

MINUTES
WAUKESHA COUNTY
ADRC NUTRITION ADVISORY COUNCIL (ADRC)
TUESDAY, OCTOBER 26, 2021
HEALTH AND HUMAN SERVICES (HHS) BUILDING, ROOM 029
12:00pm – 1:00pm

Present NAC Committee: Mike Glasgow (ADRC), John Schuetze (HHS) (Chair), Susan Ertel (Muskego), Harry Fandel (La Casa) (Vice Chair and Secretary), Pat Lange (Menomonee Falls), Brian Lund (Hartland), Sharon Klein (Sussex), Chuck Muecke (Oconomowoc)

Absent NAC Committee: Mary Regar (ADRC), Jim Dyer (Brookfield), Al Horwath (New Berlin), Ardith McKitrick (Butler),

Public Members: Jan Muecke

AGENDA:

1. Call to Order

Chair Schuetze called the meeting to order at 12:05 p.m.

2. Welcome and Introductions

Members introduced themselves.

3. Review and Approval of Current Agenda

Motion: Schuetze moved, seconded by Fandel, to approve the current agenda for October 26, 2021. Motion passed without a negative vote.

4. Review and Approval of August 24, 2021 Meeting Minutes

Motion: Schuetze moved, seconded by Fandel, to approve the meeting minutes of August 24, 2021. Motion passed without a negative vote.

5. Public Comments

There are [continued] good reports from clients on food – “better than ‘before’”. Food is arriving earlier to Oconomowoc site than in the past, which helps meal service a great deal.

6. Committee business

a. State of the Waukesha County Senior Nutrition Program

- Monday, November 15, 2021, the ADRC will open in-person congregate dining each weekday at the four community center locations:

- Brookfield
- Menomonee Falls
- Sussex
- Oconomowoc

- 2022-2024 Aging Plan goals shared with committee members

- Shelf-stable meals have been ordered and will be distributed around Thanksgiving. These are to cover meals on wheels clients for when the program is closed for winter weather.

- Glasgow shared with group process for closing program for weather
- Glasgow reported on supply chain issues affecting the caterer's operation and the menu

b. Staffing updates

Karen Straw retired at the end of September. Sherry Williams, new ADRC Volunteer Coordinator, is working hard to recruit program volunteers. Sherry is currently visiting the dining centers to get to know the sites, the site managers and volunteers better.

c. Site updates and site sharing

There were no site updates or site sharing at this meeting.

7. Agency updates and announcements

No additional updates shared

8. NAC member comments/questions

Member Fandel asked how the Senior Farmer Market voucher program ended up for 2021. Distribution was not as good as in years past. Plan to do community in person distributions again in 2022.

9. Agenda items for next meeting

- Noted that next meeting is January 25, 2022
- Member Ertel requested to learn results of ADRC satisfaction survey sent in October 2021

10. Adjourn

Lange moved to adjourn meeting 1:12 p.m. Fandel seconded. Motion passed.

Minutes submitted by Mike Glasgow

Meeting minutes reviewed and approved by NAC Secretary, H.Fandel

Signature _____ **Date** _____