

# Waukesha County Board of Supervisors

## Minutes of the Executive Committee Monday, January 17, 2022

Chair Decker called the meeting to order at 8:30 a.m.

**Present:** Supervisors Paul Decker, Jim Heinrich, Dave Swan, Tim Dondlinger, Bill Mitchell, and Peter Wolff. **Absent:** Dave Zimmermann.

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Administrative Specialist Mary Pedersen, Parks & Land Use Director Dale Shaver, Budget Management Specialist Michelle Beasley, Senior Financial Analyst Alex Klosterman, Human Resources Manager Renee Gage, Accounting Services Manager Danielle Igielski, Administration Director Andy Thelke, Risk/Purchasing Manager Laura Stauffer, and Sarah Lutzke and Bob Cedergren of Wipfli via video conference.

### **Approve Minutes of December 13**

MOTION: Swan moved, second by Mitchell to approve the minutes of December 13. Motion carried 6-0.

### **Next Meeting Date**

- February 14

### **Discuss and Consider Ordinance 176-O-102 Create Waukesha County Naming Rights And Sponsorship Policy, Amend County Donation Policy And Amend The Text Of The Code Of Ordinances**

Shaver discussed this ordinance which creates a naming rights and sponsorship policy relating to County properties, buildings, facilities and rooms, amends the existing County donation policy, and amends the County Code of Ordinances accordingly. Shaver discussed the amendments in detail.

MOTION: Heinrich moved, second by Wolff to approve Ordinance 176-O-102. Motion carried 6-0.

### **Discuss and Consider the following appointments: 176-A-025 Richard Morris to the Wisconsin River Rail Transit Commission, 176-A-026 Karl Nilson to the Wisconsin River Rail Transit Commission, and 176-A-027 Betsy Forrest to the Bridges Library Board**

MOTION: Swan moved, second by Mitchell to approve the above-listed appointments. Motion carried 6-0.

### **Correspondence**

Spaeth said she received an email from Dane County wanting to create an organization similar to the Wisconsin Counties Association for more populous counties including Waukesha County.

### **Standing Committee Reports**

Committee chairs gave reports on their respective meetings.

**Legislative Update**

Ignatowski gave an update on current state legislation including some related to law enforcement and also redistricting at the state supreme court level and ballot drop boxes.

**Presentation of the Internal Control Risk Assessment Report**

Lutzke and Cedergren discussed their report as outlined including project overview and timeline, risk assessment and management interviews, risk assessment rating methodology, 2022 internal audit plan, and scope, testing, and remediation. There was a Q&A after the presentation including concerns by committee members on information they felt was missing from the report and that the plan was too broad.

**Update on 2022 Audit Plan**

Spaeth gave an update on the 2022 audit plan which includes a change order audit, Investments/Accounting, the Treasurer’s Office, Purchasing/Risk Management, and the Register of Deeds Office. Spaeth welcomed feedback. A consensus of the committee approved the plan.

MOTION: Wolff moved, second by Swan to adjourn at 10:30 a.m. Motion carried 6-0.

Respectfully submitted,

*Peter M. Wolff*

Peter M. Wolff  
Secretary