

Waukesha County Board of Supervisors

**Minutes of the Health & Human Services Committee  
Thursday, September 15, 2022**

Chair Wolff called the meeting to order at 1:00 p.m.

**Present:** Supervisors Peter Wolff, Larry Bangs, Jennifer Grant, Tom Schellinger, Jeremy Walz, and Matthew Weil.

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Mary Pedersen, Budget Manager Bill Duckwitz, Budget Management Specialist Stephanie Hall, Senior Financial Analyst Marisa Schlichting, Accounting Services Manager Danielle Igielski, Business Services Administrator Donn Hoffmann, Administrative Services Manager Randy Setzer, Health & Human Services Deputy Director Lisa Roberts, Outpatient Services Administrator Danielle Birdeau, Accounting Services Coordinator Kristen Tranel, and Clinical Services Manager Kirk Yauchler.

**Approve Minutes of July 14**

MOTION: Walz moved, second by Bangs to approve the minutes of July 14. Motion carried 6-0.

**Next Meeting Date**

- October 20 at 8:30 a.m.

**Executive Committee Report of September 12**

Wolff advised the Executive Committee heard a presentation on the Register of Deeds operations audit and went into closed session to discuss pending litigation regarding the old Human Services building.

**Elect Secretary of the Health & Human Services Committee**

MOTION: Schellinger moved, second by Walz to elect Weil as secretary of the Health & Human Services Committee. Motion carried 6-0.

**Discuss and Consider Resolution 177-R-004 Adopt Five-Year Capital Projects Plan: IT- HHS (Item 46)  
– HHS Technology Enhancement**

Roberts, Hoffmann and Setzer were present to discuss the above-listed Information Technology/ Health & Human Services Department capital project as outlined in the 2023-2027 Capital Projects Plan. No major concerns were voiced.

MOTION: Walz moved, second by Schellinger to recommend approval of the above-listed IT/Health & Human Services Department capital project to the Executive Committee. Motion carried 6-0.

**Ordinance 177-O-058 Modify The Department Of Health And Human Services 2022 Budget To Accept The Collaborative Crisis Intervention Services To Youth (CCISY) Grant Funding And Appropriate Additional Expenditures**

Yauchler, Birdeau, and Tranel were present to discuss this ordinance which authorizes the Health and Human Services Department to accept CCISY grant funding of \$103,777. The grant period runs from 7/1/2022 through 6/30/2023 and this ordinance modifies the 2022 budget to increase operating expenses and general government revenues by \$47,799 for the remainder of the year. The remaining \$55,978 will be included in the 2023 proposed budget. There is an option to continue grant funding for four additional state fiscal years. The funding will be used to improve access, services, and outcomes for youth under the age of 21 who are experiencing mental health crises. This ordinance results in no direct impact to tax levy.

MOTION: Walz moved, second by Bangs to approve Ordinance 177-O-058. Motion carried 6-0.

**Ordinance 177-O-059 Modify The Waukesha County Department Of Health And Human Services 2022 Budget To Accept The Regional Crisis Stabilization Facility Grant From The Wisconsin Department Of Health Services And Appropriate Additional Expenditures**

Yauchler, Birdeau, and Tranel were present to discuss this ordinance which authorizes the Health and Human Services Department to accept the Regional Crisis Stabilization Facility grant from the State of Wisconsin Department of Health Services of \$278,200 and modify the 2022 budget to increase operating expenditures and general government revenues \$20,350 for the current year. The funding period for this grant is from July 2022 through September 30, 2023 so only a portion of this funding is to be appropriated in the current year. For 2022, these funds will cover new consulting and training expenses and existing personnel expenses. Remaining funds will be included in the department's 2023 proposed budget. Continuation of funding is available for two more federal fiscal years and is expected to run through September 2025. This ordinance does not result in a direct tax levy impact.

MOTION: Walz moved, second by Weil to approve Ordinance 177-O-059. Motion carried 6-0.

MOTION: Walz moved, second by Weil to adjourn at 1:23 p.m. Motion carried 6-0.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Weil', with a long horizontal flourish extending to the right.

Matthew E. Weil  
Secretary