

**Open Meeting  
Waukesha County  
Temporary Chapter 980 Committee Meeting Minutes  
Thursday, November 1, 2023**

**COMMITTEE MEMBERS PRESENT:** Liz Aldred, Erik Weidig (virtual), Dale Shaver (virtual), Hannah Christian (DHS) (virtual)

**GUESTS PRESENT:** Trista Mathisen, Kim Meinert (Virtual)

**ABSENT:** Lisa Roberts, Jason Popp, Scott Timm

**Call to Order**

Aldred called the meeting to order at 3:00 p.m.

**Approve Minutes of October 19, 2023**

**MOTION:** Weidig moved, second by Shaver, to approve the Temporary Chapter 980 Committee minutes of October 19, 2023. Motion carried 4-0.

**The Department of Parks and Land Use Mapping Activity (Shaver / Meinert)**

There was no additional update regarding the mapping activity.

**Housing Vendors Residential Sale List and Rental Property Search Update (Aldred / Mathisen)**

Six active listings sent out to vendors on October 26. All are still active. No response from vendors.

S103W26400 Maple Ave, Vernon, WI 53149

12425 W Cleveland Ave, New Berlin, WI 53151

N84W12828 Ronald Dr, Menomonee Falls, WI 53051

21975 W Mac Gregor Dr, New Berlin, WI 53146

W348N5160 Elm Ave, Oconomowoc, WI 53069

S79W32409 Sugden Rd, Mukwonago, WI 53149

**Development of DHS Playbook for Housing Vendors (Aldred / Christian)**

Two letter templates have been established for property inquiries. One for farmland that may contain homes that owners are willing to rent and the second for homes that have been active on the market for at least one month.

PLU is in preliminary discussion on what the best practice would be for pulling farm addresses, if at all possible. Shaver to reach out to Portage County with inquiry on how they obtained addresses for distribution of their letters.

Aldred has contacted Wisconsin Counties Human Services Association with a request regarding how other counties are handling Temporary Chapter 980 placements. No feedback received as of yet.

Aldred has requested assistance for establishing the appropriate verbiage responses to letters that are sent out inquiring about properties. Christian to follow up with Timm and build a response plan.

**DOC Rental Property Review Update (Popp)**

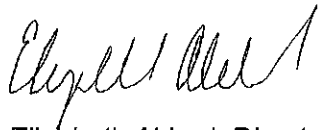
12701 W Honey Lane, New Berlin – Waiting on response.

**The Department of Corporation Counsel Court Proceedings Update (Weidig)**

Status conference scheduled for November 16, 2023, at 2:00 p.m.

**MOTION:** Weidig moved, second by Shaver, to adjourn at 3:10 p.m. Motion carried 4-0.

Upcoming Meeting: Tuesday, November 14, 2023, at 1:30 p.m.

A handwritten signature in black ink, appearing to read "Elizabeth Aldred". The signature is written in a cursive style with a large initial "E" and "A".

Elizabeth Aldred, Director  
Waukesha County Health and Human Services

Date approved: 11/14/2023

Minutes Recorded by: Trista Mathisen