waukesha County Courthouse, as the Executive Director of the Republican Party, as the Chief Inspector for the City of Brookfield, and on the Board of Canvassers for Waukesha County.

In addition, Ms. Wartman served as a School Board member for the Elmbrook School District Board of Education, including as Board President, Vice President, Clerk and Board Parliamentarian for 12 years. Ms. Wartman's involvement in and connections to the community make her a great candidate for service on the CDBG Board. If appointed, Ms. Wartman's term would expire in May of 2022.

Thank you for your swift consideration.

cc: Kristin Silva, Community Development Manager
Meg Wartman, County Clerk, Waukesha County



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

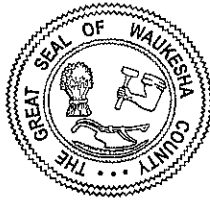
DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Representative to the Waukesha County ADRC
Advisory Board

I am pleased to submit to the County Board for your consideration, the reappointment of Ms. Carla Friedrich to the ADRC Advisory Board. Ms. Friedrich has been serving citizens of Waukesha County on the ADRC Advisory Board since 2016. If reappointed, Ms. Friedrich's term will expire in August of 2022.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Representative to the Waukesha County ADRC
Advisory Board

I am pleased to submit to the County Board for your consideration, the reappointment of Ms. Sandie Heberling to the ADRC Advisory Board. Ms. Heberling has been serving citizens of Waukesha County on the ADRC Advisory Board since 2016. If reappointed, Ms. Heberling's term will expire in August of 2022.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Representative to the Waukesha County ADRC
Advisory Board

I am pleased to submit to the County Board for your consideration, the reappointment of Ms. Phyllis Wesolowski to the ADRC Advisory Board. Ms. Wesolowski has been serving citizens of Waukesha County on the ADRC Advisory Board since 2018. If reappointed, Ms. Wesolowski's term will expire in August of 2022.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of County Representative to the Waukesha County ADRC
Advisory Board

I am pleased to submit to the County Board for your consideration, the appointment of Ms. Wendy Johnson to the ADRC Advisory Board. Ms. Johnson is a lifelong resident of Waukesha County and has spent many years working in the healthcare field as a Nursing Assistant, office manager, and director of home-delivered meals program. Ms. Johnson's dedication to the community make her an excellent candidate for the ADRC Advisory Board. If appointed, Ms. Johnson's term will expire in August of 2022.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Representative to the Waukesha County ADRC
Advisory Board

I am pleased to submit to the County Board for your consideration, the reappointment of Ms. Paulette LaMountain to the ADRC Advisory Board. Ms. LaMountain has been serving citizens of Waukesha County on the ADRC Advisory Board since 2016. If reappointed, Ms. LaMountain's term will expire in August of 2022.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of County Representative to the Waukesha County ADRC
Advisory Board

I am pleased to submit to the County Board for your consideration, the appointment of Ms. Sandy Wolff to the ADRC Advisory Board. Ms. Wolff is a longtime resident of Waukesha County and a former Waukesha County Board Supervisor, having served from 1988-2008. During her time as a County Board Supervisor, Ms. Wolff served on the Executive Committee, the Community Development Board, the Waukesha County Housing Authority, and was formerly the Vice-Chair of the ADRC Board. She was a co-founder of Elmbrook Senior Taxi, and served as President for 25 years. Ms. Wolff's history and dedication to the community make her an excellent candidate for the ADRC Advisory Board. If appointed, Ms. Wolff's term will expire in August of 2022.

Thank you for your swift consideration.

PF:kb

cc: Meg Wartman
Mary Smith



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 4, 2019
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Representative to the Waukesha County Veteran's Service Commission

I am pleased to submit to the County Board for your consideration the reappointment of Mr. James M. Kebisek to the Veteran's Service Commission. Mr. Kebisek has been serving Veteran's and their families in Waukesha County for several years as a Veteran's Service Commission member. If reappointed, his term would expire December 1st, 2022

Thank you for your swift consideration

PF:kb

cc: Meg Wartman
Mike Johannes

1 APPROVE 1ST AMENDMENT OF LEASE WITH U.S. CELLULAR
2 OPERATING COMPANY LLC AT MENOMONEE PARK
3
4

5 WHEREAS, the County and U.S. Cellular Operating Company LLC (“Lessee”) entered into a
6 Lease to allow Lessee to locate a telecommunications base station located in W204 N7987
7 Lannon Road, in the Village of Menomonee Falls, Wisconsin, pursuant to a Lease dated March
8 9, 2000, and;
9

10 WHEREAS, the Lease is currently in its final renewal term and the parties desire to extend the
11 Lease by adding an additional four five-year optional renewal terms provided that certain
12 changes are made to the Rent, Improvements, and Insurance Requirements sections of the Lease.
13

14 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
15 that the First Amendment to Lease between the County and U.S. Cellular Operating Company
16 LLC is hereby approved.
17

18 BE IT FURTHER ORDAINED that the Director of Emergency Preparedness or his designee is
19 authorized to execute the First Amendment of Lease and any other documents necessary to
20 effectuate the intent thereof.

