

**WAUKESHA COUNTY BOARD OF ADJUSTMENT
SUMMARY OF MEETING**

The following is a Summary of the Board of Adjustment Meeting held on Wednesday, December 9, 2020, at 6:30 p.m. Due to COVID-19, the meeting was conducted virtually via the Microsoft Teams application and phone access was also available. The meeting was open to the public and individuals were invited to participate via telephone or Microsoft Teams.

BOARD MEMBERS PRESENT: Tom Day, Chairman (via Microsoft Teams)
Richard Nawrocki (via Microsoft Teams)
Richard Bayer (via Microsoft Teams)
Nancy M. Bonniwell (via Microsoft Teams)
Stephen Schmidt (via Microsoft Teams)

BOARD MEMBERS ABSENT: None

SECRETARY TO THE BOARD: Richard Nawrocki

PLANNING STAFF MEMBER: Ben Greenberg, Senior Land Use Specialist

The following is a record of the motions and decisions made by the Board of Adjustment. Detailed minutes of these proceedings are not produced, however, an audio recording of the meeting is kept on file in the office of the Waukesha County Department of Parks and Land Use, and an audio recording is available, at cost, upon request.

SUMMARY OF PREVIOUS MEETING:

Mr. Bayer: *I make a motion to approve the Summary of the Meeting of November 11, 2020, as presented.*

The motion was seconded by Mr. Schmidt and carried unanimously as presented.

NEW BUSINESS:

BA69: CAROLYN LUEDKE (OWNER) AND JASON PARMANN (AGENT)

Public Hearing:

Staff provided a brief summary of the Staff Report and Recommendation. Staff's recommendation was for **approval** of the request for a variance from the non-conformance to road setback requirements of the Waukesha County Zoning Code to permit the construction of a living room addition onto the existing residence.

Discussion between the petitioner (Jason Parmann), owner (Carolyn Luedke), Board and Staff followed.

Public Reaction: **None**

Decision and Action:

Ms. Bonniwell *I make a motion to approve the request in accordance with the staff report with the conditions and reasons stated in the staff report.*

The motion was seconded by Mr. Nawrocki and carried unanimously.

ADJOURNMENT:

Ms. Bonniwell: *I make a motion to adjourn this meeting at 6:43 p.m.*

The motion was seconded by Mr. Nawrocki and carried unanimously.

Respectfully submitted,

Richard Nawrocki

Richard Nawrocki
Secretary, Board of Adjustment