

**OPEN MEETING - MINUTES**  
**Waukesha County Health and Human Services**  
**Children and Family Services Advisory Committee (CAFSAC)**  
**February 16, 2023**

**Present CAFSAC Members:** Elevate, Inc. (Mary Adele Revoy (Chair)), Family Service (Laura Cherone), Prohealth Care, Inc. (Colleen Allen), Public Defender's Office (Maura McMahon), School District of Waukesha (Marc Lehnerer), The Women's Center (Jessica Trauth (Vice Chair)), Wisconsin Community Services, Inc. (Mary Sweeney)

**Absent CAFSAC Members:** Addiction Resource Council (Jessica Brost), Catholic Charities (Sarah Matson), Easterseals Safe Babies Healthy Families (Karen Villarreal), Michelle Huebschen, Darlene Johnson, LifePoint Church (Rob Jadrnicek), Parent's Place, Inc. (Ann-Marie St John), Variety – the Children's Charity of Wisconsin (Dua Vang-Ramirez)

**HHS Board Liaison:** Bob Menefee

**HHS Staff Liaison:** Penny Nevicosi

**Guests:** Jamie Bauer, Jessica Hannaman, Krista McNeil

**1. Call to Order**

Chair Revoy called the meeting to order at 8:32 a.m. Introductions were exchanged among the committee members and guests.

**2. Review and Approval of Minutes**

Motion: Allen moved, second by Trauth, to approve CAFSAC minutes of January 19, 2023. Motion passed without a negative vote.

**3. Committee Business**

**a. Critical Needs Brainstorm and Follow-Up Worksheet**

Attendees continued to brainstorm ideas for topics that could be included in the Critical Needs presentation being held on April 27. Some of the topics and thoughts included:

- Substance use data provided by Addiction Resource Council
- Community Health Improvement Plan and Process (CHIPP) assessment data
- Child Protective Services trends

**b. Critical Needs Update**

There were no additional Critical Needs updates.

**c. Membership Update**

There were no Membership updates.

**d. Speakers Update**

- March – Truancy Task Force Presentation from Lehnerer
- April – Critical Needs Presentation
- May – Hebron Housing Services presentation
- June – Housing Action Coalition (Trauth to reach out for a presenter)
- July – American Recovery Plan Act (ARPA) Award Updates
- Asset Limited, Income Constrained, Employed (ALICE) Presentation (Pupp to reach out to United Way for a presenter)

- e. **Coordinated Services Team (CST) Update**  
There were no CST updates.
4. **Youth Homelessness Demonstration Program Presentation – Adam Hurst, Youth Housing Program Manager, Hebron Housing Services and Jennifer Hollingsworth, Youth Systems Navigator, Hebron Housing Services**  
The presentation was tabled to a future meeting.
5. **Committee and Organization Updates**
- a. **HHS Board Liaison**  
There were no HHS Board Liaison updates.
- b. **HHS Staff Liaison**  
Nevicosi announced the launch of the marketing campaign for ARPA awards. There is a total of \$350,000 available in ARPA grants with a maximum of \$100,000 per applicant. A virtual information session will be held on March 6. For more information, go to: <https://www.waukeshacounty.gov/HealthAndHumanServices/child-and-family-services/> or contact Jamie Bauer, [jbauer@waukeshacounty.gov](mailto:jbauer@waukeshacounty.gov).
- Wisconsin Department of Health Services (DHS) released information regarding ARPA funding available for home and community-based services. Applications will be open from February 21 to March 21, 2023. For more information, go to: <https://dhs.wisconsin.gov/arpa/hcbs-grantsopportunities.htm>.
- c. **Aging & Disability Resource Advisory Committee**  
There were no Aging & Disability Resource Advisory Committee updates.
- d. **Mental Health Advisory Committee (MHAC)**  
There were no MHAC updates.
- e. **Public Health Advisory Committee**  
There were no Public Health Advisory Committee updates.
- f. **Substance Use Advisory Committee (SUAC)**  
There were no SUAC updates.
- g. **Children’s Community Options Program (CCOP)**  
The CCOP meeting that was scheduled for today was cancelled due to a lack of quorum.
- h. **Comprehensive Community Services (CCS)**  
There were no CCS updates.
6. **Agency Updates/Announcements**  
Committee members and guests reviewed the Youth Risk Behavior Survey (YRBS) handout. To view the entire report, go to: <https://dpi.wi.gov/sspw/yrbs>.
7. **Discuss Agenda Items for Next Meeting**
- Truancy Taskforce presentation from Lehnerer
  - Discussion on the draft Critical Needs presentation
8. **Public Comment**  
There was no public comment.
9. **Adjourn**  
Motion: Allen moved, second by Cherone, to adjourn the meeting at 9:25 a.m. Motion carried unanimously.

Respectfully submitted by Jessica Hannaman.

Minutes Were Approved: Magdalena Bury Date: 3/16/2022