

Waukesha County Board of Supervisors

Minutes of the Public Works Committee

Thursday, September 15, 2022

Chair Hammitt called the meeting to order at 8:30 a.m.

Present: Supervisors Keith Hammitt, Jim Batzko, Darryl Enriquez, Joel Gaughan, Christine Howard, Darlene Johnson, and Richard Morris.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Mary Pedersen, Mary Emery of the Waukesha Preservation Alliance, Senior Landscape Architect Jason Wilke, Budget Manager Bill Duckwitz, Budget Management Specialist Stephanie Hall, Facilities Supervisor Javier Ramos, Engineering Services Manager Karen Braun, Airport Manager Kurt Stanich, Business Manager Rhiannon Cupkie, Public Works Director Allison Bussler, Facilities Manager Shane Waeghe, Accounting Services Manager Danielle Igielski, and Senior Financial Analyst Marisa Schlichting.

Public Comment

Emery spoke against razing the old Health & Human Services building due to its historical significance.

Approve Minutes of August 11

MOTION: Morris moved, second by Johnson to approve the minutes of August 11. Motion carried 7-0.

Next Meeting Date

- October 13

Discuss and Consider Bid for the Fox River Park Streambank Stabilization Project PLU22-11

Wilke said after reviewing the proposal forms and bid amounts, staff are recommending the contract be awarded to Sonrise Construction, Inc. for a total of \$72,999.99. Based on information submitted on the proposal form, Sonrise Construction, Inc. has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project. Wilke reviewed the bid tabulations and noted that sufficient funds are available for this project in the Capital budget.

MOTION: Howard moved, second by Johnson to approve the bid for the Fox River Park Streambank Stabilization Project. Motion carried 7-0.

Discuss and Consider Bid for the Administration Center & HHS BAS Upgrades

Ramos and Waeghe were present to discuss this item. The Building Automation System (BAS) for the Administration Center and Health & Human Services building that controls the HVAC system is aging, has parts that are hard to come by and software that is no longer supported. Staff bid out the work to replace the BAS with an updated and robust system that is nonproprietary. Only the supervisory controller is to be replaced, leaving the various field controllers intact. The work to provide, replace,

and program the existing supervisory controller was bid out through the public bidding process whereby two bids were received. The lowest responsible bidder was CBRE ESI who has successfully completed previous projects for Waukesha County. CBRE ESI has stated that they understand the scope of the project and that they are able to successfully complete it on time. Staff are recommending that the project be awarded to CBRE ESI for a total of \$51,048. Ramos went on to discuss the bid tabulations.

MOTION: Batzko moved, second by Johnson to approve the bid for the Administration Center and Health & Human Services BAS upgrades. Motion carried 7-0.

Discuss and Consider Ordinance 177-O-056 Modify The 2022-2026 Capital Plan And 2022 Capital Project Budget To Appropriate Additional Construction Expenditures For Capital Project #202009 CTH B, Morgan Road Intersection And Decrease Expenditures In 2022 For Capital Project #201416 Repaving Program

Braun discussed this ordinance which modifies the 2022-2026 Capital Plan and 2022 Capital Project budget to appropriate expenditure authority in the amount of \$150,000 to cover construction costs for the CTH B, Morgan Road Intersection project (#202009). This ordinance also decreases expenditure authority for 2022 for the Repaving Program project (#201416) to fund the construction costs for capital project #202009.

The repaving program is a "program project" that allocates funding each year toward the general purpose of repaving existing county trunk highways. Of the \$4.3 million budgeted for the repaving project in 2022, there is currently an unencumbered balance of \$277,870 remaining. After deducting the \$150,000 reduction in this ordinance there would be a balance \$127,870. Any unspent funds in the repaving program at year-end are carried forward into the following year and combined with those year's funds toward future repaving efforts.

MOTION: Howard moved, second by Morris to approve Ordinance 177-O-056. Motion carried 7-0.

Discuss and Consider Ordinance 177-O-055 Modify The 2022 Department Of Public Works, Airport Operations Fund Budget For Increased Contracted Snow Removal Expenses

Stanich and Cupkie were present to discuss this ordinance which modifies the Airport Operations budget by increasing operating expenses by \$310,500 and increasing the use of Airport Operations Fund balance by \$310,500 due to an increase in contracted snow removal services and materials needed for the remainder of 2022. Snow removal contract costs are projected to be \$225,000 above budget in 2022 due to an increase in the number of snow events. The 2021-2022 winter season had 32 deployments to address snowfalls, compared to a typical season that has 21 deployments. The cost increase is also due to Airport Management adjusting the snow removal priority areas which increased costs. Staff are working with the Department of Administration on solutions which include re-negotiating vendor payments and evaluating whether to bring some or all of snow removal in-house. In addition, the Airport is responsible for purchasing de-icer materials which are projected to be \$85,500 above budget.

