

OPEN MEETING - MINUTES
Waukesha County Health and Human Services
Children and Family Services Advisory Committee (CAFSAC)
September 15, 2022

Present CAFSAC Members: Addiction Resource Council (Jessica Brost), Easterseals Safe Babies Healthy Families (Allie Smith), Elevate, Inc. (Mary Adele Revoy (Chair)), Family Service (Laura Cherone), Parent's Place, Inc. (Ann-Marie St John), Prohealth Care, Inc. (Laura Armstrong), Public Defender's Office (Holly Norkofski), School District of Waukesha (Marc Lehnerer), Wisconsin Community Services, Inc. (Mary Sweeney)

Absent CAFSAC Members: Catholic Charities (Sarah Matson), Darlene Johnson, LifePoint Church (Rob Jadrnicek), The Women's Center (Jessica Trauth (Vice Chair)), Variety – the Children's Charity of Wisconsin (Dua Vang-Ramirez)

HHS Board Liaison: Bob Menefee

HHS Staff Liaisons: Vickie Smith

Guests: Eve Altizer, Jessica Hannaman, Amanda Huber, Michelle Huebschen

1. Call to Order

Chair Revoy called the meeting to order at 8:34 a.m. Introductions were exchanged among the committee members and guests.

2. Review and Approval of Minutes

Motion: Brost moved, second by Revoy, to approve CAFSAC minutes of July 21, 2022. Motion passed without a negative vote.

3. Committee Business

a. Election (Term: September 1, 2022 – August 31, 2025)

i. Consumer Representative: Michelle Huebschen

Motion: Cherone moved, second by Sweeney, to appoint membership of the Consumer Representative seat to Michelle Huebschen for the Children and Family Services Advisory Committee. Motion passed without a negative vote.

b. Critical Needs Brainstorm and Follow-Up Worksheet

Attendees brainstormed ideas for topics that could be included in the critical needs presentation. Revoy suggested looking at broad themes such as poverty or safety.

Smith clarified that the purpose of the critical needs presentation is to present what areas Health and Human Services (HHS) can assign budget dollars to help provide services for the community.

Some of the topic suggestions included:

- Mental health, specifically youth mental health, is a top priority with a variety of contributing factors to the crisis, including:
 - Social media
 - Mental health issues are driving the use of THC and nicotine vaping (“self-medicating”)
 - Alcohol use or abuse
 - Breakdown of traditional family systems, roles, and values
 - Identity related issues
 - Increased violence and bullying in the community and in schools

- COVID shutdowns
 - Trauma
 - Transportation to/from mental health services
 - Fentanyl
 - Poverty issues within the community, specifically the lunch program within schools
- c. **Critical Needs Subcommittee Update**
 Revoy lead a discussion on how to go about group work within the monthly meetings rather than having official subcommittees. Going forward, members will work in breakout groups (critical needs, membership, and speakers) during the monthly meetings and will then have a discussion on updates with all attendees before the meeting concludes.
- d. **Membership Subcommittee Update**
 Membership renewals occurred at the July CAFSAC meeting. CAFSAC has now met the limit on allowed membership numbers.
- e. **Speakers Subcommittee Update**
 Attendees discussed suggestions for future speakers and educational presentations. Some of the topics included:
 - Youth Assessment and Screening Instrument (YASI)
 - Foster Care System
 - Community Health Improvement Plan and Process (CHIPP) Committee
 - Review of Child Protective Services with Eric Calvino
 - Addiction Resource Council
 - Presentation on parental education of mental health issues
 - Wisconsin Family Ties
- f. **Coordinated Services Team (CST) Update**
 Altizer reported that CST submitted their annual application at the end of August. The major themes addressed on the application included:
 - Continued expansion of service delivery hours
 - Continued expansion of coordination of services to youth, specifically interdivisional and community collaboration
 - Offering a monthly caregiver support group

Interdivisional Collaboration is a monthly meeting with representatives from youth serving divisions that focuses on improving the systems within our organization. This meeting has helped to develop a family user guide which shows family and youth the process of navigating the system and all services that are available.

The Youth Triage group meets weekly and includes representatives from across different divisions to staff cases.

Currently in the process of administering satisfaction surveys to all youth that participate in Comprehensive Community Services (CCS) and CST. The goal is to have 75% of the surveys returned.

CCS has hired an additional Supervisor and is recruiting for another Supervisor and 5 additional Service Facilitators to help with their expansion.

Continuing to work on making electronic records available to CCS vendors so that everyone will be able to document in an electronic medical record system. Looking to have this completed by January 1, 2023.

4. Committee and Organization Updates

a. HHS Board Liaison

There were no updates from the HHS Board Liaison.

b. HHS Staff Liaison

Smith announced that two American Recovery Plan Act (ARPA) funded programs have been approved. One of them is for the expansion of youth CCS mental health services. ARPA funding will also be utilized to recruit for a limited term Program and Policy Analyst position to help oversee the community-based awards project. This project is going to expand, enhance, and implement child welfare evidence-based practices in the community in 2023.

There is currently a waitlist for the Children's Long-Term Support Waiver program. The Professional Services Group (PSG) has been added as a contracted agency for 2023 to help eliminate the waitlist.

c. Aging & Disability Resource Advisory Committee

There were no Aging & Disability Resource Advisory Committee updates.

d. Mental Health Advisory Committee (MHAC)

There were no MHAC updates.

e. Public Health Advisory Committee

There were no Public Health Advisory Committee updates.

f. Substance Use Advisory Committee (SUAC)

There were no SUAC updates.

g. Children's Community Options Program (CCOP)

The next meeting will be held on September 15. Currently accepting applications for membership. HHS Director Liz Aldred will appoint members once approved.

h. Comprehensive Community Services (CCS)

There were no additional CCS updates.

5. Agency Updates/Announcements

Family Service provides school-based services in addition to outpatient mental health services. They have a partnership with the School District of Waukesha (SDW) and 6 additional school districts with therapists in approximately 50 schools to provide services on-site. Family Service is hosting a Trunk or Treat event at the Waukesha Expo Center on October 22. For more information, go to: <https://www.fswaukesha.org/trunkortreat>.

The National Alliance on Mental Illness (NAMI) will be hosting a Mental Health Awareness Walk on October 8. For more information, go to: <https://www.namiwalks.org/index.cfm?fuseaction=donorDrive.event&eventID=1261>.

6. Discuss Agenda Items for Next Meeting

- October – Addiction Resource Council presentation from Brost

7. Public Comment

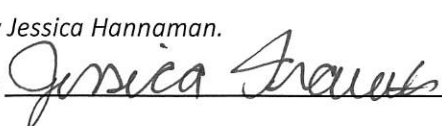
There was no public comment.

8. Adjourn

Motion: Lehnerer moved, second by Revoy, to adjourn the meeting at 9:51 a.m. Motion carried unanimously.

Respectfully submitted by Jessica Hannaman.

Minutes Were Approved:

 Date: 10/20/2022