

Waukesha County Board of Supervisors

Minutes of the Finance Committee Wednesday, January 17, 2024

Chair Heinrich called the meeting to order at 8:15 a.m.

Present: Supervisors Jim Heinrich, Larry Bangs, James Batzko, Darryl Enriquez, Joel Gaughan, Richard Morris and Gary Szpara

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Chairman Paul Decker, Administrative Specialist Barbara Hollander, Director of Parks and Land Use Dale Shaver, Waukesha County Center for Growth Executive Director Therese Thill, Director of Administration Andy Thelke, Principal Financial Analyst Bob Ries, Director of Public Works Allison Bussler, Airport Manager Kurt Stanich, Engineering Services Manager Brett Wallace, Highway Operations Manager Hans Guderyon, Parks System Manager Steve Brunner, Director of Health and Human Services Liz Aldred, Accounting Services Coordinator Kristen Tranel, Business Manager Steve Trimborn, Budget Manager Bill Duckwitz, Financial Analyst Willem Weigel

Annual Report of Waukesha County Center for Growth and GROW Fund

Shaver and Thill were present to discuss the Waukesha County Center for Growth and GROW Fund. Thill gave a PowerPoint presentation which included an introduction and her background, a list of the board of directors, the Center for Growth mission statement, business retention and expansion update, small business support, municipal engagement, workforce/talent development pipeline support and update, GROW Fund Oversight Committee members, GROW Fund investors and portfolio update, and WCCG goals for 2024.

Szpara asked about the GROW Fund investors and why we are using the same four banks and contribution amounts. Thill responded that growing the GROW Fund is a top priority going into 2024 and they will be approaching new banks and foundations. Szpara suggested contacting credit unions.

Enriquez voiced his concern about accountability of loan recipients to hire and retain the number of employees promised. Thill responded that she will find out what the tracking process is and report back to the committee.

Heinrich asked about the yearly \$150,000 contribution to the WCCG. Thill responded that Shaver has provided a schedule for when he would like to see the county contribution to WCCG decrease. From Thill's perspective, she would like to see that continue at the current level so they can continue to grow. Her concern is that municipalities (currently the only funding source in addition to the GROW Fund) are becoming financially strapped too. Funding options for the WCCG is one of the issues that she would like to look at in the next strategic plan meeting.

Bangs requested a balance sheet and profit/loss statement for the GROW Fund. Shaver said he would provide the full financials and income statement to the committee.

Discuss and Consider Request for Proposal #2023063 – Corporate Portfolio Investment Management Services

Ries said this is an RFP for management of the county's corporate investment portfolio. They received seven proposals and PFM Asset Management, LLC was the highest rated proposer with a total contract amount of \$18,000.

MOTION: Batzko moved, second by Szpara to award RFP #2023063 to PFM Asset Management, LLC. Motion carried 7-0

Discuss and Consider Ordinance 178-O-085 Modify The 2023 Department Of Health And Human Services Budget To Increase General Government Revenue And Appropriate Additional Expenditures For Children With Long-Term Support Needs – Third Party Administrator

Aldred and Tranel presented that this ordinance modifies the 2023 Waukesha County Health and Human Services budget by appropriating \$1,000,000 of additional operating expenditures for the Children's Long-Term Support (CLTS) waiver program related to efforts to serve more clients and accommodate ongoing program growth through the purchase of additional supportive goods and services. This ordinance increases the budget for general government revenue by \$1,000,000. Since this program is supported with pass-through Medicaid funding from the state, these transactions offset and result in neither a favorable nor an unfavorable impact to county.

MOTION: Enriquez moved, second by Gaughan to approve Ordinance 178-O-085. Motion carried 7-0

Discuss and Consider Ordinance 178-O-083 Modify The 2024-2028 Capital Plan And 2024 Capital Projects Budget To Appropriate Additional Expenditures For Capital Project #202208, Golf Course Infrastructure Plan, Funded With Golf Course Fund Balance

Brunner and Trimborn presented that this ordinance modifies the 2024-2028 Capital Plan and 2024 Capital Projects budget for capital project #202208 Golf Course Infrastructure Plan to increase expenditures \$235,000 due to a higher-than-expected public bid for construction, with the higher bid primarily due to increased material and labor costs. These cost increases will be covered with \$235,000 of additional Golf Course Fund balance use.