FIRST AMENDMENT to Lease dated March 9, 2000

THIS FIRST AMENDMENT ("Amendment"), made the _____ day of _____, 2019, modifies that certain Lease ("Lease") dated 9th day of March, 2000, by and between Waukesha County, a quasi-municipal corporation, having an address 515 W. Moreland Blvd., Waukesha, Wisconsin 53188, hereinafter referred to as "County," and United States Cellular Operating Company LLC, a Delaware limited liability company, as successor in interest to United States Cellular Operating Company, having an address at Attention: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois 60631, hereinafter referred to as "Lessee."

WHEREAS, County and Lessee entered into this Lease to allow Lessee to locate a telecommunications base station located in W204 N 7987 Lannon Road, in the Village of Menomonee Falls, Wisconsin, and;

WHEREAS, the terms of the Lease needs to be modified.

NOW THEREFORE, in consideration of these presents, the parties hereby agree that the Lease is now modified as follows:

- I. Lease Section 2, Term, is hereby modified only to the extent that the number of renewed Terms is increased from two (2) to (6) renewed Terms.
- II. Exhibit B is hereby supplemented by Exhibit B (Supplemental), which is attached hereto and made of the Lease.
- III. Lease Section 5, Improvements, is hereby modified to the extent that the fourth sentence in the Section is deleted and replaced with the following: Upon termination or expiration of this Lease, Lessee shall, at Lessee's expense, remove the tower and all related equipment and improvements and will restore the site, less wear and tear excepted.
- IV. Lease Section 9, Insurance Requirements, is hereby deleted and replaced with the following:
 - a. Liability Insurance. Lessee agrees that it will at all times during the term of this Lease keep in force and effect insurance policies as outlined below, issued by a company or companies licensed to do business in the state of Wisconsin. Lessee will annually furnish the County with a Certificate of Insurance. The Certificate will reference this Lease and worker's compensation and property insurance waivers of subrogation required by this Lease. Lessee shall endeavor to give County thirty (30) days prior notice of any cancellation or nonrenewal of insurance.
 - b. Worker's Compensation and Employer's Liability Insurance: Statutory worker's compensation benefits and employer's liability insurance in the amount of \$100,000 each accident.

- c. Commercial General Liability Insurance: Policy will be written to provide coverage for bodily injury, death, personal injury or damage to property and limits of liability not less than \$1,000,000 general aggregate, \$1,000,000 products/completed operations aggregate, \$1,000,000 personal injury, \$1,000,000 each occurrence. Coverage shall not exclude claims or suits that arise from the effects of electromagnetic fields or radiation. Waukesha County, its boards, commissions, agencies, officers, employees and representatives shall be named as additional insured and so stated on the Certificate of Insurance.
 - d. Automobile Liability Insurance: Business automobile policy covering all owned, hired and non-owned private passenger autos and commercial vehicles. Limits of liability not less than \$1,000,000 each occurrence, \$1,000,000 aggregate.
 - e. Umbrella Liability Insurance: Coverage to be in excess of employers' liability, commercial general liability, and automobile liability insurance required above with limits of liability not less than \$1,000,000 each occurrence, \$1,000,000 aggregate. Waukesha County, its boards, commissions, agencies, officers, employees and representatives shall be named as additional insured and so stated on the Certificate of Insurance.
 - f. Worker's Compensation Waiver of Subrogation: The County will not be liable to Lessee or its employees for any injuries to Lessee's employees arising out of or in connection with the grant of this Lease including any and all work of any type which Lessee performs upon the Site subject to this Lease such during equipment installation, alteration, modification, improvement, maintenance, repair, replacement, or use, or ingress or egress to or from the Site unless caused solely by the negligence or willful misconduct of the County.
 - g. County shall maintain general liability insurance insuring against liability for bodily injury, death or damage to personal property with combined single limits of One Million and No/100 Dollars (\$1,000,000). County shall have the right to self-insure.
 - h. Lessee will waive any and all rights to recovery from the County for worker's compensation claims made by its employees and will obtain such waiver from its worker's compensation insurer. Lessee agrees that the indemnification and hold harmless provisions within this Lease extend to any such claims brought by or on behalf of any employee of the Lessee.
- V. In all other respects the Lease is hereby ratified and affirmed without change.

