

EAGLE SPRING LAKE MANAGEMENT DISTRICT  
REGULAR MEETING  
February 19, 2019

Approved Minutes

Peter Jensen, Chairperson, called the meeting of the Eagle Spring Lake Management District (ESLMD) to order at 7:00 p.m. Other Commissioners in attendance were Tom Day, Tom Casey, John Mann, Matt Thew, Waukesha County Representative Chuck Wood, and Town of Eagle Representative Don Malek.

**Approval of Minutes** – T. Day made a **Motion** to approve the corrected minutes of the January 15, 2019 meeting with the following corrections: First paragraph last sentence correction changing the word "absent" to "late", and Wambold Dam/Millrace Issues correction to first sentence, last word "change the word "erosion" to "decay". Motion second by D. Malek, motion carried.

**Announcements and Upcoming Meetings** –

The following announcements were made:

- Special thanks go out to Tod Day who assisted in the movement of the 800 lb. fireproof file cabinet for use by the Administrative Assistant.
- The Lake District thanks Nate Cobb for the donation of a file cabinet and new Epson Multimedia Projector.
- Peter Jensen will be out of town from February 21 to 25. John Mann will serve as Acting Chairman in his absence and Tom Casey will serve as Dam Operator.

Upcoming meetings included the following:

- The National Weather Service will hold its first in a series of Spring Flood Forecast Webinars on Friday, February 22, 2019. Peter Jensen will sign into the presentation and report back to the board in March.
- A scheduling hearing will be held on February 25 at the Waukesha County Courthouse on Wruck v. Eagle Spring Lake Management District.
- The National Weather Service will be conducting a Severe Weather Spotter Training with an emphasis on flood observations and reporting, on March 12 at the Kettle Moraine High School in Wales.
- Peter Jensen will be attending the Governor's Conference on Emergency Management on March 20-22 in Lake Delton. There is no charge to the Lake District for his attendance.
- The Fox River Partnership will be holding its annual conference in Burlington on March 22, 2019. Tom Day and John Mann will represent the District.
- The Wisconsin Lakes Association will hold its annual conference in Stevens Point on April 10-12. Peter Jensen will be attending and taking several high level courses in Lake Board Management.
- The next Lake District Board Meeting will March 19, 2019 at 7:00 PM.

**Public Comments** - P. Jensen asked for public comment. No one appeared.

**Weed Harvesting/Collection/Chemical Treatment** – T. Day reported that he will be working with the vendor on chemical treatment options for Pickerel Bay. An evaluation will be made on Jack's Bay this spring for a possible treatment.

**Clean Boats/Clean Water Program** – Peter Jensen has received several communications from Cassie Taplin, the Aquatic Invasive Species Coordinator for Waukesha and Washington Counties. Peter Jensen will invite her to the March Meeting to review and possibly coordinate activities.

**Carp Initiative/Fishery Issues** – Tom Day made a report on the carp removal program. He will be exploring several options with the DNR and possibly the Waukesha County Sheriff's Office to reduce issues with carp fishing boats and the associated noise and light issues and report back at the next meeting. A **Motion** was made by Matt Thew; seconded by Don Malek to tag 2 carp this year. Motion carried.

**Weather Station and Website** – No report.

**Wambold Dam/Millrace Issues** – Due to hazardous conditions involving snow and ice requisite photographs to accompany the Request for Proposals (RFP) from engineering firms to repair the concrete decay on the Wambold Dam buttress supports have not been taken, but will be taken at the first opportunity. Peter Jensen passed out a list of seven (7) potential bidders for this project.

Peter Jensen reported that the emergency response ice plan for the dams was updated and forwarded to the DNR for 2019.

Peter Jensen reported that 28,000 BTU heating unit was installed at the Kroll Outlet Service Building at no charge to the District. This will help warm the work area when buoy repairs are made in spring. The Fire Department (who has emergency access to the building) was also notified of the installation for possible use as a warming station in winter during dry hydrant operations.

**Septic Pumping Issues** – Peter Jensen and Tom Day made reports on septic pumping issues. Second letters with notice of citations have been distributed to possible violators. It was reported that based on comparable costs for pumping and inspections in Northern Illinois quotes to local residents for inspection and pumping are not out of line. Part time residences can receive two one year extensions to the three year inspection/pumping requirement but must have an inspection or pumping done every 5 years. Pumping must be done when the level of solids is 1/3 of the tank capacity.

