

MINUTES
WAUKESHA COUNTY
ADRC NUTRITION ADVISORY COUNCIL (ADRC)
TUESDAY, AUGUST 24, 2021
HEALTH AND HUMAN SERVICES (HHS) BUILDING, ROOM 029
12:00pm – 1:00pm

Present NAC Committee: Mike Glasgow (ADRC), Mary Regar (ADRC), Susan Ertel (Muskego), Harry Fandel (La Casa) (Vice Chair and Secretary), Al Horwath (New Berlin), Pat Lange (Menomonee Falls), Brian Lund (Hartland), John Schuetze (HDM) (Chair)

Absent NAC Committee: Jim Dyer (Brookfield), Ardith McKitrick (Butler), Sharon Klein (Sussex), Chuck Muecke (Oconomowoc)

Guests: None

AGENDA:

1. **Call to Order**
Chair Schuetze called the meeting to order at 12:02 p.m.
2. **Welcome and Introductions**
Members introduced themselves.
3. **Review and Approval of Current Agenda**
Motion: Lund moved, second by Fandel, to approve the current agenda for the Nutrition Advisory Council (NAC) meeting of August 24, 2021. Motion passed without a negative vote.
4. **Review and Approval of May 25, 2021 Meeting Minutes**
Motion: Fandel moved, second by Horwath, to approve the Nutrition Advisory Council meeting minutes of May 25, 2021. Motion passed without a negative vote.
5. **Public Comment**
There are good reports from clients on food – a lot of people like pudding and mashed potatoes.

The program does not want to advertise that no one is home, so drivers do not leave notes stating “Sorry you missed your meal” when no one is home to receive the meals.

During Covid the drivers called the site manager if someone did not answer their door. We did this because we were delivering 5 meals 1 day per week and it was important to get our clients their 5 meals. Now we are delivering 1 meal 5 days per week, so drivers are not calling the site managers. There isn’t enough time to call and wait between deliveries. The driver will let the site manager know if anyone was missing for their meal when they return to the dining site and the dining site manager will follow our missing for meals process.
6. **Committee business**
 - a. **State of the Waukesha County Senior Nutrition Program**

On Tuesday June 1, 2021, the Aging and Disability Resource Center (ADRC) began delivering meals 5 days/week.

The Nutrition Program is operating out of 7 sites:

- Waukesha
- Brookfield ✓
- Menomonee Falls ✓
- New Berlin
- Mukwonago
- Sussex ✓
- Oconomowoc ✓

Waukesha County hopes to open for Congregate dining as early as November 2021. The Nutrition Program will be looking at other Congregate dining options like restaurants, schools, pick up meal option etc.

b. Staffing updates

The Nutrition Program dining site managers for Oconomowoc and Brookfield and hired 1 sub manager. Additional job openings will be posted closer to the time when Congregate dining opens.

c. Site updates and site sharing

There were no site updates or site sharing at this meeting.

7. Agency updates and announcements

Glasgow stated that there are some open positions on the ADRC Advisory Board.

Glasgow provided an overview on the Agency for Aging and Older Americans Act (OAA) and will share final nutrition-related aging plan goals when they are approved.

8. NAC member comments/questions

As of this week approximately 420 Farmers Market Vouchers have been distributed, about 260 remaining.

9. Agenda items for next meeting

- Noted that next meeting is October 26, 2021
- Determine 2022 meeting dates

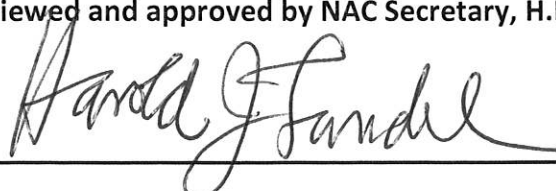
10. Adjourn

Chair Schuetze motioned to adjourn the meeting 12:58 p.m.

Minutes submitted by Mike Glasgow

Meeting minutes reviewed and approved by NAC Secretary, H.Fandel

Signature _____



Date _____

10/26/21