

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

**Meeting Date/Time: September 7, 2017 9:30 a.m.
Location: Human Services Center
514 Riverview Ave, Room 271
Waukesha WI 53188**



Committee Members:

<u>X</u> Berthelsen, Judie	<u>X</u> LaMountain, Paulette
<u>X</u> Carriveau, Pat	<u>A</u> Ludka, Elaine
<u>X</u> Cizel, Maria	<u>X</u> Schweda, Susan
<u>X</u> Franklin, Robert E.	<u>X</u> Zaborowski, Bill
<u>X</u> Friedrich, Carla	
<u>X</u> Heberling, Sandie	
<u>X</u> Howard, Christine	



X = Present A = Absent EA = Excused Absence

Additional Attendees:

X Glasgow, Mike
X Smith, Sue

Call to Order:

The meeting was called to order at 9:30 am by Chairman B. Zaborowski.

Public Comments

S. Schweda reported that she attended a Caregiver Focus Group in conjunction with the Medical College of Wisconsin and ERAs. There were five attendees who were asked a series of questions regarding caregiving, for example experience with caregiving, facilities, etc. That information will be tallied in an effort to see what improvements are needed for caregivers. S. Schweda said it was interesting because everyone seemed to have the same caregiver concerns; we are not alone in caregiving.

Board Elections - Chair, Vice Chair, Secretary

S. Smith read the nominations for the slate of officers. Chair: William Zaborowski, Vice Chair: Christine Howard, Secretary: Patricia Carriveau. B. Zaborowski asked if there were any further nominations from the floor. There were no further nominations. R. E. Franklin moved to accept the nominations, S. Schweda seconded. All in attendance approved. Motion carried.

Approval of August 3, 2017 meeting minutes

Chair Zaborowski called for approval of the meeting minutes of August 3, 2017. R. E. Franklin moved to approve the minutes; P. Carriveau seconded the motion. All in attendance approved. Motion carried.

Educational Segment – Nutrition Program, Mike Glasgow, Nutrition and Transportation Supervisor
Mike Glasgow provided the Board with an excellent PowerPoint presentation on the Waukesha County Senior Nutrition Program. The presentation generated numerous questions. Many stated this was one of the best and requested a copy of the PowerPoint be shared.

ADRC Manager Report, M. Glasgow on behalf of Mary Smith

- On August 21st, the ADRC had a visit from the Division of Medicaid Services. Deputy Division Administrator, Casey Heimbauch, Assistant Administrator Curtis Cunningham, Supervisor Rosa Placencia and Christine See, Regional Quality Specialist from ORCD attended the meeting. We discussed our Change project for 2016, which showed significant improvement with completeness and accuracy on MA apps and a faster approval time for customers, all for the goal of improved customer satisfaction. ADRC staff then reviewed the process for options counseling, the functional screen and the enrollment counseling process. Our staff did a thorough job describing these processes. The visitors were highly impressed with our ADRC and the staff knowledge.
- We are now working on the Strategic Plan for the ADRC to develop an action plan for the HHS strategic plan.
- The National Adult Protective Services Conference was held in Milwaukee this year. The state provided scholarships to APS staff to allow the conference to be affordable, so we were fortunate to have staff attend. We were able to bring back information for incorporating into our APS unit.
- We received an email on September 5th indicating that state legislators Joint Finance Committee have approved a transportation budget for 2017-2019. The budget includes the Governor's recommendations to increase specialized transportation (s.85.21) by 2%.

ADRC Coordinator Report – Mike Glasgow on behalf of Lisa Bittman

- Our Dementia Care Specialist is working with a leadership team in the Village of Pewaukee to begin discussion on making this our next dementia friendly community.
- We have added two new LSS Contracted ADRC Representative staff to the ADRC to meet the increasing caseload needs. We will be hiring one more before the end of 2017.
- Dementia Crisis Grant Update - we had the state kick off meeting in August. Locally we are identifying dementia community resources and will be doing a crisis readiness evaluation in the 4th quarter 2017. We are also evaluating the I-Team to ensure that we have dementia resource representation. We are looking for a Project Manager to spearhead a community forum event in November as well as assist with an environmental scan and analysis of the Dementia Crisis Response System in Waukesha County in 2018.

ADRC Consumer Concerns – Mike Glasgow on behalf of Mary Smith

The ADRC had one consumer concern; however, it was regarding a MA application, so it was more of a concern for the Economic Support unit. Mary Smith has had discussion with the appropriate staff from that unit who will respond to this concern.

Health and Human Services Committee Report –Christine Howard

- Addiction Resource Council presented information on resources they provide to the community for mental illness, drug affected individuals and alcohol. We are very lucky having those resources available right here in Waukesha County.
- Work continues on the Budget. Many needs, not a lot of money.
- A Press Conference and Butterfly Release was held on August 31st to commemorate International Overdose Awareness Day. Attendees released 60 butterflies for the 60 heroin/opiate overdose deaths in Waukesha County in 2016. Those deaths were not all heroin-related; many were from prescribed opiates. It was a beautiful event, which ended with an evening vigil to celebrate the 48 lives that were saved by Narcan. It was a very emotional day.

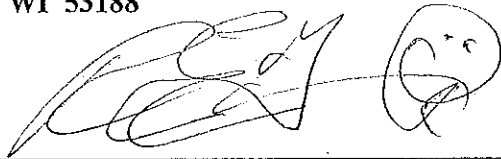
Other Business/Updates – All
None

Adjournment:

B. Zaborowski called for a motion to adjourn the meeting. C. Howard moved to adjourn; R. E. Franklin seconded the motion. All in attendance approved. Motion is carried.

Next Meeting: October 5, 2017
Health & Human Services Center, Board Room 271
514 Riverview Avenue
Waukesha WI 53188

Approved

A handwritten signature in black ink, appearing to be 'R. E. Franklin', written over a horizontal line.

Date

10/05/2017

Submitted by Sue Smith, ADRC Support Staff Supervisor