

Waukesha County Board of Supervisors

Minutes of the Finance Committee Wednesday, September 1, 2021

Chair Heinrich called the meeting to order at 8:15 a.m.

Present: Supervisors Jim Heinrich, Duane Paulson, Tom Michalski, Tyler Foti, Joel Gaughan, Larry Nelson, and Ted Wysocki.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Principal Risk Management Analyst Mark Jatczak, Risk/Purchasing Manager Laura Stauffer, Deputy Inspector Patrick Esser, Director of Administration Andrew Thelke, Business/Collections Services Manager Lyndsay Johnson, Budget Management Specialist Michelle Beasley, Sheriff Eric Severson, and Citizen John Heintz-Taylor.

Approve Minutes of August 18

MOTION: Paulson moved, second by Gaughan to approve the minutes of August 18. Motion carried 7-0.

Next Meeting Date

- September 22 (capital projects)

Announcements

Spaeth gave an update on redistricting.

Claims Report for Six Months Ended

Jatczak reviewed the Workers Compensation claims report as outlined. During the first six months of 2021, 52 claims were opened and of those, 31 were still open by the end of the six-month period. None were in litigation and the total incurred was \$198,399. Jatczak highlighted the larger claims that have opened and closed.

Stauffer reviewed the claims history report for the first six months of 2021 as outlined. Regarding general liability, 14 claims opened, 5 remained open and the total incurred was \$74,232. For auto liability, 13 claims opened, 3 remained open and the total incurred was \$11,279. A total of 11 auto physical damage claims were opened, 4 remained open and the total incurred was \$56,215. Also, 14 property damage claims were opened, all were still open at the end of six months and the total incurred was \$46,844. Stauffer highlighted the larger claims that opened and closed.

MOTION: Paulson moved, second by Wysocki to accept the claims report for six months ended. Motion carried 7-0.

Workers Compensation Trends and Experience Modification Rating Factor

Stauffer distributed information on loss trends. The Wisconsin Compensation Rating Bureau calculates experience modifiers (mods) based on the experience rating plan that is filed with the Office of the Commissioner of Insurance. Experience mods are used to calculate insurance and Workers Compensation premiums based on risks, losses, etc. If losses are as expected for a particular class, the mod is 1.0. The mod for more adverse losses will be above 1.0 and less than 1.0 for lower losses. The County's benchmark is to be below 1.0. Figures for the years 2019 through 2021 were 0.91, 0.84, and 0.68, respectively.

Contract Procurement Process for Psychological Services for Sheriff Department Employees

Esser indicated this three-year contract was awarded to Stress Management & Mental Health Clinics, Inc., the highest rated proposer, for a total contract cost of \$59,115. The first-year cost is \$19,705 and the budgeted amount is \$21,000. Two contractors submitted bids for consideration.

MOTION: Paulson moved, second by Michalski to approve the contract procurement process for psychological services for Sheriff Department employees. Motion carried 7-0.

Annual Report on County Equalized Property Values and Tax Incremental District (TID) Update

Thelke discussed his handouts on changes in equalized values by class and item, and net new construction in 2021, equalized values reduced by TID value increments, and TID value increments per municipality. Net new construction was listed at 1.57%. Thelke went on to give an update on current TID projects.

MOTION: Gaughan moved, second by Nelson to accept the annual report on County equalized property values. Motion carried 7-0.

Proprietary Funds Report for Six Months Ended

Johnson discussed the County's enterprise and internal service funds as outlined in the report. Those funds that showed a net loss at the end of six months 2021 were the Naga-Waukee Golf Course (-\$8,943); Naga-Waukee Ice Arena (-\$23,423); Eble Park Ice Arena (-\$19,535); Airport (-\$177,881); and Vehicle-Equipment Replacement (-\$1,389,951). Those funds that showed a net income were the Moor Downs Golf Course (\$35,429); Materials Recycling (\$572,104); Central Fleet (\$52,606); Radio Services (\$57,652); Risk Management/Workers Compensation (\$1,288,684); Collections (\$52,265); End User Technology (\$2,780,912); and Health Insurance (\$1,273,854).

MOTION: Michalski moved, second by Wysocki to accept the Proprietary Funds report for six months ended. Motion carried 7-0.

Collections Report for Six Months Ended

Johnson discussed the report titled "Collections Division Delinquent Collections/Referrals Analysis: 2021 Six Month Report." Total collections during the first six months increased 22.2% from 2020 and 7.0% from 2019. Tax intercepted collections totaled \$1,458,218 versus \$1,283,605 for this time in 2020. A total of 5,572 tax intercept payments were received in 2021 versus 5,414 in 2020. Collections in the first six months totaled \$2,702,645 and the total retained by the County was \$1,591,279.

MOTION: Wysocki moved, second by Nelson to accept the collections report for six months ended. Motion carried 7-0.

Legislative Update

Ignatowski gave an update on legislation related to subsidized guardianship and adoption.

MOTION: Paulson moved, second by Foti to adjourn at 9:49 a.m. Motion carried 7-0.

Respectfully submitted,

Thomas A. Michalski

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Secretary