**Status of Succession Planning/Back up Positions** – Work will continue to find a qualified person(s) to support the Administrative Assistant as a back-up position. Several possibilities are being explored.

**Discussion of Lighting Ordinance** – Tom Casey announced that he is suggesting a different approach to the lighting issue. Rather than passing an ordinance a public information and education campaign will be mounted on this subject. Peter Jensen will look into the possibility of getting marketing support from a University and grant funding. Should this voluntary effort fail an ordinance remains an option.

**Proposed Workload Distribution Discussion** - Peter Jensen handed out a proposed Task Division and Duties for the Lake District Officials elected by the Lake residents. The purpose of this effort is to evenly share responsibilities among the Lake Board members and provide easy to use contact points for Lake Residents on issues and problems. Tom Day suggested that the supervision of the Clean Boats/Clean Waters program be pulled and added as a separate task entry. Board Members were asked to review the final list and assignments will be made at the March meeting.

**Record Storage Issues**- Peter Jensen made a report on the storage of Lake District records. A fireproof file cabinet has been installed for use by the Administrative Assistant for day to day records.

Extensive discussion was held on a repository location for the remaining load of Lake District Records. There are no climate controlled storage locations near Eagle and the locations in Waukesha County are all among the most costly storage locations. At present, it is envisioned that access to these long term records will be needed several times a year and therefore a site of lesser cost but more distant became the preferable option.

A **Motion** was made by Chuck Wood; seconded by John Mann to store records at Cube Smart Self Storage (a climate controlled facility) on Oklahoma Avenue in Milwaukee as being the best and lowest cost option. Motion carried by a vote of 6 in favor 1 opposed (Tom Day Opposed). Peter Jensen will make arrangements to set up and move the records to the storage site.

Peter Jensen discussed the adoption and need for a General Records System. He will work with the Administrative Assistant to implement this program.

#### **Lake District Safety/Operating Policy**

A revised draft of the safety/operating policy for weed cutter operations was distributed by Peter Jensen. A **Motion** was made by Tom Day; seconded by Don Malek to approve the policy. Motion carried.

### **Lake District Credit Cards**

Lake District credit cards were distributed to the Chairperson and Treasurer. A sample card holder agreement with holders of the cards was distributed for review and will be brought up for review and possible approval at the March meeting.

### **Truck Acquisition**

Discussion was held on the specifications for a truck that is required to support weed removal operations. Matt Thew made a number of suggestions and it was recommended that the Lake District look for an F350 / C3500 truck with dual rear wheels; preferably diesel with 2 WD, automatic transmission.

**Fireworks/Barges, etc.** No report.

### **Old Business - Other**

Peter Jensen announced that the Lake District has received the 2019 Safe Boating Campaign materials from the National Safe Boating Council. One item of note is that Wisconsin ranks 4<sup>th</sup> in the Nation for boating deaths and injuries while it does not make the top 10 list for the number of total boating accidents. This implies that Wisconsin has fewer but more deadly and serious boating accidents.

### **New Business**

#### **Approval of Revised Hazard Communications Plan**

Peter Jensen presented a revised Hazard Communications Plan for the Lake District as required by Wisconsin State Stat 101.581 et al. Copies of the plan have been placed at the Kroll Outlet storage building and Wambold Dam gatehouse. A **Motion** was made by Matt Thew; seconded by Tom Day to approve the plan. Motion carried.

#### **Update on Definition of Waters of the United States**

Peter Jensen announced that the hearing on proposed changes to the definition of what are designated Waters of the United States has been withdrawn.

#### **Email Systems**

Peter Jensen reminded Board Members that he can configure email accounts to automatically archive email messages.

#### **Membership – State Association of Dam Safety Officials**

A **Motion** was made by Tom Day; seconded by Don Malek to join the State Association of Dam Safety Officials for a cost of \$55.00. Motion carried.

#### **Financial Update/Payment of Bills**

A **Motion** was made by Tom Day; seconded by Don Malek to pay the bills. Motion carried.

**Executive Session** – None

#### **Adjourn**

A motion was made by Don Malek, seconded by Matt Thew to adjourn. Motion carried. Meeting adjourned at 9:12 PM.

Respectfully submitted,

Peter Jensen, Chairperson