

OPEN MEETING MINUTES

Waukesha County Health and Human Services Department ADRC Advisory Board April 7, 2022

Present Board Members: Carla Friedrich
Joel Gaughan
Sandra Heberling, Secretary
Betty Koepsel
Judith Tharman
Phyllis Wesolowski, Chair
Sandy Wolff, Vice Chair

Absent Board Members: Marj Kozlowski

HHS Board Liaison: Mary Baer (Present)

HHS Staff Liaisons: Mary Smith (Present)
Lisa Bittman (Present)
Sally DuPont (Present)

Call to Order

The meeting was called to order at 9:38 a.m. by Chair Wesolowski.

Review and Approval of Minutes from March 3, 2022 Meeting

Chair Wesolowski called for approval of the minutes from March 3, 2022. Joel Gaughan moved to approve the minutes; Betty Koepsel seconded the motion. All in attendance approved. Motion carried.

Consideration of ADRC Advisory Board Bylaws Revision

Chair Wesolowski called for approval of the revised ADRC Advisory Board bylaws. Betty Koepsel moved to approve the revised bylaws; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.

Adopt Remote Meeting Guidelines

Chair Wesolowski called for approval of the Remote Meeting Guidelines. Sandy Wolff moved to approve the guidelines; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.

Community Needs Presentation Discussion

Lisa Bittman presented the draft PowerPoint on community needs that were identified by the ADRC. The board discussed the presentation and identified areas for revisions. April 21, 2022 will be the presentation of the community needs to the Health and Human Services Board.

Review of Draft 2021 ADRC Annual Report

Mary Smith went through a draft of the ADRC Annual Report. Mary solicited the board for feedback and suggestions.

ADRC Manager Report – Mary Smith

- The transportation consultant is continuing to conduct an internal, operational review of the ADRC Specialized Transportation program.

ADRC Coordinator Report – Mary Smith

- Staffing Update:
 - The ADRC is in the process of filling the following positions:
 - (1) Full-Time HHS Supervisor
 - (2) Full-Time ADRC Specialists
 - The ADRC has recently hired the following position:
 - (1) Part-Time Dementia Care Specialist

Health and Human Services Board Report – Mary Baer

- The Health and Human Services Board met on March 17, 2022.
- The Public Health Division presented at the Health and Human Services Board.
- The 2022 Health and Human Services Annual Report has been distributed.

Health and Human Services Committee Report – Joel Gaughan

- The committee considered an ordinance for community support positions. Health and Human Services went out for bid for a contract to provide outpatient services to people with persistent mental illness. Due to a lack of bids, the committee approved the work to be done by the county.
- The committee heard a report on the current pilot program at the Waukesha County Sheriff's Department where an embedded mental health professional assists Law Enforcement with clients that exhibit challenging behaviors. The pilot is going well and will be evaluated for expansion.

Agency Announcements and Updates

At the request of Mary Smith, Chair Wesolowski read a thank you letter from Wisconsin Governor Evers, thanking the ADRC for serving the community during the COVID pandemic.

Public Comment

None

Adjourn

Chair Wesolowski called for a motion to adjourn the meeting at 11:14 a.m. Judith Tharman moved to adjourn; Betty Koepsel seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Approved: Sandra J. Heberling Date: May 5, 2022