[END OF AMENDMENT - SIGNATURE PAGE FOLLOWS]

Signature Page

IN WITNESS WHEREOF, the parties hereto bind themselves to this Amendment as of the date of full execution.

COUNTY: Waukesha County, a quasi-municipal corporation

LESSEE: United States Cellular Operating Company LLC

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: Vice President

Date: _____

Date: _____

[NOTARY PAGE TO FOLLOW]

STATE OF WISCONSIN)
)
COUNTY OF WAUKESHA)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that Gary Bell, Waukesha County Director of Emergency Preparedness, known to me to be the same person whose name is subscribed to the foregoing First Amendment to Lease, appeared before me this day in person and acknowledged that he signed the said Amendment as his free and voluntary act for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 20__.

Notary Public

My commission expires _____

STATE OF ILLINOIS)
)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, Vice President, known to me to be the same person whose name is subscribed to the foregoing First Amendment to Lease, appeared before me this day in person and acknowledged that, pursuant to his authority, he signed the said Lease as his free and voluntary act on behalf of the named Lessee, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 20__.

Notary Public

My commission expires _____

EXHIBIT B (SUPPLEMENTAL)

Year 21 – Rent will be Thirty-Five Thousand Eight Hundred Seventy-Five and 00/100 Dollars (\$35,875.00) a year.

Thereafter, Rent will escalate by four percent (4%) over the previous year's Rent, effective on every anniversary of the Commencement Date, throughout the duration of the Lease as renewed and extended.

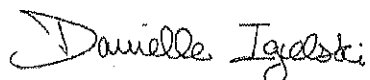
FISCAL NOTE

APPROVE 1ST AMENDMENT OF LEASE WITH U.S. CELLULAR
OPERATING COMPANY LLC AT MENOMONEE PARK

This ordinance approves an amendment to an existing agreement between the County and U.S. Cellular Operating Company LLC to lease space to operate a telecommunications base station at Menomonee Park for use as a cellular tower. The amendment will extend the lease by adding four five-year optional renewal terms and sets the amended rent at \$35,875 annually with 4% annual inflation.

The ordinance also modifies the lease to add additional insurance requirements and clarify that upon termination, the lessee shall remove the tower and all related equipment and restore the site, less wear and tear at the lessee's expense.

This ordinance results in no additional direct tax levy impact.



Danielle Igielski
Accounting Services Manager
9/4/2019

1 AUTHORIZE DEPARTMENT OF EMERGENCY PREPAREDNESS
2 TELECOMMUNICATOR TRAINING PROGRAM
3
4

5 WHEREAS, Waukesha County Communications (“WCC”), a division for the Department of
6 Emergency Preparedness, conducts regular training for telecommunicators in the department;
7 and
8

9 WHEREAS, WCC has employees on staff who are certified in adult learning conduct this
10 training; and
11

12 WHEREAS, outside agencies have expressed interest in participating in this training currently
13 being provided by WCC; and
14

15 WHEREAS, WCC can offer this training at a reasonable rate that would offset expenses, and
16 still present an affordable option for this training to other dispatch agencies.
17

18 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
19 that the Waukesha County Department of Emergency Preparedness Communications Division be
20 authorized to offer county telecommunicator training to outside agencies when seats are
21 available and to charge those agencies fees in order to recover its expenses.
22

23 BE IT FURTHER ORDAINED that any revenue generated from such fees shall be accounted for
24 in the Emergency Preparedness Department for future appropriation through the budget process.

FISCAL NOTE

AUTHORIZE DEPARTMENT OF EMERGENCY PREPAREDNESS
TELECOMMUNICATOR TRAINING PROGRAM

This ordinance authorizes the Waukesha County Department of Emergency Preparedness Communications Division (WCC) to offer and charge a fee for county telecommunicator training to outside agencies when seats are available. WCC staff indicate that there are Waukesha County staff who are certified in adult learning who currently conduct the trainings for other County staff.

The department indicates that the fee charged for attending a training will be determined by comparable fees of other entities offering similar trainings. Department management estimates that this training fee will generate approximately \$500 in training revenue resulting from interest from two outside entities in 2019. Future revenues will vary depending on demand and available seating.

This ordinance does not appropriate any additional expenditure authority because WCC management indicates that the cost to provide the trainings are already included within their 2019 operating budget and 2020 budget request. The additional revenues received from these trainings will lapse to General Fund Balance. The department will consider incorporating this revenue into future budget requests.



Danielle Igielski
Accounting Services Manager
9/4/2019