Concerns were expressed with the high cost/overage in snow removal services and materials which were discussed in detail.

MOTION: Howard moved, second by Johnson to approve Ordinance 177-O-055. Motion carried 7-0.

Discuss and Consider Resolution 177-R-004 Adopt Five-Year Capital Projects Plan: Public Works – Airport (Item 1); Public Works – Central Fleet (Item 2); Public Works – Facilities (Items 3-11); and Public Works – Highways (Items 12-37)

Courthouse Project Step 2 - Renovate 1959 Courthouse 201705; Law Enforcement Center Window Replacement 202211; Mental Health Center Remodel 202217; Communication Center Roof Replacement 202209; Highway Fleet Building Roof Replacement 202210 Juvenile Center Roof Replacement 202309; Communications Center UPS Upgrade 202310; Mental Health Center Roof Replacement 202313; and County Jail Roof Replacement 202314.

Bussler and Waeghe discussed the above-listed Public Works Department capital projects as outlined in the 2023-2027 Capital Projects Plan. No major concerns were voiced.

CTH VV, Westbound Bridge Over Menomonee River 201802; CTH SS, Meadowbrook Creek Structure 202001; CTH F, Lindsay Road Intersection 202105; CTH VV, CTH YY Intersection 202106; CTH I, Calhoun Creek Bridge 202201; CTH I, Mukwonago River Bridge 202203; CTH YY, Underwood Creek Structure 201302; CTH O, CTH I to CTH ES 201610; CTH O, CTH HH to Grange Ave 202102; CTH O, CTH ES to CTH D Rehabilitation 201803; CTH O, CTH D to STH 59 Rehabilitation 202013; CTH D, Moraine Hills Drive Intersection 201613; CTH F, Northbound Bridge at Green Road 201801; CTH T, Northview Road to I-94 Rehabilitation 201805; CTH M Rehabilitation, CTH F to CTH SR 202011; CTH X, West High Drive Intersection 202012; CTH EF, Bark River Bridge 202202; CTH Y - CTH L to CTH HH Rehabilitation 202301; CTH J - CTH FT Intersection 202302; CTH ES - Sunnyslope Road Intersection 202303; CTH F - CTH K Intersection 202304; CTH T - CTH JJ Intersection 202305; Construction Partnerships 202306; Bridge Aid Program 2023 - 2027 201904; Culvert Replacement Program 2023-2027 201901; and Repaving Program 2023-2027 201906

Bussler and Braun discussed the above-listed Public Works Department capital projects as outlined in the 2023-2027 Capital Projects Plan. No major concerns were voiced.

Airport Terminal and Tower Roof Replacement 202101

Bussler discussed the above-listed Public Works Department capital project as outlined in the 2023-2027 Capital Projects Plan and PowerPoint presentation. No major concerns were voiced.

Fuel Tank Replacement and Infrastructure 201415

Bussler discussed the above-listed Public Works Department capital projects as outlined in the 2023-2027 Capital Projects Plan. No major concerns were voiced.

MOTION: Johnson moved, second by Howard to recommend the 2023-2027 Capital Projects Plan be amended by deleting Capital Project #202105, CTF F Lyndsay Road intersection. Motion carried 7-0.

MOTION: Morris moved, second by Enriquez to recommend approval of the above-listed Public Works Department capital projects as amended to the Executive Committee. Motion carried 7-0.

Closed Session

MOTION: Morris moved, second by Johnson to convene in closed session at 10:50 a.m. pursuant to Section 19.85(1)(g), Wisconsin Statutes, to confer with staff and Corporation Counsel who is

rendering oral advice concerning strategy to be adopted with respect to pending litigation, Waukesha County vs. City of Waukesha. Motion carried 7-0.

Open Session

MOTION: Johnson moved, second by Morris to return to open session at 11:26 a.m. Motion carried 7-0.

Executive Committee Report of September 12

Hammitt said the Executive Committee heard a presentation on the Register of Deeds operations audit and went into closed session to discuss pending litigation regarding the old Human Services building.

Advisory Committee Reports

Morris said the Wisconsin River Rail Transit Commission met at the Sauk Prairie police station and discussed a state grant to complete the Merrimac bridge.

Spaeth reminded the committee that Bob Rauchle's retirement party will be held later today.

MOTION: Morris moved, second by Enriquez to adjourn at 11:32 a.m. Motion carried 7-0.

Respectfully submitted,



Christine M. Howard
Secretary