MOTION: Gaughan moved, second by Batzko to approve Ordinance 178-O-083. Motion carried 7-0

Discuss and Consider Ordinance 178-O-081 Transfer Jurisdiction Of Silvernail Road Segment To Waukesha County

Bussler and Stanich presented that this ordinance will approve the addition of a portion of Silvernail Road, transferred from the City of Waukesha to the County Trunk Highway (CTH) System, to create County Trunk Highway TJ from North Grandview Boulevard (CTH T) to Bluemound Road (CTH JJ.) With the JTA, Waukesha County takes on longer term costs for future highway rehabilitation but will also be taking jurisdiction of a roadway that has 0.54-miles of newly constructed pavement. Long-term highway rehabilitation will be done as part of future capital projects planning and budgeting.

MOTION: Morris moved, second by Szpara to approve Ordinance 178-O-081. Motion carried 7-0

Discuss and Consider Ordinance 178-O-082 Transfer Jurisdiction Of County Trunk Highway D Segment To The City Of Waukesha

Bussler and Wallace presented that this ordinance will approve the deletion of a portion of County Trunk Highway D, from the County Trunk Highway System to the City of Waukesha from North Racine Avenue, easterly to a point 725-feet east of South Porter Avenue. Currently, the county is responsible for maintaining that stretch of roadway, which includes snow plowing, road repairs, and pavement replacement. Transferring responsibility of this road segment to the county will marginally save the county on staff time, material, and equipment costs.

MOTION: Gaughan moved, second by Morris to approve Ordinance 178-O-082. Motion carried 7-0

Discuss and Consider Ordinance 178-O-084 Modify The 2024-2028 Capital Plan And 2024 Capital Project Budget To Appropriate Additional Construction Expenditures For Capital Project #201805 CTH T, Northview Road To I-94 Rehabilitation

Bussler and Wallace presented that this ordinance will modify the 2024-2028 Capital Plan and 2024 Capital Project Budget to appropriate \$385,000 of additional expenditure authority for construction costs for capital project #201805 CTH T, Northview Road to I-94 Rehabilitation and increases use of Capital Project Fund balance by \$385,000.

MOTION: Batzko moved, second by Bangs to approve Ordinance 178-O-084. Motion carried 7-0

Annual Report on Disposal of Surplus Property

Stauffer discussed this report which included information on sold and recycled surplus, items transferred to trash, departments transferring/accepting surplus property, and electronics recycling.

MOTION: Szpara moved, second by Morris to accept the annual report on the disposal of surplus property. Motion carried 7-0

Approve Minutes of December 13

MOTION: Enriquez moved, second by Gaughan to approve the minutes of December 13. Motion carried 7-0

Next Meeting Date

February 21

Announcements

Reminder to reply to open records request with language provided by Sarah Spaeth.

Legislative Update

Fraley said both houses reconvened today. There were two bills introduced regarding zoning; one bill allows neighboring property owners to be at the table in the zoning approval process, and the other bill would allow towns to remove themselves from county zoning. Fraley said yesterday a bill passed that would tell the State Department of Health Services to seek a waiver to allow adults ages 18 to 64 to be able to access institutes of mental disease and to have that covered. Another piece of legislation that

has passed both houses is for law enforcement to use virtual access to mental health services when on a call.

Results of the Tax Foreclosure Process

Reeves referred to her report on 2023 property tax foreclosure statistics which included information on property location and description, starting bid and sale price, and County profit/loss.

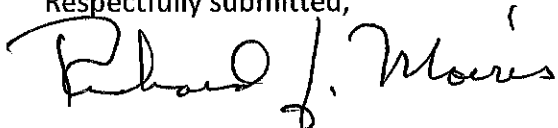
Reeves explained that a recent change to the state statute requires counties to turn over the proceeds from the sale of a foreclosed property (minus costs) to the previous property owner. Previously, counties could keep costs and 2% of the sale price.

In answering Bangs' question, Reeves said the process for reducing the price below appraised value on sales of foreclosed properties has to go to the Executive Committee. In the past they have reduced the price of a property by 25% across the board. Reeves continued that even though the property has already been at auction, the county is required to use a bid process to sell a property. Reeves said that some counties price the properties just high enough to recuperate their costs.

Bangs questioned why a property not sold at auction at the appraised value can't be reduced in price enough to recuperate our costs and sold. Reeves said she would bring that discussion to the Executive Committee either in February or March, and then would have the auction in April or May. This will be the first time going to the Executive Committee since the statute went into effect that gives proceeds to the former owners. Reeves added that there is current legislation being discussed that unclaimed proceeds on the sale of foreclosed properties must be held onto by counties indefinitely, instead of the 5-year waiting period for funds to be claimed that is in affect now.

MOTION: Szpara moved, second by Morris to adjourn at 9:51 a.m. Motion carried 7-0

Respectfully submitted,



Richard Morris
Secretary – Finance Committee