



**Waukesha County Criminal Justice Collaborating Council  
Pretrial Committee Minutes  
Monday, June 4, 2018**

**Team Members Present:**

Judge Jennifer Dorow (Chair)	Daniela Imig	Craig Kuhary
Sue Opper	JoAnn Eiring	Anna Kees (on behalf of Sam Benedict)

**Team Members Not Present:**

Frank McElderry	Sam Benedict	Laura Lau
Abbey Nickolie		

**Also Present:**

Mary Wittwer	Janelle McClain	Rebecca Luczaj
Karla Gabor	Monica Paz	
Gina Colletti		

Dorow called the meeting to order at 9:07 a.m.

**Approve Minutes from May 2, 2018 Meeting**

Motion: Imig moved, second by Opper, to approve the minutes from May 2, 2018. Motion passed unanimously.

**Discuss and Consider Workgroup Membership Changes**

Motion: Eiring moved, second by Imig, to replace Commissioner Laura Lau with Commissioner Sara Scullen on the EBDM Pretrial Workgroup. Motion passed unanimously.

Motion: Eiring moved, second by Imig, to add Monica Paz, Chief Deputy Clerk, on the EBDM Pretrial Workgroup. Motion passed unanimously.

Kuhary arrived at 9:11 a.m.

**Update on DOJ Pretrial Pilot Project**

***5/21-5/22 NIC Pretrial Essential Elements Training***

Luczaj reported that there were 11 Waukesha County attendees, as the incoming court commissioner attended on his own time. The training took place in Middleton, and was also attended by teams from Rock and Outagamie counties, as well as staff from the WI DOJ. It was a great review of pretrial best practices before implementation of the PSA.

***NCIC Access***

Luczaj updated the workgroup on the progress of gaining access to NCIC, as the first attempt was denied by the FBI. It appears that the FBI may be looking for specific language describing the CJCC as being involved in the direct administration of criminal justice. The DOJ wants to take the approach of revising the language in the Waukesha County CJCC by-laws or ordinance, and then resubmitting the request to the FBI. Prior to any changes being made, the DOJ is going to send a draft of the revised language to the FBI to determine if it would lead to Waukesha County's application being approved. Most of the other Wisconsin EBDM counties are in the same situation.

Eiring expressed a concern regarding revisions made in CCAP that now do not merge previous names (most often maiden names) with current names. There are a few “aka” names, but no maiden names. This could lead to incomplete information if the defendant does not disclose all of the information. Opper stated that the DOT does list previous names, so while that is not a permanent answer, it is a workaround for the time being. Once we are approved for NCIC access, this issue should be resolved.

Paz stated that another new change in CCAP is that dismissed cases are removed from the system after two years.

Opper left at 9:29 a.m.

### **Technical Assistance**

Luczaj spoke with Lori Eville from NIC at the Pretrial Essential Elements training. Lori stated that, due to the budget cut by the Bureau of Prisons affecting her request for the EBDM Initiative, she is working with the DOJ to determine how the money can be spent. The DOJ has stepped in to cover technical assistance related to the PSA rollout. NIC’s funding will likely be unavailable until approximately September; however, the DOJ’s funding would be available right away. The Arnold Foundation RFPs for technical assistance are due this month.

Dorow stated that if Waukesha County will not be starting the PSA until after the new year, the workgroup should review the revised version of the VPRAI and consider implementing it.

### **Update on Progress of PSA Testing**

Imig reported that WCS is still testing the PSA on approximately 10 defendants per week. WCS is compiling and saving all questions until technical assistance is determined. At this time, the testing process is easy due to the lack of NCIC access. Once NCIC access is obtained, Imig requested that they be given some time to adjust to the new process.

Opper re-arrived at 9:40 a.m.

Opper stated that her office could work with WCS to pull NCIC reports on the test cases; however, she needs to confirm whether she can share the reports first.

### **Follow-Up on Milwaukee County’s Use of the UNCOPE Substance Use Disorder Screen**

Luczaj had reached out to Justice Point to determine how the UNCOPE is used in Milwaukee County. Nick Sayner stated that the UNCOPE is used during the screening process and the actual score on the tool is not reported to system partners, only whether drug testing is recommended for the defendant.

### **Discuss Agenda Items for Next Meeting**

The June 13 workgroup meeting will be cancelled.

The workgroup will change the frequency of meetings to monthly until PSA implementation nears. Current meetings will remain on the calendar and the decision to cancel/keep them as scheduled will be discussed at each meeting.

### **Adjourn**

The meeting adjourned at 9:52 a.m.